

COMMISSION
MEETING
MINUTES

December 7, 2011

Hepworth Home,
1121 E. Braemere,
Boise

BOISE CITY
DEPT OF ARTS
& HISTORY

MINUTES

Present:

Eve Chandler, History Comm.
Margaret Hepworth, Exec. Comm
Jane Lloyd, VAAC
Jody Ochoa
John Sahlberg
Stephenson Youngerman
David Hale, Chair
Pat Riceci, Legal Liaison
Sarah Whelan

Excused:

Sandy Harthorn

Staff:

Terri Schorzman, Director
Karen Bubb, Public Arts Manager
Rachel Reichert, Communications
Josh Olsen, Education
Brandi Burns, Historian

Guests:

Jessica Flynn, VAC Chair
Mark Baltes, History Committee

The meeting called to order at 05:35pm by Schorzman

Meeting Minutes

September meeting minutes approved by unanimous consent.

Directors Report- Schorzman

- Announced Janelle Wilson's resignation and the hiring of Rachel Reichert
- Announced that Council approved \$145,000 for Boise 150
- Announced that the BVC will be relocated to the State Capitol Building for the Legislative session

Visual Arts Advisory Committee- Bubb

- Announced the Percent-for-Art Project opportunities totaling \$99,900. Bubb will provide additional information on Percent-for-Art project in future meetings.
- Announced the City Hall Plaza project finalists, noting that 4 Artists were from Boise but did not have sufficient experience working with water features
- Discussed the Greening the Grove changes- 3 projects each \$40,000- Three architecture firms on contract with CCDC (Modus Architects, MiKibben & Cooper and Trout Architects)

FY 2012 Percent-for-Art Projects

- BVC- VAC Recommended \$20,000 for the purchase of new commissions
- B150 Community engagement projects- \$11,000



- Trolley Station at Kroeger Park- \$15,000
- Linen District Fence Murals- \$1,000
- Stewart Gulch Park- \$10,000
- World Trade Center Memorial- \$24,000
- 7 Additional Traffic Boxes- \$18,900

Motion: Unanimous consent to approve FY12 Percent-for-Art projects with the request for additional information as each project begins. **Motion carried.**

Cultural programs – Amy Fackler

- Reported on the completion of the Cultural Resource Guide
- Announced Cultural Resource Guide advertising outlets (Boise Airport, Boise Weekly, Treasure Magazine, Idaho Statesman)
- Announced December’s Re-Art classes
- Announced upcoming workshops to be teamed “Historic Preservation”

History Committee- Eve

- Eve Reported the Fettuccine Forum is going well.
- Announced her involvement with the Bogus Basin Nordic Scavenger hunt, which will include A&H logos
- Reported that the Castel Cottage is being moved back east
- Reported the Boise 150 is going well.

News and Announcements

Idaho State Historical Museum new exhibit: Casasola Archives: The Mexican Revolution and Beyond

Meeting adjourned at 06:45 PM

Next meeting January 4th 2012



AGENDA

A&H Commission Meeting

Wednesday,
January 4, 2012
5:30 – 7:00 pm

Boise Public Library,
Main Library, Capitol
Blvd., Auditorium

- 5:30 Call to Order** – David Hale, chair
- 5:35 Approve Minutes** of December 7, 2011 commission meeting
- 5:40 Reports**
 - Visual Arts Advisory Committee, J. Lloyd
 - Approvals: 1) Linen District Fence 2) Biomark, Mosaic Wall
 - Cultural Programs update, A. Fackler
 - History Committee, E. Chandler
- 6:00 Hot Topic**
 - City Governance and A&H Commission
- 6:55 New Business**, Comments, Announcements, Upcoming Events
- 7:00 Adjourn**

Terri's cell, 724-6506



1/4/12

December 2012
Activities Report
Department Director

MEMO

TO: Mayor Bieter,
Council President
Maryanne Jordan, Jade
Riley
& Arts & History
Commissioners

FR: Terri Schorzman
RE: Monthly Report

GENERAL

Budget: N/A

Personnel/contracts: N/A

Planning:

- 1) Planning continued for the Boise 150, including editing the planning document and meeting with City departments regarding their participation in activities for the sesquicentennial year. Also began preliminary work on getting the digital history project off the ground.
 - 2) Planning and implementation is underway for the next education series, to begin in February 2012 and run through May. The topic is historic preservation (sustainable use of windows, exteriors, etc) and will be co-hosted by the City's Historic Preservation Commission.
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INTERNAL/ ADMIN/ COMMUNICATIONS

- 1) I served on the review team for the Neighborhood Reinvestment Grants. We met twice to review applications and determine award amounts.
 - 2) I attended Mayor/Council Strategic Planning Session.
 - 3) I met with councilman-elect Ben Quintana
 - 4) Karen and I attended a reception for Anthony Lyons, the new CCDC director, and have set time to met with him regarding public art investment.
 - 5) Met with Anne Wescott regarding her work on performance measures.
-

COLLABRATION/ OUTREACH

- 1) Josh and I continued to meet with a community team, hosted by the DBA and CCDC, about the future of a way-finding system in Boise.
 - 2) I met twice with the performing arts facility group to evaluate a firm to conduct the study. A&H provided an array of background material for the selected firm and will assist with setting up interviews with local groups for the firm.
 - 3) Met with representatives from the Idaho Botanical Gardens about art project in their new children's garden.
-

PROJECTS

Economic Impact of the Arts, project wrap up: I made the final push to contact local organizations who have not completed the one-page economic impact financial data form. Another two complied, but three remain unavailable.

IN THE NEWS

<http://www.idahostatesman.com/2011/12/22/1925787/new-concert-hall-for-boise.html>

<http://www.idahostatesman.com/2011/12/21/1925201/feasibility-study-will-explore.html>



REPORT

APPROVAL REQUEST

Lincoln District Fence: \$1,000 – 18 Boise High School art students created proposals for the Lincoln District Fence. VAAC choose two – “Free Range Chickens” by Molly McGinnis and “Brrrr...” by Mackenzie EuaClaire. Each student will receive \$100 as an award and up to \$400 for fabrication of the four panels. Designs attached and VAAC recommends approval.

BioMark, Mosaic Wall & Traffic Box Design: \$18,000 - Anna Webb will create a mosaic for a low wall and traffic box design at the corner of 9th and River. Her design is attached and VAAC recommends approval.

HIGHLIGHTED UPDATE

Consideration of Donation: Morgan Dethman Gramlich created a project called Stereo Main Street with funding from a Boise City Grant. She would like to formally gift this artwork to the City of Boise. VAAC rejected her request to donate it as a public artwork, however they recommend accepting the work as a historical feature to be featured by the History Division. See attached donation request form and PDF of images.

Percent-for-Art Project opportunities: \$99,900 – All projects received approval from City Council except for the Stewart Gulch Park Project. Council asked that we reconsider criteria when looking at Park locations and determine what is underserved.

Traffic Box Locations: Boise City will fund 7 art traffic boxes in the coming year. The call to artists is out. VAAC selected box locations and they are: 1. Warm Springs at Adams Elementary, 2. Hill and 36th at Hillside Jr. High, 3. Fort and 9th by Co-Op & St. Joe’s School, 4. State and 6th Street at the Capitol, 5. Capitol/Federal Way/Vista intersection, 6. Ustick near Cole by Library branch pedestrian crossing mid-block, and 7. BSU: University and Juanita Street by Admin building. VAAC also voted to not allow any student or school groups to design traffic boxes to maintain the artistic integrity of Traffic Box Art Program.

IN PROCESS

PERCENT FOR ART PROJECTS IN PROCESS:

City Hall Plaza: \$200,000 (CCDC providing an additional \$100,000 to match City contribution), Deadline was October 26th. 44 artists applied (a record for permanent projects). Panel met November 21 and selected three finalists: Buster Simpson, Resite + SWA Group, and Mathew Geller. Next step is to bring the finalists to Boise for a site visit and to meet project partners. See attached for PDF of their images and application materials. Thanks to Margaret Hepworth for serving on the panel for the Arts & History Commission.

30th Street Branding, Cultural Plan, Initial public artwork: \$20,000 - Stephanie Inman. In design phase.

Parks: Spanish Village Memorial Plan: \$10,000 - Dwaine Carver, Plans/artwork direction determined.

Parks: Hyatt Wetlands Bat Habitat: \$10,000 - Mark Baltes. Art in design concept phase.

Parks: Game Board for Williams Park: \$150 - Reham Aarti. Installed

Parks: Idaho Ice World: \$24,000, 14 applicants. Panel met on October 12th. Finalists are Reham Aarti, Will Spearman and Sue Latta as a team, and Byron Folwell. Proposals are due in December.

Parks: Marianne Williams Park, \$60,000. Bubb toured park and is initiating project start/theme

Parks: Wind Art Project: \$40,000 - Waiting for Bloch Foundation approval of Mark Baltes design

Public Works: \$12,200 – PW will request a financial match from BSU to create an artwork on BSU campus that celebrates the new geothermal connection at BSU. Project may be on Capitol Boulevard between University and the bridge or the Greenbelt.

MEMO

TO: Mayor Bieter,
Council President
Maryanne Jordan,
Jade Riley
& Arts & History
Commissioners

FR: Karen Bubb
RE: Monthly Report



CCDC PARTNERSHIP PROJECTS IN PROCESS

FY12 projects: November 14th CCDC board approved \$325,000 in new public art projects. See below and note reference to CCDC match of City Hall Plaza project above.

Linen District Panel Selection: \$40,000 - Funded by CCDC and Boise City. Brown and Cole's project is in fabrication. September 2012 install projected.

Pioneer Corridor: Norie Sato, artist on the Walker Macy team chosen in 2000, is working on design for granite pavers for Pioneer Corridor (\$30,000) and a site marker at entrance of the path (\$35,000).

Public Works-Greening of the Grove: 3 projects each at \$42,000 - Three architecture firms on contract with CCDC – Modus Architects, McKibben & Cooper, and Trout Architects – will add an artist to their design teams and create alternative energy artwork for the corners of 8th and Myrtle, 8th and Front, and 8th and Main. Project Partners CCDC, Boise City Public Works, Green Works Idaho.

Linen District Murals: \$20,000 – A call to artist will be released for an artist to create murals for a yet to be determined site in the Linen District.

Boise WaterCooler Murals: \$15,000 - A call to artist will be released for an artist to create rectangular murals to fit in the upper sections of the WaterCooler building focusing on creativity and innovation.

Main and Tenth Street Artifact Columns: \$40,000 – Ward Hooper will design three columns using historic sandstone blocks.

OTHER PARTNERSHIP PROJECTS IN PROCESS

Artists-in-Residence: New artists will be showing their stuff on First Thursday.

BVC Banners for Downtown: \$6,000 - Staff is working with DBA to create 100 banners featuring Boise Visual Chronicle as part of our education program.

Exhibition of Boise Visual Chronicle (BVC) at Idaho State Capitol: Selections from the BVC to be featured from February – May in the hallways of the first floor of the Capitol. Their staff will create a brochure featuring the works, which will be up during the legislative session and while Boise City Council meetings are being held there. Thanks to Joshua Olson for selecting and preparing the works for the exhibition.

Art Coming Down at City Hall: In preparation for the construction projects at City Hall, focusing on shoring up the seismic structure of the building, many of the Boise Visual Chronicle and portable works artworks are coming down and landing in our offices, which now look a bit like art storage bins. This construction project will take a year to complete.



Anna Webb design for cement wall at 9th and River Street.



Artist Statement:

In response to a request from the site developers, this design is based on riparian plants and fish. The panels feature stylized leaf shapes from three well-known trees—the cottonwood, the currant and the blue willow.

The central panel features shapes reminiscent of the motion of water, fish fins and patterns in the skin of two of the Boise River’s most common inhabitants: the rainbow and brown trout.

The palette is natural and bright, if not strictly true-to-life: greens, blues, purples and browns. The palette is appropriate for an area close to the river and is in harmony with the surrounding buildings.

The corner, with its proximity to Biomark, the public library, the Human Rights Memorial, etc., will have pedestrians, but a larger number of passers-by will be in cars, or on bikes. The design has a scale appropriate for all kinds of traffic.

Materials:

- Commercially available heavy body tile (freeze/thaw resistant), possibly vitreous glass
- Tile mesh
- Epoxy (for tile on mesh, and attaching mesh panels to wall)
- Weather-resistant grout
- Sealer

Budget: \$15,000

Artist fee, 10%	\$1,500
Materials, 60%	\$9,000
Labor/install, 20%	\$3,000
Insurance, 5%	\$750
Contingency, 5%	\$750

*note, traffic box design will come later.



MEMO

TO: Mayor Bieter,
Councilmembers,
Jade Riley & Arts &
History
Commissioners

FROM: Amy Fackler
RE: CPC Report

SUMMARY

RE-ART, Arts & Culture at the Depot, Boise 150, Local Arts Index, PACC Grant program, Cultural Resource Guide, Boise Celebrates Good Neighbors, Workshops, LISTEN program

CURRENT PROJECTS/ EVENTS

- **RE-ART (Arts for Kids)** – RE-ART programs continues on January 14 & 15 with a NEEDLE FELTING program. RE-ART runs through May 2012. You can view descriptions at this link: <http://www.boiseartsandhistory.org/cultural-programs/education-workshops/reart/>
- **Arts & Culture at the Depot** – Schedule available on department website. http://www.boiseartsandhistory.org/media/53450/DepotScheduling_2012_01.pdf
- **Boise 150** – Working with Terri, Brandi Burns, History Committee, and consultant to develop a solid strategy for the 2013 Sesquicentennial.
- **Local Arts Index (LAI)** – Waiting for summary information and analyses that was expected in October 2011; current plan is still to submit news releases about the program by end of calendar year or early 2012. No update yet on the potential meeting in March (2012) in Seattle with the LAI northwest partners and (with expense paid by Paul G. Allen Foundation). The purpose of the meeting would be to discuss LAI results and strategies for sharing the findings with our specific communities and region as a whole. More to come as soon as I hear the latest...
- **Performing Arts for Cultural & Community Celebrations (PAC³) grant program**
- All funds distributed for fiscal year 2011. Application period will open in early January 2012 and the plan is for the process to be completed and panel recommendations for funding to the commission for approval at the March 2012 meeting so will go to City Council the following week.
- **Cultural Resource Guide** – Still distributing and getting positive feedback. Ads are up at the Boise Airport (November 2011 through January 2012) and we have run the first of four ads in Treasure magazine in the Idaho Statesman and companion ads (November 2011), and periodic mention in our Boise Weekly regular ads. The mobile site is ready – still tweaking a few things, but has all the info. See: boiseculturalresourceguide.org on your smart phone or iPad.
- **Boise Celebrates Good Neighbors** – Great success for first Good Neighbor Day held at the Boise Public Library on September 28. More than 80 people present and Mayor Bieter distributed awards to those good neighbors nominated by people in their community. For information, visit: <http://goodneighbors.cityofboise.org/> -- We have our first planning meeting for 2012 on January 11.
- **Workshops** – We are finalizing details for a series of 3 workshops on preservation topics for historic homes. Series will include Researching your Historic Home (Feb. 13, 6pm-8pm, location TBD); Windows for Historic Homes (March 12, 6pm-8pm, location TBD); and Exterior Maintenance for Historic Homes (April 9, 6pm-8pm, location TBD). Look for more details coming soon on our website:

<http://www.boiseartsandhistory.org/cultural-programs/education-workshops/education-workshops/>

LISTEN – I received a grant for \$3,840 from the Boise Officemax Community Fund for an oral history project. The purpose of the grant is to encourage school-age children to conduct and record interviews with family and community members to help them connect with older generations and help provide them with a personal framework for history. The program will consist of conducting ten oral history training sessions targeted to children and teens ages 8 to 18 and their adult guardians (for children up to age 15). The training sessions will be held monthly at rotating locations between February 2012 and October 2012. The grant funds also provided resources to purchase (3) sets of oral history recording and transcription equipment that community members will be able to check out. Program begins Saturday, February 4, 2012. We will post on website in early January 2012. Working with Rachel Reichert on promotional strategies.



January 2012
HISTORY

BOISE CITY
DEPT OF ARTS
& HISTORY

REPORT

MEMO

TO: Mayor Bieter,
Councilmember Elaine
Clegg, Jade Riley &
Arts & History
Commissioners

FROM: Brandi Burns

RE: History Report

SUMMARY

Aside from the holiday parties, the history division continued to work on materials for the oral history trainings that we will offer next year, thanks to the OfficeMax grant. We also continued researching information for our history location brochure, and completed evaluations for our wonderful interns. We were also fortunate enough to have a community member volunteer to be an oral history transcriber; she has already set to work on our +93 hours of oral history recordings.

CURRENT & PAST PROJECTS/ EVENTS

[Planning grant to IHC](#)

[Intern Evaluations](#)

[OfficeMax Grant](#)

[Volunteer transcriber](#)

[History Brochure](#)

FUTURE PROJECTS/ EVENTS

[OfficeMax Grant](#)

[History Brochure](#)

ATTACHMENTS



Chapter 2-17

BOISE CITY ARTS AND HISTORY COMMISSION

Sections:

2-17-01	DECLARATION OF FINDINGS AND POLICY
2-17-02	COMMISSION, MEMBERSHIP, TERMS OF OFFICE, VACANCIES
2-17-03	ORGANIZATION, COMPENSATION
2-17-04	DEFINITIONS
2-17-05	DUTIES AND RESPONSIBILITIES
2-17-06	MEETINGS, POLICIES
2-17-07	RELATIONSHIP TO DEPARTMENT OF ARTS AND HISTORY

Section 2-17-01 DECLARATION OF FINDINGS AND POLICY

The Boise City Council hereby finds that it is in the public interest to create an advisory body hereafter named and appointed to assist the Mayor and City Council in carrying out the responsibilities of their offices to increase the appreciation of the arts, culture, and history among Boise's citizens and to create and maintain an atmosphere conducive to the fullest expression of all forms of art and history in order to provide artistic satisfaction to the performer and to enrich the lives of all Boise citizens.

(Amended, Ord. 6645, 03/11/2008)

Section 2-17-02 COMMISSION, MEMBERSHIP, TERMS OF OFFICE, VACANCIES

There is hereby created the Boise Arts and History Commission consisting of up to twelve (12) members to be appointed by the Mayor and confirmed by the City Council. One (1) youth member may be, at the time of appointment, under the age of twenty one (21) years. The youth member shall be appointed to a term of up to one (1) year. The term of office for each of the remaining eleven (11) members shall be three (3) years, and each may be reappointed to up to a maximum of two (2) successive terms.

(Amended, Ord. 6645, 03/11/2008, Ord. 4941, 7/8/86)

- A. Vacancies on the Commission shall be appointed by the Mayor subject to approval by the City Council. The Commission shall publicly announce any vacancies, review candidates and recommend appointments to the Mayor, who shall thereafter have the right to appoint any candidate, whether or not recommended by the Commission.
- B. Of the twelve (12) commissioner positions, seats shall be designated for one (1) working artist, one (1) person affiliated with a non-profit arts or history organization, one (1) youth member, and one (1) history representative. The remaining eight (8) positions shall be at-large.

(Amended, Ord. 6645/03/11/2008, Amended, Ord. 5942 09/28/1999, Ord. No. 5493, Amended, 09/28/93)

Section 2-17-03 ORGANIZATION, COMPENSATION

Within a reasonable time following appointment the Commission shall organize and select a Chairman and Vice Chairman. The members of the Commission shall serve and act without compensation, except that their actual and necessary expenses shall be allowed by the Council. Any seven (7) members of the Commission shall constitute a quorum for the transaction of business.

(Amended, Ord. 6645, 03/11/2008, Amended, Ord. No. 5493, 09/28/93)

Boise Municipal Code

Section 2-17-04 DEFINITIONS

- A. The boundaries of the arts are constantly changing, but for purposes of this Chapter shall include, without limitation, all phases of the visual, performing and literary arts.
- B. For the purposes of this Chapter, “history” shall include projects, programs or activities that relate to the identity, customs, skills, history or heritage of a group of people that are transferred, communicated or passed along to succeeding generations.

(Amended, Ord. 6645, 03/11/2008)

Section 2-17-05 DUTIES AND RESPONSIBILITIES

The Commission shall advise and assist the Mayor and City Council to develop, coordinate and promote the visual, performing and literary arts and heritage programs and policies for the enjoyment, education, cultural enrichment and benefit of the citizens of Boise. In furtherance of these duties, the Commission shall have the following objectives:

- A. To stimulate greater governmental and public awareness and appreciation of the importance of the arts and history.
- B. To encourage the preservation and growth of the City's artistic, cultural, and historical resources, and foster the development of a receptive climate for the arts, culture and history.
- C. To provide general assistance to Boise's artistic, historical, and cultural organizations with information and encouragement.
- D. To encourage opportunities for Boise residents to participate in artistic, historical, and cultural activities.
- E. To promote the development of Boise artists, institutions and community organizations sponsoring arts and historical activities.
- F. To assess the arts and cultural heritage needs of the people of Boise and make such information available to the City Council and all interested agencies and persons.
- G. To encourage and coordinate the artistic, historical, and cultural activities of other governmental agencies.
- H. To seek and encourage financial support, including grants, loans and guarantees to Boise artists, arts institutions, historians and community organizations sponsoring arts and history activities, subject to City Council approval.
- I. To represent the public interest by developing and recommending policies that pertain to arts and history to the Director of the Department of Arts and History and the Boise City Council.
- J. To represent the public interest by evaluating and making recommendations regarding the future growth of the Department of Arts and History.
- K. To have superintendence and charge of all city-owned public art assets.
- L. To advise the City regarding the costs, benefits and other issues of acquiring cultural assets and

Boise Municipal Code

implementing cultural programming.

- M. To propose and adopt administrative rules and regulations as needed with regard to public art, heritage programs, other cultural assets, or cultural programming.
- N. To appoint members of the community to subcommittees to provide support to the Commission.

All rules and regulations proposed and adopted by the Commission shall have the force and effect of ordinance. All rules and regulations of the Commission now in effect shall remain in full force and effect until amended, altered or repealed.

(Amended, Ord. 6645, 03/11/2008)

Section 2-17-06 MEETINGS, POLICIES

The Commission shall hold regular public meetings, keep a written record of its proceedings and file an annual report with the City Council summarizing its activities and setting forth recommendations. The Commission shall establish policies for its internal operation.

(Amended, Ord. 6645, 03/11/2008, Ord. 4272,08/14/1978)

Section 2-17-07 RELATIONSHIP TO DEPARTMENT OF ARTS AND HISTORY

The Department of Arts and History staff, employed by the City, shall provide administrative support to the Commission in its advisory function to the Mayor, City Council and to the City of Boise.

(Amended, Ord. 6645, 03/11/2008)

Review of Commissioner roles and responsibilities

May 6, 2009

The mission of the Boise City Arts & History Department is directly aligned with the following focus area of the City's Strategic Plan:

Foster an environment where learning, the arts, culture, and recreation thrive.

What is the Commission's role in supporting this strategic focus area and the goals of the Department?

The Commission met in January 2009 with facilitator/consultant Anne Wescott and identified the key roles and responsibilities of the Commission in supporting the mission and strategic plan of the Boise City Arts & History Department. These roles and responsibilities are focused around four critical objectives: activities, organizations, financial resources, and physical assets as follows:

1. Encourage participation in artistic, cultural and historic *activities*;
2. Promote the growth and development of the City's artists, and artistic, cultural and historic *organizations*;
3. Foster the preservation and growth of the *financial resources* that support artistic, cultural and historic activities; and
4. Make recommendations about the acquisition and maintenance of cultural *assets*.

The Commission will be focusing its agendas, policy recommendations, and committee work on actions that support these four objectives. It will focus its work on actions that contribute to realizing performance targets the Department has set in these areas:

- Set target performance measurements for increased participation,
- Health of existing and increase in number of new organizations,
- Increase in community spending on/support for these organizations, activities, programs, etc.

How does each commissioner best serve to further the goals of the department?

The Commission identified action steps that would need to be taken to realize these **four objectives**. The actions that are most likely to produce the greatest achievement of the objectives, complement the work of the Department staff, and be reasonable time commitments include:

1. Encourage **participation** in artistic, cultural and historic activities through advocacy (sponsor, attend), marketing (message) and needs assessment (survey)-
 - Each commissioner would attend and/or volunteer at 3 department-sponsored events and
 - Each commissioner would attend #3 community events, presentations, and/or performances, etc;
 - Each commissioner would market activities/events by sending to their contacts an e-mail announcement or the e-newsletter, and/or inviting additional participants;
 - As needed, commissioners would assist with information-gathering/surveys.

Review of Commissioner roles and responsibilities

May 6, 2009

2. Promote the **growth and development** of the City's artists, and artistic, cultural and historic organizations by sharing information, providing advocacy and encouragement, promoting funding support, and educating the community-

- Each commissioner would "adopt" up to two organizations and become their advocate, attending performances/bringing guests, attending an occasional board meeting to share information about/from the department, bringing information back to the Commission, introducing the Commission's purpose to their board, etc. (*know about it, participate in it*)

3. Foster the **preservation and growth** of the financial resources that support artistic, cultural and historic activities through advocacy and analysis-

- Commission would provide input during the "budget build" process.
- Each commissioner would participate in some way in the fundraising efforts of their "adopted" organization.
- Commissioners may serve on a sub-committee to analyze, prioritize and provide recommendations about the distribution of Department funding to activities, organizations and artists, such as the City Arts & History Fund.

4. **Make recommendations** about the acquisition and maintenance of cultural assets through research and analysis-

- Commissioners would have an opportunity to serve on a sub-committee to analyze, prioritize and provide recommendations about acquisition and maintenance of current and future cultural assets, including public art, historic buildings, etc.