



DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Jennifer Stevens

AGENDA Arts & History Commission

Wednesday, June 7th, 2023
5:00-6:30 pm
Greenbelt Room, 3rd Floor, Boise City Hall
150 N Capitol Blvd, Boise ID 83702

Virtual and in-person attendance is offered.
Watch via Zoom Webinar: [Registration Link](#)

- I. **Call to Order** – John Hand, Chair
 - a. Land Acknowledgment – Commission Chair John Hand
- II. **Minutes Approval**
 - a. *ACTION REQUESTED:* Approve Minutes from April 5th, 2023 (**Exhibit A**)
- III. **Director's Update**
 - a. Engagement Opportunities
- IV. **Adjourn Meeting**

**Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.*



MEMO

TO: Arts & History Commissioners
FROM: Jennifer Stevens, Director
CC: Mayor McLean, Courtney Washburn, Council Member Latonia Haney Keith
DATE: 5/31/2023
RE: Director Update

ACCOMPLISHMENTS OF THE MONTH

Hiring/Organization

During May:

- Arts & History welcomed Jamile Shirley to the Care & Conservation team as the new Cultural Asset Program Manager. She comes to Arts & History from the Smithsonian Air & Space Museum.
- Arts & History welcomes Hannah Williamson on June 1 as the Public Art Coordinator for Public Works.
- Arts & History advertised for the Grants and Public Programs Manager position and interviewed several outstanding candidates. We expect the selected candidate to begin work at the City in June.
- History Programs Manager position will soon be advertised, and we hope to fill this position by July.

Advocacy

I was invited to Washington D.C. in May by Americans for the Arts (AFTA) to meet with Idaho's Congressional delegation and advocate for the arts. I was joined by advocates from California, Florida, Oregon, and Texas, all of which have U.S. representatives or senators on committees which control funding for the arts. Over two days, AFTA trained the visiting advocates on its proposals to obtain greater funding for the National Endowment for the Arts (NEA). The NEA funds the Idaho Commission on the Arts (ICA), an organization from which many individuals and entities in Boise's arts community obtain grants. Additionally, AFTA is requesting funding for creative programs in the Veteran's Administration and the Department of Defense, agencies which serve two important populations in and around the Boise area, as well as a few other pieces of legislation related to arts education and tax credits.

Congressman Mike Simpson chairs the committee which oversees NEA funding, and Senator Jim Risch is on the labor and education committee. In both cases, these relationships are worth nurturing. The meetings I had with Simpson and Risch during the

trip were valuable and promising, and I laid a good foundation for what I hope will be a fruitful partnership.

Percent for Art Ordinance Revision

A draft of the ordinance was finalized and is attached to this memo for your review. I will be presenting information on the proposed ordinance revisions to the Mayor and City Council on June 6th during work session.

Budget

For the FY24 budget, we have proposed (and the Mayor has proposed to include in her full budget) the following:

- History Program Assistant: from .75 to 1.0 FTE;
- Professional services budget for a full-time archives technician contractor;
- Budget for professional archival scanners;
- Remodel of entire A&H space.

NEEDS FROM COMMISSIONERS

Hiring

As we continue to build out the staff of Arts & History, we rely on you to get the word out to your connections! Please spread the word about the History Programs Manager position as well as the upcoming Airport Public Art Project Coordinator position.

Public Art Tours

We would like to discuss whether any commissioners would be willing to give Public Art tours during the summer to reach more people. There are two tours scripted and ready to go, so the lift is small but mighty! Please consider volunteering for the department in this way.

Volunteers

The American Association for State and Local History is bringing its annual conference to Boise this year! The dates are September 6-9, and the Department of Arts & History will be involved in giving tours as well as sitting on panels. We need to offer volunteers to staff the conference, for which they need 80! Volunteer meetings will begin in June, and volunteer hours will vary depending on your availability.

Mayor's Awards for Excellence in Arts & History

Please hold the date for the Mayor's Awards for Excellence in Arts & History scheduled to be held on September 21.





DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Jennifer Stevens

MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Latonia Haney Keith, Arts & History Commissioners
FROM: Stephanie Johnson, Public Art Program Manager
CC: Jennifer Stevens, Director
DATE: 5/31/2023
RE: Public Art Program Update

ACCOMPLISHMENTS OF THE MONTH

West Valley/Ustick NIP Public Art Project

\$140,000 call for art – 17 applications received, selection panel reviewing, and will meet to make a selection.

521 Grove St. Public Space, Public Art

\$400,000 call for art, application deadline May 17th, ~ 49 applications received. Selection panel meeting following.

Linen District Fence 2023

The selection panel met in early April and selected artist, Mindy Yong for the 2024 Linen District Fence commission.

E Pluribus Unam (8th Street Mural on the Greenbelt) public dedication

May 15th from 1 to 2pm, remarks and artist present for dedication ceremony.

Public Art Project Coordinator – Public Works

First and second round interviews completed. We have decided on our hire and will begin the process!

Public Art Walking Tours

Taking place every 3rd Saturday, May through October. Tour reservations are live [on our website!](#)

CCDC Upcoming Projects with Type 4 Agreements

- 521 W Grove St. Public Space—Integrated public art; \$400,000
- Old Boise Blocks—Stamped or embedded artist-designed icon and artist-designed barrier near the water wheel at CW Moore Park; \$165,000

- Erma Hayman House—lighting for *Memoirs of Erma Hayman* by Vinnie Bagwell, interpretive signs for the cultural site, and projection art infrastructure; \$100,000

NEEDS FROM COMMISSIONERS

Public Art Walking Tours

Share with those who may be interested that registration for this year's public art walking tours is now open.

Desired Action: Spread the word





DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Jennifer Stevens

MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Latonia Haney Keith, Arts & History Commissioners
FROM: Danielle Grundel, City Archivist
CC: Jennifer Stevens, Director
DATE: 5/31/2023
RE: Archives Program Update

ACCOMPLISHMENTS OF THE MONTH

Digital Collections

- Archives curated and published a digital collection from the Hitchcock O'Leary Family Papers. In this curated collection, correspondence, family biographies, ephemera, photographs, and more can be researched.

The Hitchcock family were prominent business owners during the 20th century, owning service stations throughout southern Idaho, a jewelry store in the Idanha Building at one time, and a Chrysler car dealership located at 12th and Main in downtown Boise. The O'Leary family were ranchers and sheepman throughout the late 19th century and early 20th century. Kenneth O'Leary departed from his father's business to attend law school at the University of Idaho, served as an attorney in the Army during World War II, and was elected to serve as an Ada County prosecutor.

Check out the new collection!

<https://boisecity.quartextcollections.com/cms/preview/explore-collections/list/collections/20>

Digital Exhibits

- Archives & History has been exploring ways to build and showcase digital exhibits of the collections in the care of Arts & History as well as StoryMaps to tell Boise's rich history.

NEEDS FROM COMMISSIONERS

None this month.



DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Jennifer Stevens

TO: Mayor McLean, Courtney Washburn, Council Member Latonia Haney Keith, Arts & History Commissioners
FROM: Tilley Bubb, Interim-Grants Manager
CC: Jennifer Stevens, Director
DATE: 5/31/2023
RE: Grant Program Update

ACCOMPLISHMENTS OF THE MONTH

FY2023 Grants

Grant recipients continue to turn in final reports for last payments.

FY2024 Grants

May 1 – June 16 is the grant application cycle for fiscal year 2024.

Application materials are live.

Workshops for grant applicants had excellent attendance. There is a Zoom workshop that was recorded and is available online.

Bubb is meeting with grant applicants to discuss and review their grant applications for FY24 grant cycle.

The position for the new Grants and Public Programs Manager opened on 4/25 and closes on 5/23.

NEEDS FROM COMMISSIONERS

FY2024 Grant Cycle

Share with those who may be interested that the annual Arts & History Grant application runs May 1 – June 16, 2023. Direct them to contact Tilley Bubb at mbubb@cityofboise.org for more information.

Desired Action: Spread the word

FY2024 Panelists for Grant Review

Thank you to commissioners Kris Clegg, JJ Saldana, and Gaby Thomason, who have agreed to participate in the review panel this year.



DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Jennifer Stevens

MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Latonia Haney Keith, Arts & History Commissioners
FROM: Jamile Shirley, Cultural Assets Program Manager
CC: Jennifer Stevens, Director
DATE: 5/31/2023
RE: Public Art Maintenance and Conservation

ACCOMPLISHMENTS OF THE MONTH

Public Art Mural Dedication

Oversaw contractors from Advanced Signs to install the wall signage (2) for "E Pluribus Unum (Out of Many, One)," prior to the mural dedication on 5/15/2023.

Staff Welcome

Jamile Shirley is the new Cultural Assets Program Manager. Her first day was May 15th.

American Institute for Conservation Conference (AIC)

Alaggio Laurino represented the Arts & History team at the AIC conference in Jacksonville, Florida May 18-19th.

NEEDS FROM COMMISSIONERS

None this month.



DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Jennifer Stevens

TO: Mayor McLean, Courtney Washburn, Council Member Latonia Haney Keith, Arts & History Commissioners
FROM: Matilda Bubb, Cultural Planner
CC: Jennifer Stevens, Director
DATE: 5/31/2023
RE: Cultural Planning Activity

ACCOMPLISHMENTS OF THE MONTH

Cultural Planning:

- Boise Airport: Boise City Council approved the Arts Master Plan. Designer Melissa Osgood made the final edits to the document; 50 copies will be printed and digital versions will be shared on our website by the end of May.
- Library!: Bubb has interviewed the five library branch managers and met with library leadership to initiate public art planning for library branches.

Creative Economy: Economic Development Intern for Creative Economy Research:

- Boise's Creative Economy Study: Economic Development staff and I are scoping for the May – August project

Policy:

- Director Stevens submitted a draft of the revised Percent for Art ordinance to City Council for review in advance of scheduling formal review meetings.

NEEDS FROM COMMISSIONERS

Policy Changes: Percent for Art Policy Changes:

As representatives of the department, Commissioners should be aware of the changes and be prepared to speak to the recommended changes.

- Staff will notify Commissioners when the new policy goes forward.
 - *Desired Action:* Attend future City Council meetings and be prepared to speak to the changes.



DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Jennifer Stevens

EXHIBIT A

Minutes

Arts & History Commission Meeting

Wednesday, April 5th, 2023

3:30 – 5:00 pm

Greenbelt Room, 3rd Floor, Boise City Hall
150 N Capitol Blvd, Boise ID 83702

Virtual and in-person attendance is offered.

Watch via Zoom Webinar: [Registration Link](#)

Commissioners Present: John Hand (Chair - online), Kris Clegg (Vice Chair), J.J. Saldaña, Melissa Thom, Sophie Squyres, Gaby Thomason (online), Amanda Ashley (online)

Commissioners Absent: Catherine Seo

Council Liaison: Elaine Clegg

Staff Present: Jennifer Stevens, Alaggio Laurino, Danielle Grundel (online), Jillian Whitehill, Kristen Hill, Lianna Hamby, Stephanie Johnson, Tilly Bubb, Travis Jeffres, Mackenzie Lawrence, Tyler Powers, Jennifer Yribar (online), Tenisha Eastman-Dodson (online).

Public: Denise Lile

- I. **Call to Order** – Commission Vice Chair, Kris Clegg called the meeting to order at 3:36 p.m.
 - a. Land Acknowledgment – Jillian Whitehill
- II. **Presentation**
 - a. Informational Item: Public Works Arts Master Plan (30 min) – Steve Burgos
 - i. Regenerative cities – recycling wastewater, geothermal, composting, recycling materials, etc. and getting towards carbon neutrality by 2050. Creating more transparency in work and goals. Resetting how we communicate about climate change and engagement. Money coming from Lander Street development will create funds for percent for ordinance. Desire to be intentional about where these funds go.
 - b. Burgos – Asks - would like to hear from your perspective. What about the plan intrigues you, what thoughts do you have?
 - i. K. Clegg – what happens to glass?

1. Steve – sent to a company that recycles that glass into a Specific abrasive material used in construction
- ii. Thompson – grateful to hear the plans
- iii. Thom – loves how it is organized with resources. Loves that composting and recycling is incorporated. Highlights the room and improvement page, and sees many opportunities here. Didn't know about legal and voters' stories and would like to see that reflected. Adding in the forethought of the City's work towards climate change
- iv. Saldaña – Appreciates that you met with the Tribes and are incorporating their thoughts in this growth
- v. Lile – Finding secondary uses for geothermal
- vi. Bubb – Applauds Steve and staff for work and note the opportunity to partner with other departments. Will ask us to identify our stakeholders and how we can amplify PW messages.
- vii. Hand – Very excited about your work

III. Minutes Approval

- a. *ACTION REQUESTED:* Approve Minutes from February 1st, 2023 (**Exhibit A**)
 - i. Commissioner Saldaña makes a motion to approve. Commissioner Thomason seconds.
 - ii. No comments, none opposed. Motion approved at 4:23 p.m.

IV. Director's Update

- a. Acknowledge Commissioner Clegg and our public guest
- b. Percent for art Ordinance – Stevens asks if Commission has any questions
 - i. Elaine Clegg – asks if Commission and City Council is confident in the
 - ii. Stevens - Care and Conservation working on 5 year maintenance cycle so City can count on the work being completed and are predictable.
 - iii. Hand - Appreciates the predictability and supportive of the approach and looking forward to more details as they come
- c. Archives – Update
- d. Capital City Development Corporation (CCDC) Partnership – Update
- e. Hand - appreciates the Director's updates

V. Presentations/Updates/Approvals **Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.*



- a. Informational Item: City of Boise Commission Handbook (15 min) – Jennifer Stevens
 - i. Stevens - Asks Commissioners to review the handbook and bring their questions
 - ii. Thom – changes coming to upcoming Commissions
 - 1. Stevens – officially moving Commissions to 5pm starting in May.
To accommodate public and working Commission members.
Possibility of a Commission member joining the Public Works Art Committee. Updated Memo layout
 - iii. Hand – mention Commission event invitations and communications
 - iv. Yribar – Send weekly communication updates and invite
 - v. Thompson – really appreciates the calendar invites and weekly email
 - vi. Ashely – seconds appreciation
 - vii. EVENTS

VI. **Adjourn Meeting**

- a. Commission Chair Hand asks commissioners to offer a motion to adjourn.
 - i. Commissioner Thompson offers a motion; Commissioner Thom seconds.
 - ii. No discussion; all in favor. So moved at 5:04 p.m.

