



DEPARTMENT OF ARTS AND HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

ARTIST CALL FOR APPLICATIONS

Boise City Seeks Artist to Design Comic Con Themed Mural Banners

Contact: Catina Crum, Public Art Program Assistant, cecrum@cityofboise.org

Deadline: December 6th, 2017 at 5pm. Mountain Standard Time

Opportunity:

Boise City invites graphic novelists and comic artists to apply for an opportunity to design a mural for the corner of the downtown Boise Public Library at 8th & River St.. The selected artist will be commissioned for \$2,500 to develop a design, refine the design with feedback from the selection panel and stakeholders, deliver the design to Trademark Creative, and work directly with Trademark to ensure the design is proofed and printed to the artist’s specifications. Trademark Creative will provide the artist with dimensions and file type for the delivery of the file and will handle the printing and installation of the artwork.

The City may select up to 3 artists as finalists and will pay a \$500 stipend to each finalist for a design proposal. The City anticipates selecting one finalist to commission for the project. The selected artist will be commissioned for \$2,500.

Eligibility: Open to all artists over the age of 18

Timeline:

Call Released	August 26 th , 2017
Application Deadline	December 6 th , 2017
Finalist Artists Selected	January 2017
Finalist Proposals Due	March 2017
Final Artist on Contract	May 2017
Final Artwork Installed	July/August 2017

Selection Process:

Applications are submitted in a format that allows for uniform review. This allows the Evaluation Panel to easily access the information. The Evaluation Panel will consist of funding stakeholders, an Arts & History Commissioner, and artists. The Application package shall contain the following information:

- 1. Application Form**

Fill out / sign the Application Form/Signature Page and submit as your first document.

- 2. Letter of Interest**

Include a one-page letter addressing why you're interested in this opportunity and your related experience or qualifications. Describe how the applicant is able to provide responsive services for a mural design meeting the needs of the City of Boise for this project.

- 3. Artist Resume**

Include a resume and / or brief summary of the Artist's qualifications and / or past experience

- 4. JPEG Images of current and past work** (Must not exceed 300 dpi and 10" on the longest side)

Provide up to ten images of your past and current artwork, as separate files in JPEG format as attachments in the application email, which demonstrate your ability to meet the defined project opportunity. Images are to be in JPEG Format, 300 dpi, not larger than 10" on the longest side. Please include a list of the information for the submitted images: title, type of work, material(s), date and any comments.

- 5. Image List**

Provide a numbered list that corresponds with the images of past/current work. The title of each image should correlate with the number on the list and should include the following information: title, date, materials, and dimensions.

The City may select up to three artists to be considered to do finalist proposals. We anticipate that a contract will be awarded to one artist after finalist proposals are considered. The City may conduct reference checks by contacting references submitted by the Applicant. In addition, the City may contact references not listed by the Artist. Reference checks will be used to validate information included in the Application submitted by Artist.

The City of Boise reserves the right to reject any and all applications, to waive any irregularities in the applications received and to accept the applications that are in the best interest of the City. Boise City is an Equal Opportunity Employer. The City of Boise is exempt from Federal and State taxes and will execute the required exemption certificates.



APPLICATION FORM:

Name:

Artistic

Medium: _____

Address:

City/ State/ Postal

Code: _____

Phone: _____

Email: _____

Website: _____

Signature: _____ Date: _____

Check list – Please provide following items:

- Application Form (this page)
- Letter of Interest
- Artist Resume
- JPEG Images of current and past work (Must not exceed 300 dpi and 10” on the longest side)
- Image List

Please let us know how you found out about this opportunity

Email all application materials as attachments in one email with a subject line “Comic Con Mural” to: publicartsapps@cityofboise.org

Mail applications to:

Boise City Department of Arts & History
Comic Con Mural
PO Box 500
Boise, ID 83701

The City of Boise reserves the right to reject any and all applications that do not adhere to the above specifications.

