



## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

### AGENDA Arts & History Commission

Wednesday, August 4, 2021  
3:30 – 5:00 pm

Greenbelt Room, 3<sup>rd</sup> Floor City Hall

<https://cityofboise.zoom.us/j/93482223685>

- I. Call to Order – John Hand, Chair
  - a. Introduce new City Archivist, Danielle Grundel (Schorzman)
  - b. Review and Approve Minutes June 2, 2021 (Hand)
  
- II. Presentations/Updates/Approvals -- *\*Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.*
  - a. Public Art – (LeClair)  
Updates
    - Transitions - installed and dedicated
    - Gentle Breeze - installed, dedicated the next evening
    - Central Addition - installation planned for late August
    - Linen District Fence – complete or pending installation
    - Traffic Boxes - complete or pending installation by end of August
    - Depot Bench - timeline update
  
- III. Adjourn meeting



## DEPARTMENT OF ARTS & HISTORY

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### Minutes A&H Commission Meeting

Wednesday, June 2, 2021  
3:30 – 5:00 p.m.

Greenbelt Room, 3<sup>rd</sup> Floor, City Hall

<https://cityofboise.zoom.us/j/98038471846>

Commission Present: John Hand, Jessica Flynn, Dede Ryan, Melissa Thom

Council Liaison: Holli Woodings

Staff Present: Karl LeClair, Tyler Powers, Rachel Reichert, Terri Schorzman, Jennifer Yribar

Public: Hillary Blackstone, Russell Rock, Jeanine Centouri, two members of the public unidentified (on ZOOM)

- I. Call to Order – John Hand, Chair, 3:35 p.m.
  - a. Land Acknowledgement
  - b. Reviews and approves April 7, 2021 Minutes (Hand)

Commissioner Jessica Flynn motions to approve. Commissioner Dede Ryan seconds. Unanimously carried.

- II. Presentations/Updates/Approvals -- *\*Pursuant to Idaho Code Section 740204(4), all agenda items are action items, and a vote may be taken on these items.*
  - a. Hayman House construction update (Reichert)
    - i. Overview of project milestones:
      - 2016: Capital City Development Corporation (CCDC) floats the idea of handing over the property at 617 Ash Street to the City of Boise
      - 2018: CCDC conveys property to City
      - 2018-2019:
        - Partnership with State Historic Preservation Office to receive grant from the African American Heritage fund (U.S. National Park Service)
        - Staff attends workshop with National Trust for Historic Preservation African American Cultural Heritage Sites to help plan site.
      - 2021: Receive construction permit
      - Mid-June 2021: Construction begins; currently developing program.
    - ii. Director will share with Commission a full scope of work/program in August.
    - iii. General discussion...

b. Public Art (LeClair)

i. Traffic Boxes

- Three boxes: two funded through CCDC and one through private business. Installation planned for September.
  - Erin Cunningham, “Harvest”, W Fairview Ave & N Cole Rd
  - Jessica ‘Shuey’, “Wild Side of Summer”, Emerald St & S Maple Grove Rd
  - Ben Konkol, “Dreaming of Pizza”, 104 10<sup>th</sup> St
- General discussion...

Commissioner Flynn motions to approve. Commissioner Melissa Thom seconds. Unanimously carried.

ii. Linen District Fence design

- Artist Miguel Almeida selected. Design reflects the community of immigrant farmers. Full color. Great palette. Installation planned for July. Displayed July to July.
- General discussion...

Commissioner Ryan motions to approve. Commissioner Flynn seconds. Unanimously carried.

iii. Depot Bench updated design

- Reviews project background and steps taken to address Commission’s and Neighborhood’s concerns voiced in February. Talked to artists. Neighborhood pulled together an Arts Committee. Worked closely with the committee to refine design. Feels confident from the neighborhood and artist perspective that the design presented today is better overall.
- General discussion...

Commissioner Flynn motions to approve the updated design and recommends moving forward with next steps. Commissioner Ryan seconds. Unanimously carried.

b. Public Art Updates

i. Vista Median

- Work on “Transitions” by Ride Art Studio began this week. Traffic control, site work and landscape improvements are taking place through June 25. Working with contractor to coordinate onsite work and with the artists for installation. Artists plan to be in town to install. Should be executed by June 25. Hoping for a dedication in July.
- General discussion...

ii. Westside Park



- Artwork “Gentle Breeze” by Matthew Mazzotta to be delivered on June 26. Tree planned to be installed on June 30. Installation anticipated to be completed by July 2.
- General discussion...

iii. Kiosko

- Reviews project background. Released RFQ in October 2020. Budget: \$20K. Selected an artist/architect team. However, project bid as a semi-formal project; must be bid as a formal project per the City’s purchasing guidelines, as architect might be able to earn more than the threshold of \$25K for the full project. Working with Friends of Jesús Urquides. Hope to release new call in June.
- General discussion...

iv. Erma Hayman House

- Artist Vinnie Bagwell is working on developing project; first, in clay models for each of the images, then in full. Will ask for periodic updates. Artist has offered to do virtual studio visits. Project anticipated to wrap up later in the calendar year; plan to install during the colder months. Artist received a national award through Americans for the Arts (AFTA).
- General discussion...

v. Potential Events

- Plan to launch Percent for Art 20<sup>th</sup> Anniversary and related events in June. Hope to use momentum to launch a plan for the General Fund.
- General discussion...

III. Adjourn meeting

Chair Hand motions to adjourn meeting. Commissioner Thom seconds. Unanimously carried.

Meeting adjourns at 4:35 p.m.





August 4, 2021

**To:** Mayor McLean, Courtney Washburn, Council member Holli Woodings,  
Arts & History Commissioners

**From:** Terri Schorzman

**RE:** Activities: June – July 2021

*General highlights*

- City/internal: completed StrengthFinders session 3 with the EMT; began work with Dave Randle about “competencies” review for departments; attended several sessions for the annual meeting of the Americans for the Arts (on-line); reconnecting with AHAT – set up meeting for August to determine next steps on re-igniting volunteer engagement; DEI steering committee meetings; meetings with MASS consultants; attended two of three charettes for shed/trailer preservation.
- - Personnel: hired our new archivist, Danielle Grundel, and our temp public art field tech, Allagio Laurino. We hope to begin recruitment for a new part-time Executive Administrative Assistant.
- External: Hosted two meetings with cultural organizations directors to re-engage following COVID and may do two additional meetings.



## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

# MEMO

**TO:** Mayor McLean, Courtney Washburn, Council Member Holli Woodings, Arts & History Commissioners  
**FROM:** Amy Fackler, Grants Manager  
**DATE:** 7/28/2021  
**RE:** Program Update

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### SUMMARY

Tracking FY2020 FY2021-Round 1 and FY2021-R2 recipients; continue managing FY2020 modifications due to Covid-19; managing FY2022 application cycle; other projects as assigned

### **FY2022 GRANTS**

- Applications were open between May 1 – June 16, 2021
- Fielded final queries and conducting draft reviews for FY2022 program applicants
- Held virtual Grant Reviewer Training on June 22, 2021
- Grant Review Team met on July 22, 2021
- Managed other upcoming program details (planning for grant award notifications, coordinating timelines with communications team, etc.)

### **FY2021 GRANTS**

- Closed out Round 1 grants (all invoices finalized)
- Continued tracking and processing Round 2 invoices (for projects between April 1, 2021 – September 30, 2021)
- Tracked projects and promotions; manage modifications due to Covid-19
- Promoted grant recipient events / projects (coordinating with education and outreach communications team for social media)

### **OTHER**

- Working with program team for Mayor's Appreciation Day for Arts & Culture – now aligned with the Mayor's State of the City address (moved Appreciation Day from Sept. 9 to Sept. 16, 2021)
- Resumed one-on-one training for funding research platform; potential workshops, etc.)
- Attended meetings with arts & culture organizations
- Editing upon request from other staff



## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

July 23, 2021

**TO:** Mayor McLean, Courtney Washburn and Arts & History Commissioners  
**FROM:** Brandi Burns  
**RE:** A&H History Report

### SUMMARY

History Division is focusing most staff efforts on website content creation and creating a space online to share the collections in the Boise City Archives. Watch for our interesting content on social media every week!

### CURRENT & PAST PROJECTS

- Archives program: New archivist is on board and doing great. See their report for actions they have taken since being hired. Among many projects, we are working collaboratively on selecting a software to create an online portal for the department's collections.
- Website:
  - Several pages for Boise mayor biographies are created and ready for publishing; IT implemented a nesting grid system so we can better organize content; a short history of Boise is in the works; Fettuccine Forum video page is in the works
  - Past update: Test site templates moved to live website; History team working on creating new pages
- Walking tours: one in the exploratory phase for the fall focused on suffragists' gravesites
- Partnership with PDS to research restrictive CC&Rs in neighborhoods
- Development of online exhibits, podcast, and articles
  - These materials will be added to the "Boise history" section of the website
  - Content includes an article about Boise's city halls, the establishment of Boise as a municipality, fires in downtown Boise, and a series of biographies of Boise mayors. Fettuccine Forum videos will also be uploaded
- Foothills Levy, 20<sup>th</sup> Anniversary
  - Exhibit on 3<sup>rd</sup> floor of city hall is available for viewing, as is the online component: <https://storymaps.arcgis.com/stories/fe2deb40a95046c08d6d26f4ff7078e2>

### ONGOING AND FUTURE PROJECTS

- Research for the Erma Hayman House—Continues
- Oral histories with former residents of River Street—continues
- Assist P&R with online cemetery tours
- Collection of COVID-19 stories—volunteers needed; if interested in conducting virtual interviews please contact Brandi



August 2021

**TO:** Mayor McLean, Courtney Washburn, Council Member Holli Woodings,  
and Arts & History Commissioners

**FROM:** Karen Bubb, Cultural Planner

**RE:** Cultural Planning Activities

***General Highlights:***

**Goal 1: Develop Cultural Policy**

- **PhD Studies:** I am reading multiple books and writing about the intersection of cultural, economic, and urban policy as part of my studies. I am exploring how to transfer this information into useful applications for the City of Boise.

**Goal 2: Enhance and Preserve Neighborhood Places**

- **Affordable Housing Initiative:** I am representing A&H on the Mayor's Bloomberg/Harvard Design Thinking initiative focusing on affordable housing.

**Goal 3: Maintain and Develop Cultural Assets**

- **Public Works Public Art Master Plan:** With the completion of the plan, meetings have commenced to inform staff about the plan and begin initiation of project opportunity identification.
- **Boise Airport Public Art Plan:** Amy Westover and I are in the final stages of a Boise Airport public art plan for the existing airport campus and new construction. September completion projected.
- **James Castle House Accreditation:** We are preparing documents to apply for museum accreditation for the James Castle House, working with the JCH staff.

**Goal 4: Partner with Organizations**

- **Cultural Research:** I am working with Dr. Amanda Ashley, Dr. Leslie Durham, and Dr. Carolyn Loh on a project examining cultural plans nationally looking for diversity, inclusiveness, and social equity language. Our first paper on the research has been published in the Journal of Urban Affairs and a second is pending in another publication. We are also conducting research on the relationship of Universities to cities as anchor arts organizations.

**Other Staff Activities:**

- I am heading up the Enterprise Portfolio and Capabilities Mapping projects for our department. Supporting team review of Competencies working with David Randle





## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

# MEMO

TO: Mayor McLean, Courtney Washburn and Arts & History Commissioners  
FROM: Rachel Reichert, Cultural Sites Manager  
CC: Terri Schorzman  
DATE: 8/4/2021  
RE: Cultural Sites Program Update

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### SUMMARY

This quarter's work was concentrated at the James Castle House (JCH) and Erma Hayman House (EHH). The James Castle House has reopened for scheduled in-person tours held weekly on Fridays and now offers weekly virtual tours. Staff are focusing on completing program and facility planning documents and are engaged in various research projects for both the JCH and EHH. Cultural Sites Manager is a member of the Historic Artists Homes and Studios executive committee working on DEAI work throughout the program and will present on Artist Residencies At Historic Sites for the AASLH conference in September.

### JAMES CASTLE HOUSE

The JCH is preparing to submit museum accreditation application to the American Museum Association. Staff are planning a virtual meeting series to assist with long-term planning efforts for the historic shed and trailer on site. Artist Residency call closes August 6.

#### Upcoming Artist-in-Residencies:

- Artist-in-Residence (Short Stay: Dec. 16 - 23, 2021): Mavis Irwin, ASL Researcher / Film Maker
- Artist-in-Residence (10-week Residency: February 2 - April 13, 2022): Tania Alvarez, Visual Artist

#### Current Large Projects

- Cultural Sites will begin a Deaf Space Study with international design firm, MASS
- Cultural Sites will begin a Charette planning process with national cultural and preservation leaders to establish long-term treatment plans for Castle's Shed and Trailer.
- Oral Histories with the James Castle Collection and Archive Staff
- Historic Artist Homes and Studios Virtual Road Trip

### ERMA HAYMAN HOUSE

The EHH will begin construction in July/August. Staff are waiting for EHH Task Force and City Leadership discussions to finalize program plans. Staff are exploring additional funding options. Please view this URL for more info and project milestones:

<https://www.boiseartsandhistory.org/programs/cultural-sites/hayman-house/project-milestones/>



## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

July 23, 2021

**TO:** Mayor McLean, Courtney Washburn and Arts & History Commissioners  
**FROM:** Danielle Grundel  
**RE:** A&H Archives Report

### SUMMARY

Archives program is focused on auditing collections and accession paperwork against the collections management software to gain a better understanding of what collections are in the archive, assess backlog, prioritize processing projects and preservation concerns. Organizing and mapping shelf space at Kendall Archives in preparation for additional shelving, incoming collections, and creating workstations for staff and interns. Collaborating with History Programs Manager and IT to create an online portal to facilitate access and discovery of collections held in the archive.

### CURRENT & PAST PROJECTS

- Kendall:
  - Organizing and labeling shelves to prepare for additional shelving to maximize space and increase efficiency
  - Creating additional workstations in preparation for interns and staff to work on processing projects
- Collections:
  - Accessioned Councilman Mike Wetherell's papers, approximately 26cuft
  - Accessioned a collection of 112 glass plate negatives of Boise area
  - Accessioned 22 COVID related local artist collections
  - Accessioned signed Pride Flag from proclamation celebration event
  - Continuing processing work on Burn's Studio Collection
- Digitization:
  - Continuing digitization of Boise City Council tapes
- Software:
  - ArchivesSpace – an industry standard opensource software program to manage archival collection records and to make information about the collections available to the public.
  - OMEKA – an online collections portal for the curation and display of city collections and history. It will promote and highlight the history of Boise through visual representation.

### ONGOING AND FUTURE PROJECTS

- Working with contractor to process digital images of the Burn's Photo Collection
- Process COVID-19 collection
- Create processing plan for Mike Wetherell's papers
- Assess backlog of material to prioritize processing projects
- Digitization manual to ensure consistency on digitization projects



## DEPARTMENT OF ARTS & HISTORY

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# MEMO

**TO:** Mayor McLean, Courtney Washburn, City Council Member Holli Woodings and Arts & History Commissioners

**FROM:** Karl LeClair, Public Art Program Manager

**DATE:** August 4, 2021

**RE:** Public Art Program

### PROJECT UPDATES

- **Vista Median Public Art:** \$150,000, Partnership with Energize the Vista Neighborhood & Together Treasure Valley, Saori Ide & Jonathan Russell, Project Close Out
- **Westside Park:** \$350,000, CCDC/Parks & Rec, Matthew Mazzotta, Project Close Out
- **Depot Bench Public Art:** \$70,000, NIP Funding, UrbanRock Design, Design Development & Engineering
- **2021 Linen District Fence:** \$4,000, Percent-for-Art Funding, Production & Final Completion
- **2021 Traffic Box Program:** 2 Boxes Percent-for-Art funding, 1 Box Private funding, Proposals by Ben Konkol, Erin Cunningham, and Jessica Shuey, Installation in August
- **Pioneer Cemetery Kiosk:** \$20,000, Friends of Jesus Urquides, Selection Panel in August
- **Hayman House:** \$100,000, Erma's Wall, Vinnie Bagwell, Fabrication
- **Public Art Division Overview Document & Percent-for-Art Ordinance 20 Year Anniversary:** Drafts in progress, planned release 2021, 20 year anniversary event planning
- **Valley Regional Transit – Public Art Sponsorship:** Selection Panel in August
- **Central Addition Public Art:** \$75,000 CCDC Funding, Krivanek + Breaux, Installation Delayed
- **Airport Public Art Plan:** Airport Percent-for-Art, Amy Westover, Artist on Contract, Final edits and review
- **Public Works Plan:** \$20,000, Partnership with Public Works, Cultural Planning, approved through Boise City Council, planning for roll-out to City and community
- **Boise City Council Chambers Dais Artwork:** \$15,000, Mayor & Council Funding, Implementation
- **Treefort Music Fest Projects:** \$15,000, four artist teams, Postponed, Re-Scheduling for September 2021
- **Downtown Neighborhood Association Projection:** \$2,000, NIP, Projections are live Thursday, Friday, Saturday nights
- **Central Bench Transit Shelters:** \$5,246, NIP, Installation On-Hold until Fall 2021