



DEPARTMENT OF ARTS AND HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

# ARTIST CALL FOR APPLICATIONS

**Boise City Seeks Graphic Novelist Or Comic Artist Original Page Art For Purchase**

**Contact:** Catina Crum, Public Art Program Assistant, [cecrum@cityofboise.org](mailto:cecrum@cityofboise.org)

**Deadline:** December 6<sup>th</sup>, 2017 at 5pm. Mountain Standard Time

## Opportunity

Boise City invites graphic novelists and comic artists to apply for their original pages to be purchased for the City's collection. Artists are invited to apply with existing, available, unframed 11" x 17" or smaller original comic page artwork, to be considered for purchase. The City will offer \$350.00 per page and may purchase up to twenty works.

**Eligibility:** Open to all artists over the age of 18

## Timeline:

Call Released	August 26 <sup>th</sup> , 2017
Application Deadline	December 6 <sup>th</sup> , 2017
Finalist Artists Selected	January 2017
Finalist Proposals Due	March 2017
Final Artist on Contract	May 2017
Final Artwork Installed	July/August 2017

## Selection Process:

Applications are submitted in a format that allows for uniform review. This allows the Evaluation Panel to easily access the information. The Evaluation Panel will consist of funding stakeholders, an Arts & History Commissioner, and artists. The Application package shall contain the following information:

- 1. Application Form**

Fill out / sign the Application Form/Signature Page and submit as your first document.

- 2. Letter of Interest**

Include a one-page letter addressing why you're interested in this opportunity and your related experience or qualifications.

- 3. Artist Resume**

Include a resume and / or brief summary of the Artist's qualifications and / or past experience

- 4. JPEG Images of current and past work** (Must not exceed 300 dpi and 10" on the longest side)

Provide up to ten images of your current work that is available for purchase, as separate files in JPEG format as attachments in the application email, which demonstrate your ability to meet the defined project opportunity. Images are to be in JPEG Format, 300 dpi, not larger than 10" on the longest side. Please include a list of the information for the submitted images: title, type of work, material(s), date and any comments.

- 5. Image List**

Provide a numbered list that corresponds with the images of past/current work. The title of each image should correlate with the number on the list and should include the following information: title, date, materials, and dimensions.

We anticipate that contracts may be awarded to up to twenty artists after the selection panel. The City may conduct reference checks by contacting references submitted by the Applicant. In addition, the City may contact references not listed by the Artist. Reference checks will be used to validate information included in the Application submitted by Artist.

The City of Boise reserves the right to reject any and all applications, to waive any irregularities in the applications received and to accept the applications that are in the best interest of the City. Boise City is an Equal Opportunity Employer. The City of Boise is exempt from Federal and State taxes and will execute the required exemption certificates.



**APPLICATION FORM:**

**Name:** \_\_\_\_\_

**Artistic Medium:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/ State/ Postal Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Check list – Please provide following items:**

- 1. Application Form (This page)
- 2. Letter of Interest
- 3. Artist Resume
- 4. JPEG Images of artwork that is currently available for purchase (Must not exceed 300 dpi and 10” on the longest side)
- 5. Image List

Please let us know how you found out about this opportunity

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Email all application materials as attachments in one email with a subject line “Comic Panel Art Purchase” to: [publicartsapps@cityofboise.org](mailto:publicartsapps@cityofboise.org)

Mail applications to:

Boise City Department of Arts & History  
Comic Panel Art Purchase  
PO Box 500  
Boise, ID 83701

The City of Boise reserves the right to reject any and all applications that do not adhere to the above specifications.

