

## AGENDA

Thursday, April 7, 2016  
11:30 am – 1:00 pm  
The Cabin, Capitol Blvd.

*Lunch served at 11.30*

- I. Call to Order – Alecia Baker, Chair
- II. Approve Minutes of February 3, 2016
- III. Approve Minutes of Special Joint A&H/Library Meeting
- IV. Introduction of Kurt Zwolfer, new executive director of The Cabin
- V. Reports and Approvals-- *Reports in board packets provide status of all projects.*
  - Cultural Programs (Fackler)
  - Communications (Reichert)
  - Cultural Assets (Olson)
  - History Programs (Burns)
  - Public Art (Bubb)
    - Review “leaf art” for Broadway interchange. Approval requested.
    - Review Linen District Fence final designs by Sarah Davies. Approval requested.
- VI. Hot Topics – Creative Vitality Suite
- VII. New Business
- VIII. Adjourn meeting

**Meeting Schedule for 2016** – All meetings – unless otherwise noted – take place on the first Wednesday of the scheduled month from 11:30 am – 1:00 pm in the Tablerock Room, 3<sup>rd</sup> Floor, City Hall:

June 1  
August 3  
October 5  
December 7

## Commission Meeting

2/3/2016

### Members Present:

Alecia Baker (by phone)  
Jessica Flynn  
John Hand  
Elizabeth Koeckeritz  
Eve Chandler  
Jody Ochoa  
Dede Ryan  
Edourado Canales  
Hannah Hilgemann

### Staff Present:

Terri Schorzman  
Josh Olson  
Karen Bubb  
Amy Fackler  
Rachel Reichert  
Karl LeClair  
Kelsey Green

### Staff Excused:

Brandi Burns

**Call to Order:** Ryan moves to start the meeting 11:30

Introductions of new Commissioners: Jessica Flynn and John Hand

**Motion:** Approve the minutes; Baker moves to correct the time of the meeting and members present;

**Motion:** Approve minutes for December 2015. Ochoa Seconded. Motion Carried

### Cultural Programs – Amy Fackler

- Fackler reported that the grants program for FY17 is underway; application process opens in May
- Fackler reported on the progress of the archive and collection plan and presented images of the state of the current records storage
- Chandler requested more information about the grant application process and the Shakespeare Folio project (coming to BSU in September)

### Communications – Rachel Reichert

- Reichert reported on the process of the James Castle Home Site: the budget has been approved, contracts will be drafted, site design is being finalized, a master plan is being drafted for the site, identity and branding is in the works, working closely with purchasing and legal, we have unanimous support from mayor and council, site tours will commence when the weather gets better. A&H also hired a temp assistant to research the Castle site, family, and neighborhood.
- Reichert reported that the new website is still in the works and should be ready in the next couple of months.

- Reichert reported that design projects are going well, including new public art brochures, the annual report, and video series; the blog is ongoing.
- Reichert reports that a.

### **Public Art – Karen Bubb**

- Rhodes Park: Bubb reported on the progress of Rhodes Park with an update on the final design proposals for the public art and asked for the commission's recommendation on the priority of funding. Bubb requested approval for overall designs and approval of the staff level recommendations. Chandler asked if the mural on 16<sup>th</sup> will invite graffiti; Ochoa noted that she has worked with Sector 17 with a great success rate. Chandler asked about the auto paint on the signage and wonders if it will be an issue. Bubb responded that in this application it should not be an issue. Chandler asked if the history panel signage will be hard to read. Bubb responded that the sign will be readable. Chandler asked who was on the selection panel. Chandler questioned the participation of either an AHAT or Commission member on the panel and suggests that moving forward there needs to be at least one present. Bubb did not recall at the time, but stated that is our usual procedure. Chandler stated that she likes the Rhodes signage.

Ochoa requests more information about who is in charge of maintenance for the art. Olson responded that he will work with Parks admin for a maintenance plan. Flynn raised a concern about the liability of people climbing the Rhodes signage and asked about the process of approving the budget. Bubb clarified the approval process. Chandler stated that she has no issue with the priority list.

**Motion:** Chandler moves to approve all of the design proposals and the staff level recommendations for priority of projects. Flynn Seconded. Motion carried  
Chandler questioned the process of finalizing the signage and Hand asked if the history signage will include neighborhood history. Bubb responded that she will look into it.

- Main Street Station: Bubb presented an update the design proposals from Amy Cheng for the Main St. Station's Stairway public art project. Baker asked if the artist is working with Stephanie Inman's color palette. Bubb responded that Stephanie Inman approved of Amy's colors. Chandler stated that she is disappointed with the designs because it does not relate to Boise. Hand asked if there are other public art projects for the facility and Bubb responded with a list of the current ongoing projects. Ryan asked for a timeline and Bubb responded that it is very quick. Chandler stated that there needs to be an explanation from the commission if it is rejected. Chandler states that the art needs to reflect the community and that it does not relate to the environment. Ochoa stated that she likes the design and doesn't feel strongly against the design. Bubb states that not all the design details are worked out and that we can request that she include more detailed elements that relate to Boise. Ryan suggested that we table the discussion due to time restraints; Bubb stated that we need a decision due to the tight timeline. Chandler suggested that the commission deny the proposal.

**Motion:** Chandler moved to deny the design proposal. Hand seconds. Motion Carried. 4 Deny, 2 approve, 1 abstain

- Whittier School Fence Art project. Baker asked if the previous safety concerns have been met. Bubb responded that the issues have been worked out.

**Motion:** Hand moves to approve the designs. Baker Seconded. Motion Carried

- Central Rim Neighborhood. Bubb presents design proposals from Ken McCall for the neighborhood – a moveable piece that functions for traffic calming.

**Motion:** Flynn moved to approve the design. Hand Seconded. Motion Carried.

### **Cultural Assets – Josh Olson**

- Olson presented on 2 emergency restoration items, the Basque History Mural and the Terrazzo Floor in the Airport. The issues are being worked out on both of the projects dealing with easements and advisement of how to move forward with the restoration work.
- Hand asked about the Grove Plaza renovation and how it affects the public art there. Olson responded that he is working with all related parties to deal with the existing artwork on The Grove.

### **Hot Topic and New Business**

- Due to discussion of public art projects, the Hot Topic discussion did not happen.
- Mark your calendars for April 21<sup>st</sup> for an event that we will host at the ESCPA to discuss culture and community.
- Bubb is requesting commission participation on the approval of Janet Zweig's proposal for the Bown Library, it will take place on the first Wednesday in March at the Main Public Library.
- Schorzman announced that the Wall of Mayors is being installed.

**Ryan adjourned the meeting at 1pm.**

**A&H Commission/ Library Special Joint Meeting**

Wednesday, March 02, 2016

**A&H Commission Members Present:**

John Hand

Dede Ryan

Hannah Hilgeman

**Staff Present:**

Alecia Baker (by phone)

Terri Schrozman

Elizabeth Koeckeritz

Karen Bubb

Eve Chandler

Karl LeClair

Ryan Call to Order: 11:00am

Introductions

**Public Art Review: Bown Crossing Library Public Art Proposal by Janet Zweig**

**Presentation by Karen Bubb**

Background information: Based on a National RFQ, a panel composed of Library and A&H stakeholders selected two finalists. Upon review of the proposals, Janet Zwieg was selected on a two phase contract. This is the proposal shown for approval today.

Artist was asked to create work that is site specific to the library. The library was interested in a programmatic project, and the artist responded with an interactive programmatic concept. Bubb presented the images, concept, and overall proposal for the location inside the Bown Library.

Kevin Booe presented additional information regarding the Library's stake in the project. Hand requested more information regarding the location of the work and Booe responded with a detailed description of the location. Chandler inquired about the functionality of the work and Bubb replied. Baker inquired if the work is accessible to the public and Bubb responded that the work is intended specifically for the public accessibility and programming. Booe explained that the programming will indeed involve the public and will include a performance aspect.

Further discussion included inquiry about color; it will be achromatic.

**Bubb requested consideration for approval. Chandler moved to approve. Ryan seconded.**

**Motion approved A&H; Motion approved Library**

**Ryan adjourned 11:55am**

## MEMO

April 7, 2016

**TO:** Mayor Bieter, Jade Riley, Ben Quintana and Arts & History Commissioners

**FR:** Terri Schorzman

**RE:** February – March, 2016

### Administration

Budget building for FY17, including personnel, grants, capital for Castle project

#### *Special meetings:*

- New DBA director (Lynn Hightower)
- New Community Foundation director (Karen Biloweth)
- Special projects person for city manager of Vancouver, B.C. (Margaret Specht) about BOISE 150
- New commissioner orientation for J. Flynn and J. Hand
- Krick regarding facilities
- Brian Cantwell from the Seattle Times

Held first quarterly meeting of AHAT; identified interests.

Prepared several letters of recommendations for variety of organizations and individuals.

### Projects

- *Presentations:* Professor Bieter's 200-level social studies teachers prep class; LEAD Boise (the Five P's to Project Perfection!); Cultural District history for property owners and tenants;
- Planning meeting with cultural organizations for April 21 event – and myriad follow up meetings with mayor's office and others;
- Attended: Fettuccine Forum; Leadership Summit at BSU; dedication of temporary public art project;
- Editing/review of Cultural Plan draft

### Partnerships

- Wayfinding document review;
- Vista neighborhood team -- attended history presentations and BSU student presentations for art in neighborhood
- City Hall first floor renovation team – met several times regarding space, flow, requirements, potential changes
- Ustick townsite and other placemaking matters
- Central Addition history presentation planning (with PW and PDS teams)
- Attended Brown Bag lecture hosted by ISHS regarding City's new grocery market markers in NENA
- ICA/BSPR presentation by Neta Ullaby on arts reporting

# BOISE CITY DEPT OF ARTS & HISTORY

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MEMO

April 7, 2016

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Amy Fackler

RE: April 2016 Report

## **SUMMARY**

FY2016 cultural programs focus continues concentration upon the A&H Department grant program, collections planning, and miscellaneous daily activities.

## **PROJECTS**

### ***Grant Program -***

- Follow up on FY2016 recipients events and projects – includes managing second invoices, and tracking budgets; attending FY2016 grant-related events as much as possible; managing final reports; answering questions.
- Planning for FY2017 – includes updating criteria and scope (downloadable copies and website); application updates with IT; promotion plan and tracking; coordinating panel review and training; coordinating legal review of criteria, Memorandums of Understanding, other issues as needed; developing and presenting applicant workshops; answering questions and reviewing drafts for applicants; managing submission materials; notifying applicants of grant status; developing and sending packets to those awarded grants; organizing materials and first invoices; news release and other promotions of grantees.

### ***Archives & Historic Artifacts Collections Planning***

- Citywide Survey: Phase II – Overall purpose is to quantify potential materials of interest held internally in departments city that hold potential research value for current and future Boise citizens. Includes coordinating with contractor to visit department staff and identify and document potential archival and collection materials that fall outside of retention schedule – or - are included in retention schedule but provisions allow originals to be destroyed after they are digitized (and said originals may have inherent historical value). Focus since last commission meeting:
  - Presentations and one-on-one meetings
  - Surveys: Records Management Center; Parks & Recreation; Police, Planning & Development Services; and others (many requiring multiple visits)
- Long-term planning and strategies

## **OTHER**

- Editing – blogs, various department materials, other miscellaneous projects
- Shakespeare Folio project – steering committee (BSU Archives lead organization)

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March 29, 2016

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Rachel Reichert, Community Relations Manager and James Castle Home Site Manager

## SUMMARY

This quarter's work has been concentrated on the James Castle Home Site, design projects, and maintaining ongoing communications. Kelsey Green is being trained as A&H's new communications support team member.

## PROJECTS

### *JAMES CASTLE HOME SITE (JCHS)*

- Completed budget
- Working with designer to finalize site plans
- Working on the master plan
- Working with City of Boise's purchasing staff on drafting contracts
- Developing communications plan for JCHS, now and future
- Offered stakeholder site tours

### *DESIGN PROJECTS*

- James Castle Home Site- *in progress*
- Public Art Brochures- *in progress*
- New A&H Website- *moving into the coding phase, designs completed*
- Cultural Ambassador Logo/ Branding- *completed*
- Annual Report- *completed*
- Broadway Bridge History Signs- *in process*
- Cultural Plan Report- *in process*
- NEW A&H video series- *in process (one completed)*

### *ON GOING*

- Maintain social sites
- Update website
- Manage blog content
- Develop and distribute PR and electronic newsletter

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MEMO

January 26, 2016

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Joshua Olson

RE: Public Art Program Cultural Asset Management

## **Emergency Restoration** (Extensive irreversible damage)

Active/ Airport: The lower level terrazzo floor is being reinstalled due to apparent concrete moisture problems. A portion of the floor consists of the public art piece titled Terra Firma. Arts and History was notified of the project in December 2015 and was working in cooperation with the Boise Airport to ensure color qualities were maintained and other cultural assets were safely moved out of the way. Airport project coordinator Steve Scott is managing the overall project. The failure of the terrazzo floor has nothing to do with the artist or art project, to be completed in late 2016.

Active/ Boise River Sculpture: The sculpture located at Front and Capital Blvd in downtown Boise was hit by a passenger vehicle. The driver was insured. A safety fence was installed, the extent of the damage is being assessed and estimates are being requested.

Progress Pending/ Basque History Mural: Oil Pigments have lived beyond their expected lifespan of 10 years. Weather has further deteriorated the surface. Evaluations of Di-bond sign material and cost analysis are underway as discussions on image copyright and ownership are under discussion with legal.

## **Corrective Repairs**

Completed / Cassia Park: 18 foot tall arch cleaning, prep and recoated enamel.

Completed / Idanha Canopies: Both archways needed electrical transformers replace. Four total.

Contract stage/ Borah Pool Mural Restoration: Portions of 30 foot long mural damaged to crude graffiti, age and weather. Mural will be restored. Graffiti coat is being considered.

Contract initiated/ Idanha Canopies: Both archways to be prepped and enameled. Recoating steel and polish stainless steel.

Contract stage Initiated/ City Hall West Police and Fire Relief Sculpture Wall: Extensive cracking and damage due to settling, weather and vibration. Unknown person(s) hastily repaired without knowledge. Ongoing/ Grove Plaza Redesign: Portions of Virgo on south spoke of plaza need to be charted (mapped), eventually removed. A fall reinstall planned after new pavers are installed. Homage to the Pedestrian and Boise Chinatown installations will receive new electrical conduit and panels. Working with CH2MHill and CCDC to develop strategy for improvements to the plaza as it pertains to existing cultural assets and infrastructure.

### **Corrective Repairs (continued)**

Establishing Estimates/ The Grove Street Illuminated: Sculpture needs 12 diffuser plates to be fabricated and installed. The interior components will be assessed and cleaned once disassembled. New gaskets will be applied. Aluminum welds will be textured on exterior to mask seams and some minor masonry work will be repaired. Acrylic panels will be assessed and re-slumped where necessary.

Establishing Estimates/ Depot Roundabout: Mosaic, extensive repairs needed due to aggressive truck drivers and frost.

Initiated Contract/ PW phase 2 construction Boise Water-Shed relocation of Pipe Tree sculpture

Julia Davis Memorial pedestal and footing failure: Looking at best practices to remedy multiple issues with improper installation and damaged bronze armature.

Main Street/ Parks (managed mow strip): Jesus Uriquidez Spanish Village sculpture plaza, bronze corrosion and stone damage remedied

### **Preventative Repairs:**

Routine inspections and cleaning of all collections and assets

Re:Proficio Archive updates with part time Staff Annie Murphy

Monitor and assist with new proposals of public art, preventative troubleshooting

Initiated questions and requesting estimates for the seasonal care and condition of the soil and plant life components within the Heliotrope public art project in BODO. Sculpture has 5 varieties of climbing vine and soil drainage and water source issues.

**Research:** Developing a list of museum/ conservation framing standards for Boise Visual Chronicle, Portable Works, Digital Art and select donations. The goal is to establish contracts with local framer(s) who have the ability to properly employ the standards for long term collections.

Developing resources that will enable the Dept. of Arts & History to plan for and execute a Cultural Asset Conservation Lab and workshop setting.

**Trainings and Education Outreach:** Boise State University Extended Studies Program: Project Management Certificate Program. Three, two day classes completed.

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MEMO

March 25, 2016

**TO:** Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

**FROM:** Brandi Burns

**RE:** A&H History Report

## SUMMARY

The History Division has been working on several projects involving additional oral histories, preparing and hosting the 2015-2016 Fettuccine Forum, and participating in the Vista Neighborhood project. The division has also been answering research requests and making progress on editing *Boise: An Illustrated History*. In addition to this the history division has been managing the Section 106 mitigation work for the Broadway Bridge

## CURRENT & PAST PROJECTS

- Research requests from the public and internally
- Oral Histories—completed interviews for the Cultural Oral History collection
- Display cabinet exhibit preparation—current exhibit is about the Zoo's 100<sup>th</sup> Anniversary
- *Boise: An Illustrated History* editing
- Broadway Bridge Mitigation—report is with the editors
- "How To" guides for website in development

## ONGOING AND FUTURE PROJECTS

- April Fettuccine Forum: Thursday, April 7, 2016
- Oral Histories in the Vista Neighborhood
- Cultural oral histories
- Processing archival collections
- Transcribing oral histories
- NRG project review and management for projects involving history
- Vista Walking Tours
- Preservation Month programming, May 2016

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April 2016

**TO:** Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

**FROM:** Karen Bubb

**RE:** Public Art Program

## REVIEW & COMMENT/REQUEST FOR APPROVAL

- **Idaho Transportation Department:** Matt Grover working on a project to sculpt two cottonwood leaves for Broadway freeway bridge abutment. (Karl managing)
- **Linen District Fence:** Sarah Davies submitted final designs for review. (Karl managing)

## NEW ACTIVITY

- **COMPLETED: Temporary public art:** Three teams from the Public Art Academy class were selected for projects. The first was completed on the Record Exchange as part of TreeFort, "22" by Ellen DeAngelis of 22 condors. The second of falling dominos by Ray Kane and Kevin Mills is completed at 5<sup>th</sup> and Front. The third by Candy Canning of a stone cairn will be done later this spring. (Karl managing)
- **COMPLETED: Whitewater Boulevard Roundabout Art:** \$30,000. Mayor's Neighborhood Reinvestment Grant Program, Dirk Anderson, completed installation of the sculpture.
- **Transit Shelters for Vista Neighborhood/VRT partnership:** Seven artists selected. Proposals will come forward to the Commission at a later date. (Karl managing)
- **Public Art Academy:** Classes concluded in March. Two artists selected for a temporary public art project for the James Castle Home Site: Marlene Mussler-Wright and Nicole MacDonald. Revised proposal will come before the Commission at a later date.

## WORKS IN ACTIVE DESIGN/FABRICATION

- **Rhodes Skate Park Upgrade and Proposed Public Art:** Projects moving forward as funding allows: Perri Howard, Stephanie Inman, Sector Seventeen, Reham Aarti, Anna Webb, and Trademark.
- **Valley Regional Transit Center's Multi-Modal Center:** Amy Chang design moving forward. Contracts underway for 5 projects (Stephanie Inman, John Francis).
- **Whittier Elementary Artful Fence:** \$38,000, Dennis & Margo Proksa in fabrication of fence artwork.
- **Traffic Box Art Wraps 2015:** Three fabricators selected. Trademark (Boise), Signs 2U (Boise), and Traffic Wrapz (Florida). Moving forward with 4 projects each. Projects will be completed in the Spring.
- **Public Works/Boise WaterShed:** Amy Westover working on the design team. Byron Folwell, Matt Grover, Reham Aarti, and Michael Anderson designs approved by Boise City Council.
- **Public Works/BSU Geothermal Theme:** \$25,000 – PW & BSU are partnering to create an artwork on BSU campus that celebrates geothermal water at BSU. Leslie Dixon and Ken McCall fabricating.
- **Two New Fire Stations:** Byron Folwell and the team of Dixon/Baltes/McCall have design proposals completed.
- **Linen District Fence:** Two artists selected: Sarah Davies 2016 and April VanDeGrift 2017 (Karl managing)
- **NRG:** Movable Art Project for neighborhood association. Ken McCall is fabricating his designs.
- **Library! At Bown Crossing:** \$60,000, Janet Zweig of Brooklyn design approved. Project in fabrication
- **Boise City Hall Public Art on the Plaza:** \$200,000 CTA Studio & Ecosystem Science design initiated.
- **Little Free Libraries:** \$3,000, 1 team, Marsters/Armstrong, working on finishing "Little Free Library."
- **Boise Cultural Plan:** Amanda Ashley is reviewing and editing the plan prior to providing it to readers for review.