

AGENDA

Wednesday, December 7, 2016

3:30 – 5:00 PM

Brickyard Restaurant, corner of 6th and Main (Capital meeting room)

- I. Call to Order – Alecia Baker, Chair
- II. Approve Minutes of October 5, 2016
- III. Administration
 - a. Commissioner terms – E. Chandler farewell (Baker)
 - b. Recommendation for new commissioners (Baker)
 - c. Confirm new meeting time for 2017 (see below) – we will send calendar appointments
- IV. Reports -- *Reports in board packets provide status of work.*
 - Special Presentation (Hilgeman and McElwain)
 - Year in Review – photos
- V. New Business
 - a. Update on historic windows (Chandler)
- VI. Adjourn meeting

Meeting Schedule for 2017 – first Wednesday of the following months, 3:30 – 5:00, offices of A&H

February

April

June

August

October

December

A&H Commission Meeting

MINUTES -- 10/5/2016

Members Present: Alecia Baker, John Hand, Jody Ochoa, Eve Chandler, Hanna Hilgeman, and Clea McElwain

Members Excused: Dede Ryan and Jessica Flynn

Staff Present: Terri Schorzman, Karen Bubb, Josh Olson, Amy Fackler, Karl LeClair, Rachel Reichert, Brandi Burns, Annie Murphy, Jeannette O'Dell, Stephanie Milne-lane, and Abbey Germaine

Call to Order: Baker at 11:30 a.m.

Terri introduced new Arts & History employees as well as the new student commissioner.

Karen Bubb gave a tour of the West Boise Watershed facility and discussed the public art projects recently installed there.

The meeting was called back to order at 12:05.

Discussion of future time for commission meetings. The group discussed and voted to move December meeting to end of day, 3:30 to 5:00 p.m., location to be determined.

Motion: Approve August 2016 minutes. Chandler moved. Hand seconded. **Motion carried.**

Reports

Administration – Schorzman

- Group briefed concerning Arts & History offices expansion; a tour will be scheduled later
- Update about search for Arts & History facilities
- Reminder – Spaulding Ranch Stakeholders meeting (Oct. 11 @ 5:30 PM, City Hall Belgravia Room 2nd Floor
- Upcoming mixed use facility meeting; looking for possible performing arts facility
- Living on the South Side of the Tracks – book with great history shown
- Draft of cultural plan passed around; this plan will be submitted for Council approval later on

Public Art – Bubb

- Discussion about new projects underway and completed art projects
- VRT building almost complete; dedication of public art date to be set
- Pilot program with ACHD – Project to paint intersections. The two pilot program sites are Eugene and Castle Drive, and either 8th and Fulton or 8th and River.

Cultural Programs – Fackler

- Presented general overview of the collections policy which will serve as an internal guide. Amy also requested approval of it, but several members need more time to review. Motion to approved was denied to allow for further review.
- Discussion of 2017 grants recipients – There is enough funding; it would be ideal to have more people to evaluate. Amy handed grant recipient evaluation matrix and requested feedback if any interest.

Communications – Reichert

- The archaeological excavation at the James Castle house site will start Thursday, October 6. It will go through next week. There will be an open house during those days.

Cultural Assets – Olson

- Interested in finding material specific training for conservation purposes this new fiscal year.

History Programs – Burns

- Reminder – Fettucine forum tomorrow at 5:30.

Next meeting will be held on December 7th at a location to be determined.

Meeting adjourned at 1:10 p.m.

MEMO

December 7, 2016

TO: Mayor Bieter, Jade Riley, Arts & History Commissioners

FR: Terri Schorzman

RE: October - November, 2016

General Admin

- Acclimated two new staff members to the Department and their positions
- Served on interview panel for City's new CIO
- Attended lunch for grant recipients and discussed A&H communications for their work
- Served on grant review panel for the Idaho Heritage Trust
- Attended presentation on arts education at TrICA
- Attended City Club presentation about Boise's downtown thirty years ago
- Attended Governor's Awards for the Arts

Projects

- Met with Portland municipal archives (with new archivist)
- Continued to meet with team regarding "mothership" project
- Attended/spoke at two LIV Roundtables to discuss A&H cultural space concept
- Continued to work on "placemaking" issues for site at Ustick
- Provided a tour of the Castle House for Rep. Simpson with project manager and architect

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MEMO December 2016

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners
FROM: Karen Bubb
RE: Public Art Program

COMPLETED!

- **Public Works/BSU Geothermal Theme:** Transference by Leslie Dixon and Ken McCall is completed. BSU and City of Boise partnered to create an artwork on BSU campus that celebrates geothermal water. \$25,000 budget.
- **Neighborhood Reinvestment Grant:**
- Movable Art Project for neighborhood association. Ken McCall completed 2 sculptures. \$10,000 budget.

REVIEW & COMMENT

- **FY17 Projects:** See attached list of proposed projects for FY17

NEW ACTIVITY

- **Boise Visual Chronicle** All BVC artwork re-installed at Boise City Hall, CCDC, Library branches and Boise Airport.
- **Parks: Rhodes Skate Park Upgrade and Proposed Public Art:** Projects moving forward as permits/funding allows: Perri Howard, Stephanie Inman, Sector Seventeen, and Trademark. \$223,000 budget, all projects.

WORKS IN ACTIVE DESIGN/FABRICATION

- **Boise City Hall Public Art on the Plaza:** CTA Studio & Ecosystem Science finalizing design. \$200,000.
- **Library! At Bown Crossing:** Janet Zweig of Brooklyn project in fabrication. March completion. \$60,000 budget.
- **Transit Shelters for Vista Neighborhood/VRT partnership:** Six artists selected. Construction of the shelters is delayed. Installation projected for Spring. \$17,000 design/fabrication budget. (Karl managing)
- **Idaho Transportation Department:** Matt Grover working on a project to sculpt two cottonwood leaves for Broadway freeway bridge abutment. Awaiting installation funding information. \$10,000. (Karl managing)
- **2016 Fire Stations:** a. **Fire Station 4/Ustick Road:** Dixon/Baltes/McCall, fabrication. \$40,000 budget.
b. **Fire Station 8/Overland Road:** Dixon/Baltes/McCall, in fabrication. \$40,000 budget. Byron Folwell moved to Fire Station 9, on Sycamore. We will do a new call for Fire Station 5.
- **Linen District Fence:** April VanDeGrift preparing designs for 2017. \$3,000 (Karl managing)
- **Public Works:** Artist-designed utility hole covers for Central Addition/LIV/Eco District neighborhoods. 3 artist designs selected for unique design for 12 utility hole covers. \$5,000 design fees (PW), \$20,000 fabrication (CCDC)
- **New Pilot Program with ACHD: Painted Intersections** Two pilot locations going forward
- **Neighborhood Reinvestment Grant:**
- New project to hire an artist to design placemaking pole signs for Sunset Neighborhood Association. \$43,800
- **Public Art Academy: Temporary Public Artworks:** Two artists selected for a temporary public art project for the James Castle Home Site: Marlene Mussler-Wright and Nicole MacDonald. \$9,000 budget.

NEW CALLS OUT NOW:

- Call to Artist for Boise Visual Chronicle Collection and Portable Works Collection
- Call for Artists to create Traffic Box Art Wrap Designs for 2017
- Call for Public Art Academy, February & March 2017
- Call for Sunset Neighborhood Pole Signs

FY17 PROPOSED NEW PROJECTS (REQUEST FOR APPROVAL) Total Budgets \$233,500			
Possible New Public Art Projects for 2017 – Boise City General Fund Percent-for-Art			
Total Available: \$340,343			
Project Title	Partner(s)	\$\$	Notes
City Hall Plaza, add ons	CCDC, Public Works	\$13,000	over-run costs for install, lights
Fire Station 5	Fire Department	\$30,000	new call
Fire Station 9	Fire Department	\$30,000	obligated, artists selected
Fire Training Center	Fire Department	\$15,000	Call to Artist
Pilot Program: Intersection Murals & Celebrated Crossings	ACHD, Police, Collister Neighborhood Association	\$9,500	ACHD approved pilot
James Castle House Cultural Plan & Small Public Art Projects	Collister Neighborhood Association	\$20,000	Provide context for future investments
2017 Public Art Academy	Partners TBD	\$9,000	Temporary Public Art Project(s)
Traffic Boxes (5 @ \$2,500)	ACHD, CCDC, Planning & Dev.	\$12,500	optional
Emerging Artist Project: Murals	Library (Comic Con Artists)	\$10,000	To strengthen emerging artists
Boise Visual Chronicle		\$24,500	have not done in 3 years
Energize Project	Energize Program	\$20,000	Project TBD
Hayman House Plaza/Art	CCDC, Parks & Rec, Planning & Dev, Black History Museum	\$20,000	House must be gifted to City before project initiated
Shoshone/Bannock Project	Shoshone, Bannock, and Paiute Tribes, Parks & Rec, East End Neighborhood Association	\$20,000	Needs significant coordination, advance meetings
	Total	\$233,500	
	Remaining	\$106,845	Hold for Hayman House/Shoshone Bannock
Possible New Public Art Projects for 2017 - Funded From Other Sources			
Project Title	Partner(s)	\$\$	Notes
LIV District/Central Addition "Gateway"	CCDC, Boise City PDS	\$75,000	CCDC funding
8th Street Corridor Projects	CCDC	\$400,000	CCDC funding
Traffic Boxes	CCDC	\$30,000	CCDC funding
Traffic Boxes	NRG Funding	\$52,500	Boise City NRG funding
Vista Entryway Landmark Art	Boise City Energize Program	\$50,000	Boise City PDS funding
	Total	\$607,500	

FY17 PROPOSED NEW PROJECTS - DESCRIPTIONS:

City Hall Plaza/Needs Additional Budget for Installation & Lighting: The installation of the artwork must be done by a contractor with a Public Works License. Additional funds to light the artwork at night needs to be added. These expenses are additional to what the artists are already contracted for.

Recommended Allocation: \$13,000

Fire Station 5/16th Street: This is the renovation of an existing fire station or rebuild of a new one adjacent to the old station. Arts & History will issue a new call to artist for this project.

Recommended Allocation: \$30,000

Fire Station 9/Sycamore Street: This is the renovation of an existing fire station. The selection process has identified Byron Folwell, an Idaho artist, for this commission.

Recommended Allocation: \$30,000

Fire Training Center: New Call to Artist for project, working in partnership with the Boise Fire Department to identify a meaningful project.

Recommended Allocation: \$15,000

Pilot Program for Intersection Murals & Celebrated Crossings: ACHD has given approval to initiate a pilot program to paint murals on the intersections of two streets, one adjacent to the James Castle House at Eugene and Castle Drive, which would be funded by the Percent for Art Program and designed by students from the Public Art Academy, and another on 8th and Fulton, which would be funded by CCDC and the artist selected through a competitive process.

Recommended Allocation: \$9,500 for the Eugene & Castle street mural & Crosswalks

James Castle House Cultural Plan & Small Public Art Projects: To prepare for the impact of the James Castle House as a cultural center's impact on the neighborhood, staff would like to hire an artist to create a cultural plan and create small budget public art projects such as a bike rack, outdoor seating, or other site amenities not covered in the reconstruction costs. We are using the successful model of the 30th Street Cultural Plan to design this project.

Recommended Allocation: \$20,000 (\$10,000 for cultural plan and \$10,000 for small budget projects)

2017 Public Art Academy Temporary Public Artworks: This program provides an opportunity for students who go through the Public Art Academy to compete for and complete a small budget public art project to help train them as emerging professionals. Past examples of projects include Little Free Libraries or the 22 Condors project on the Record Exchange. Project focus for this year not yet determined.

Recommended Allocation: \$9,000

Five Traffic Box Art Wraps: Since 2009, the Boise City Neighborhood Reinvestment Grant, Boise City Percent for Art Program, and Capital City Development Corporation have provided funding to commission Idaho artists to design murals for Ada County Highway District traffic control boxes in Boise. There are currently 145 wrapped boxes. CCDC has committed to doing sixteen new boxes in the River/Myrtle District in 2017. Depending on how many are funded through the NRG, staff would have the flexibility to use these funds to continue wrapping boxes at key intersections outside of the downtown that are near schools, libraries, or busy interchanges.

Recommended Allocation: \$12,500

Emerging Artist Project/Comic-Con Murals: This project is aimed at engaging local artists who have creative talents and are involved with the graphic novel movement but have not engaged in the public art process. We'll partner with the Library's Comic-Con effort to commission an artist to create a mural based on the form of graphic novels and tie it into the Library event.

Recommended Allocation: \$10,000

Energize Project: How can public art contribute to the Energize Program? Working with the Energize team and selected neighborhood, A & H will commission an artist to do a project in an Energize area.

Recommended Allocation: \$20,000

Boise Visual Chronicle is a collection of over 194 artworks by Idaho artists that reflects the diverse expression and concerns of artists responding to life in Boise. **The Portable Works Collection** is made up of 68 movable two and three dimensional artworks owned by the City for public facilities. Artworks are on public view in several locations including Boise City Hall, Boise Airport, Library branches, and Capital City Development Corporation. The last call was released in 2014.

Recommended Allocation: \$24,500 (\$20,000 for new work, \$4,500 for framing, pedestals)

Hayman House Plaza/Public Art: It is anticipated that CCDC will gift the Erma Hayman house to the City of Boise in 2017. Planning and Development Services, Parks & Recreation, and Arts & History are working together to look at the best use for the exterior of the property and the house itself. Staff anticipates an exterior public plaza for events and activities and/or public artworks about the history of the neighborhood would be

developed. This allocation is for the first phase of that project.

Recommended Allocation: \$20,000 (on hold for first phase of the project)

Shoshone/Bannock Castle Rock Plaza/Public Art: Castle Rock Reserve, located in the foothills behind Quarry View Park, is a 48.5-acre site in Boise's East End acquired in the mid to late 1990s. The East End Neighborhood Association and Boise Front Coalition were heavily involved with the protection of this property as part of an effort to create residential development nearby. Native Americans once inhabited the Boise Valley are said to have gathered at a remote site, known as Castle Rock, in the foothills where an outcropping of rocks dramatically jets out and touches the sky. At that time, nearby geothermal hot springs fed into small creeks and formed bathing ponds frequented by the Shoshone, Bannock, and Paiute tribes. It is managed by Boise's Parks & Recreation Department. In 2006 a tribute stone was placed at the site to mark Castle Rock's historical significance. Arts & History would like to develop, in partnership with the Shoshone, Bannock, and Paiute tribes and Parks and Recreation, a plaza and additional historical interpretation information about the site.

Recommended Allocation: \$20,000 (on hold for first phase of the project)

POSSIBLE NEW PUBLIC ART PROJECTS FOR 2017 – FUNDED FROM OTHER SOURCES
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LIV District/Central Addition Gateway: This would be on Broad between 6th and 5th Street, what is designated to be a "festival" block in the Central Addition Gateway.

Budget: \$75,000 (CCDC Funding)

8th Street Corridor Projects: Artist Dwaine Caver is creating a master plan for public art opportunities on or near 8th Street between Front and the River to further activate the area. The plan is due to be reviewed and funding released in November 2016

Budget: \$400,000 (CCDC Funding)

Traffic Boxes: 12 boxes in the River/Myrtle redevelopment district will be selected for wrapping.

Budget: \$30,000 (CCDC Funding)

Traffic Boxes: Five neighborhood associations are applying to wrap 21 boxes. Funding to be determined by March 2017.

Budget: \$52,500 (NRG Funding if all selected)

Vista Entry Landmark Art: In cooperation with the Vista Energize Project, this would be to commission an artist to design a gateway artwork for Vista. The primary site would be the medians just North of the freeway exit.

Budget: \$50,000 (Energize Funding from Boise City PDS)

-end-

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MEMO

December 7, 2016

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Rachel Reichert, Community Relations Manager and James Castle House Manager

SUMMARY

This quarter's work has been concentrated on the James Castle House, and maintaining ongoing communications.

PROJECTS

JAMES CASTLE HOUSE (JCH)

- Working with architect to finalize construction drawings – at 95% Construction
- Working closely with architect and CMGM on construction documents
- Working with City of Boise's purchasing staff on drafting contracts
- Developing communications plan for JCH, now and future
- Developing programmatic vision for JCH
- Offered stakeholder site tours
- Working in year-long+ exhibit at Boise Airport of Castle's work
- Working closely with staff researcher on research related to the project

DESIGN PROJECTS

- James Castle House updated sign, brochure and rack card- *completed*
- Broadway Bridge History Signs- *in process*
- Cultural Plan Report- *in process*
- Communications plan for launching the Cultural Plan – *in process*
- Communications plan for 20th anniversary of Grant program – *completed*
- Fettuccine Forum poster design – *completed*
- NEW A&H video series- *in process completed*

ON GOING

- Maintain social sites
- Update website
- Manage blog content
- Develop and distribute PR and electronic newsletter

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MEMO

December 7, 2016

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Amy Fackler

RE: December 2016 Report

SUMMARY

The focus for cultural programs in FY2017 entails managing the A&H grant program, developing a system for providing information regarding additional funding resources for individuals and organizations, assisting with transition of new archivist, and special projects.

PROJECTS

Grant Program -

- FY2017 Grants–
 - Processing and tracking Agreements and invoices (33 recipients)
 - Held Grant Recipient Press Conference (September 19, 2016) – promote the 20th year of the A&H grant fund and importance of public funding
 - Hosted Grant Recipient Luncheon (October 12, 2016) – provided information regarding marketing and opportunity to network with other recipients
 - Tracking events and projects and coordinated marketing opportunities with A&H communications staff (social media, banners, website)
- FY2018 Grants – Planning
 - Beginning planning for dates, logistics, criteria
- Grantmakers in the Arts Conference (October 16-19, 2016) – attended annual conference held this year in St. Paul, MN

Funding Resources - Fielding information and networking regarding available resources for individuals and organizations and cultural-related projects; plan to provide services to create awareness of available support.

Archivist Transition

- Provide background materials; answer questions
- Help strategize for next steps

Special Projects

- Editing – blogs, various internal department materials and projects, and externally generated endeavors

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MEMO

December 29, 2016

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Joshua Olson, Cultural Asset Manager & Annie Murphy; Cultural Asset Program Assistant

RE: Public Art Program Cultural Asset Management

Emergency Restoration (Extensive damage)

-NRG Mosaic Roundabout: No progress made, Active/ Ongoing. Extensive repairs needed due to settling, improper installation methods, weather and aggressive drivers. The mosaic roundabout feature is seeing extensive damage and longer term solutions are being researched.

Corrective Repairs

-NRG Mosaic Roundabout neighborhood signage being repaired.

-River Sculpture: Vandalism ongoing repair as needed. Light timer adjusted for winter hours'/ daylight savings.

-Grove Street Illuminated (9th and Grove): Light diffuser Acrylic Panels being replaced on entire sculpture. Lighting corrosion being addressed

-City Center and Grove Plaza Redesign/ Construction: Virgo sidewalk art reinstallation planned 2017; Boise Chinatown reinstallation nearly completed; Homage to the Pedestrian needs to be relocated, street lights now block view and functionality, artist being contacted and new location being assessed. Great Blues fountain post construction repairs planned spring 2017

-Julia Davis Memorial pedestal and footing failure: Looking at best practices to remedy multiple issues with improper installation and damaged bronze armature. Estimated repairs FY17

-Boise Airport Wildland Firefighter Sculpture: Improperly installed sculpture. Reinstallation procedures being researched/ Terra Firma Terrazzo Floor reconstruction underway/ Slipstream Glass Mural cables for entire wall to be replaced to secure blown glass salmon.

Preventative Repairs since August 2016:

-Routine inspections, extensive cleaning and corrective maintenance of 250 public art pieces including the entire 160 traffic boxes have been completed since August.

-PW phase 2 construction Boise Water-Shed: Developing Maintenance and Operations spreadsheet identifying preventative and corrective needs of the collection. Working with Public Works to identify efficient methods for all aspects of the facility. This includes landscaping, sidewalks, irrigation, electrical as well as sculptural and functional components.

General Ongoing Responsibilities

-Inspection of new works, conservation reports, schedules, planning and coordination of contractors. Safety specs, easements and deaccessions. Material and medium research.

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MEMO

November 29, 2016

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Brandi Burns

RE: A&H History Report

SUMMARY

The History Division has worked on several projects, including collecting additional oral histories, implementing the 2016-2017 Fettuccine Forum, and project managing Neighborhood Reinvestment Grant projects with history components. Research requests remain popular, and we are nearing the end of the editing stage for *Boise: An Illustrated History*. As for Section 106 mitigation work on the Broadway Bridge project, our interpretive signs are with SHPO for their final review and design work on the report can begin.

Please remember to attend the February Fettuccine Forum.

CURRENT & PAST PROJECTS

- Research requests from the public and internally
- Oral Histories—cultural oral histories; neighborhood-based interviews
- Exhibit preparation—current exhibit is about grant recipients
- *Boise: An Illustrated History* editing
- Broadway Bridge Mitigation—signs are being reviewed by SHPO & ITD. Next step: fabrication
- Fettuccine Forum:
 - February 2, 2017: Lessons from Nineteenth-Century Slavery Politics, presented by Dr. Matthew Mason of Historians Against Slavery
 - March 2, 2017: Granted: City Support for Arts & Culture, presented by Amy Fackler
 - April 6, 2017: How the Greenbelt Saved Boise, presented by David Proctor
 - May 4, 2017: Singing Their Story—A Tribute to the Shoshone-Bannock Tribes, presented by Jim Cockey

ONGOING AND FUTURE PROJECTS

- Cultural oral histories
- Transcribing oral histories
- NRG project management for projects involving history (NENA/EENA & Barber Valley)

MEMO

December, 2016

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Stephanie Milne-Lane, Archivist

RE: December 2016 Report

SUMMARY

The A&H archives program concentrated on setting up the archive, planning future tasks, and implementing strategies for the preservation of documents at the Records Management Center (RMC).

PROJECTS

Archive

- Traveled to Portland and toured the City of Portland Archives & Records Center (PARC), engaged in discussion with PARC staff
- Reviewed A&H Collections Policy and other guiding documents
- Set up archival space with collections and existing supplies
- Proficio training
- Audited Deed of Gifts and contacted donors where documentation did not exist
- Revised Deed of Gift documentation
- Worked closely with Oregon State Library regarding donation
- Collaborated with Parks & Recreation staff on historic documents
- Worked with patron regarding archival holdings request
- Developed integral archival documents
- Began brainstorming internal and external outreach for archive program

Records Management Center (RMC) and Kendall Storage Facility

- Toured RMC and Kendall Storage Facility
- Met with Clerk's Office personnel regarding preservation of documents at RMC
- Obtained CJIS clearance

Other

- Attended WESTPAS Disaster Planning Seminar
- Developed disaster plan for A&H Collections in concert with Public Art maintenance staff
- Aided in preparing A&H records to transfer to RMC or into archive