

AGENDA

Wednesday, August 2, 2015
11:30 am – 1:00 pm
Arts & History office

Lunch served at 11.30

- I. Call to Order – Alecia Baker, Chair
- II. Approve Minutes of June 3, 2015
- III. Reports and Approvals-- *Reports in board packets provide status of all projects.*
 - Cultural Programs (Fackler)
*Review and approve A&H Grant
Program recommendations for funding*
 - Communications (Reichert)
Update on James Castle Home Site
 - Public Art (Bubb)
Cultural Plan
 - Cultural Asset Management (Olson)
Update on River Sculpture
 - History Programs (Burns)
Fettuccine Forum and Boise history book
- IV. Hot Topics –
 - Administrative roles and responsibilities review and approval
 - Commissioner terms: renewals and replacement
 - Arts & History Advisory Team draft application review and approval
 - Review FY16 work plan
- V. New Business
- VI. Adjourn meeting

Meeting Schedule for 2015 and 2016 – All meetings on the first Wednesday (with the exception of March) of the scheduled month from 11:30 am – 1:00 pm in the offices of A&H:

2015 remaining

August 5
October 7
December 2

2016

February 3
April 6
June 1
August 3
October 5
December 7

MEMO

August 5, 2015

TO: Mayor Bieter, Jade Riley, Ben Quintana and Arts & History Commissioners
FR: Terri Schorzman
RE: June – July 2015

Regarding general administration, A&H dissolved the standing committees (Visual Arts Advisory Committee and History Committee) with an approval of the commission on June 3. We met with the committees on June 23 (History) and 24 (VAAC) to let them know about the dissolution and the reasons behind it. I submitted a Friday Memo to Mayor and Council outlining the process on June 5. We are proceeding with implementing the new Arts & History Advisory Team with new guidelines and responsibilities. Once the commission approves the new application process, we'll announce the opportunity to the general public and collect applications through October. We'll hold training sessions in November and December, with a new AHAT to begin work in January.

We are still waiting for a report from environmental team and ACHD on how we can clean the Memorial Bridge.

We announced Mayor's Awards recipients and closed the application process for the Arts & History Grants Program. We reviewed and selected grant recipients on July 24, which the commission will review and approve on August 2.

As of June 13 we became the proud owners of the property known as the James Castle Home Site. Some quick points:

1. Neighbors are thrilled that we're there.
2. The public meeting was held July 29 from 11.00 – 6.00 at Castle Hills Park. We had an artist help folks make their own "James Castle-inspired art." No report on attendance as of this writing.
3. We're having the locks changed this week and will have temporary fencing installed by the end of the week. Shanna Kittell has recommended security features that should be inexpensive to purchase and install.
4. We'll begin additional site cleaning next week, and will continue to work with the architect on drawings, cost estimates, and overall plans.

I continue to participate on several citywide teams:

- Placemaking
- Marketing/communications
- Downtown focus
- Vista Energize project and Vista light
- Cultural district
- Review team for facilitation services contract

And, for general community collaboration and continue to weigh in on the wayfinding project (CCDC), and served as a community reviewer for the ISHS museum development focus group.

BOISE CITY DEPT OF ARTS & HISTORY

A UNIQUE CITY IS DEFINED BY
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EXPERIENCE BOISE.

MEMO

August 5, 2015

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Amy Fackler

RE: August 2015 Report

SUMMARY

This quarter's work has concentrated upon the A&H Department grant program, Mayor's Awards, collections planning, and miscellaneous daily activities.

PROJECTS

Grant Program -

FY2015

- Track events, projects and final reports
- Process final invoices.

FY2016 – Applications were due June 22, 2015

- Fielded questions, met with applicants, reviewed grant drafts upon request for feedback.
- Coordinated grant panel review (held July 23)

Archives & Historic Artifacts Collections Planning

- Continuing work with contract advisers for comprehensive collections plan as a strong foundation for the collections.
- Attended an intensive archives training in Santa Clara (July 5 – July 17).
- Working on long-term planning and strategies.

Mayor's Awards - September 10, 2015

- Processing contracts
- Finalizing event details

OTHER

- Writing/editing – blogs, various department materials, other miscellaneous projects
- Processing deposits in Lawson (Sesquize Sales, other miscellaneous department sales)
- Field occasional department volunteer applicants; insert time for existing volunteers as needed

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MEMO

August 5, 2015

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Rachel Reichert

RE: August 2015 Report

SUMMARY

This quarter's work has concentrated upon the A&H Department purchase of the James Castle Home Site, design projects, and maintaining ongoing communications.

PROJECTS

JAMES CASTLE HOME SITE

- Sale finalized, July 13, 2015
- Site Security
- Site Clean-up
- Neighborhood Meeting, July 29, 2015
- Build upcoming project schedules
- Early promotional collateral developed: brochures, info boards, web, etc.

DESIGN PROJECTS

- Mayor's Awards
- Fettuccine Forum
- James Castle Home Site
- Public Art Brochures
- New A&H Website

ON GOING

- Maintain social sites
- Update website
- Manage blog content
- Develop and distribute PR and electronic newsletter

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TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners
FROM: Karen Bubb
RE: Public Art Program

COMPLETED!

- **Boise City Hall Public Art 6th Street:** \$24,000, Byron Folwell is selected artist. Completed! Go see it.
- **Sue Latta/HR Art:** \$10,000 Sue Latta's work is installed and looks fantastic! Go see it in HR.

REVIEW & COMMENT

- **Boise Cultural Plan:** Work is progressing on the plan. Bubb will bring Goals and Strategies for review.

NEW ACTIVITY

- **Four New Fire Stations:** The Request for Qualifications is out with a deadline of August 5th.
- **Rhodes Skate Park Upgrade and Proposed Public Art:** Albertsons donated 1 million dollars to upgrade the skate park. The Request for Qualifications is out with a deadline of August 5th.
- **Boise WaterShed:** 1. Amphitheater Artist: Dan Snow selected and will be in Boise August 15-17 for a site visit. Task orders being prepared for individual artists on contract. As designs are ready they will be brought to the A & H commission for review.
- **Library! At Bown Crossing:** \$50-70,000, Two finalists selected – Janet Zweig of Brooklyn and Claudia Fitch or Seattle. They are coming for interviews August 5-7.

IN PLANNING STAGES

- **Valley Regional Transit Center's Multi-Modal Center:** Stephanie Inman's plan approved by Mayor and Council. CCDC is considering \$50,000 towards the first phase projects. Boise City considering \$70,000 from Capital Contingency funds.
- **Temporary public art:** Three teams from the Public Art Academy class were selected to do projects. Karl LeClair will be managing these projects.

WORKS IN ACTIVE DESIGN/FABRICATION

- **Traffic Box Art Wraps 2015:** ON HOLD pending call for fabricator to proceed.
- **Public Works/Boise WaterShed:** Amy Westover working on the design team.
- **Boise City Hall Public Art on the Plaza:** \$200,000 CTA Studio & Ecosystem Science design initiated.
- **Public Works/BSU Geothermal Theme:** \$25,000 – PW & BSU are partnering to create an artwork on BSU campus that celebrates geothermal water at BSU. Leslie Dixon and Ken McCall selected.
- **Little Free Libraries:** \$3,000 each, 2 teams working on creating "Little Free Libraries" for neighborhoods.
- **Whitewater Boulevard Roundabout Art:** \$30,000. Mayor's Neighborhood Reinvestment Grant Program, Dirk Anderson, selected and working on fabrication of sculpture.
- **Whittier Elementary Artful Fence:** \$38,000, design phase, Dennis & Margo Proksa working on design.
- **Driek and Michael Zirinsky collection donation:** Artwork accepted by the Mayor and Council. An exhibition of the works is being prepared for August 2015.

OTHER - INFORMATIONAL REVIEW

- **Public Art Network:** Karen Bubb attended and presented at the June conference in Chicago, and Boise will host the regional public art administrators' conference October 15–17, 2015.
- **City Hall Open House:** First Thursday in September we will host an open house at City Hall to celebrate the Zirinsky donation, which will be hung, new works in HR, and Byron Folwell's public art on the exterior of City Hall on 6th Street.

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Aug 2015

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Joshua Olson

RE: Public Art Program Cultural Asset Management -- Quarterly Report

Preventative Maintenance Highlights

- Special Thanks to Government Buildings: Great Blues water feature maintenance/ upkeep
- Special Thanks to legal: Ongoing work with legal on all public art easements
- Staff and Resource Management: Annie Murphy/ Updated and repopulated the data for our 475 cultural assets into the RE:Proficio archive software; Working with Karl LeClair (staff) on general maintenance and Corrective repairs support.
- All downtown artworks cleaned and repaired
- 12 parks pieces inspected, assessed, cleaned and or repaired
- Inventory, GIS, RE:Proficio archive

Corrective Repairs Highlights

- Parks: Julia Davis Memorial
- Downtown: Traffic box graffiti
- Parks: Jesus Uriquidez Spanish Village; Sprinkler rust removal; Patina resurfacing; drainage issues; electrical
- Fort Boise Community Center: Keepsies sculpture/ Patina resurfacing; clean, stabilize and wax (Karl LeClair assist)
- Pipe Tree repairs at WaterShed
- Grove Street Illuminated and Homage to the Pedestrian Electrical issues

Emergency Restoration or De-accession

- River Sculpture: Construction underway. Late September completion date pending. Mosaic tiles installed; brackets for granite fabricated; Stainless waterlines fabricated; Legal and Artists negotiations for water feature portion
- Parks Projects: Two de-accessioned/ Philippi Park and McDevitt Park; Artist notification

Management and Support

- Contracts; budget; purchasing and legal
- Arts and History Data Plans, website and archive
- Inventory updates/ Safety Risk/
- Storage/ Asset organization
- Inspections and summaries
- Public Relations with project stakeholders
- Purchasing, budget and GACR self-assessments

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July 23, 2015

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Brandi Burns

RE: A&H History Report

SUMMARY

The History Division has been gathering oral histories, preparing and hosting the Fettuccine Forum, and participating in the Vista Neighborhood project.

CURRENT & PAST PROJECTS

- Summer workshops—
 - “Save Your Stuff” Wednesday, June 10, 1-4 PM, Hayes Auditorium, Main Library, **40+ attendees**
 - “Write Your Memoir” Wednesday, June 24, 1-4 PM, Hayes Auditorium, Main Library, **36 attendees**
 - “Genealogy 101” Wednesday, July 8, 1-4 PM, Hayes Auditorium, Main Library, **12 attendees**
 - “Interview Your Family” Wednesday, July 22, 1-4PM, Hayes Auditorium, Main Library, **12 attendees**
 - “Writing Your Family Stories” Wednesday, August 5, 1-4 PM, Hayes Auditorium, Main Library, occurs on the same day as Commission meeting on August 5, 2015
- Oral Histories
- Research
- Display cabinet exhibit preparation
- Fettuccine Forum poster and planning for next season
- *Boise: An Illustrated History* update

ONGOING AND FUTURE PROJECTS

- Planning next Fettuccine Forum season
- Oral Histories in the Vista Neighborhood
- Cultural oral histories
- Processing archival collections
- Rotating CDs in Oral History collection that have reached their five year lifespan and other administrative duties for the collection
- Transcribing oral histories

Review of Commissioners' Roles and Responsibilities:

August 2015

The work of the Boise City Arts & History Department aligns with the City's Strategic Plan.

What is the Commission's role in supporting strategic areas and the goals of the Department of Arts & History?

The role of the Commission has changed as the Dept. of Arts & History has grown and flourished since the key roles and responsibilities of the Commission were identified in January 2009. As a result, a new description is in order. The Roles and Responsibilities will focus around three critical objectives:

1. Promote the implementation of the key goals of the Department, including recommendation of public art to City Council.
2. Attend Department produced and / or funded events and programs, and promote the work of the Department with organizations or groups in the community.
3. Assist the Department in the strategic planning process for protecting and adding to Boise's historical, artistic, and cultural assets.

The Commission will focus agendas, policy recommendations, and committee work on actions that support these three objectives. It will focus on actions that are most likely to produce the greatest achievement of the objectives, complement the work of the Department staff, and be reasonable time commitments. The Commission will review the Department's goals annually to re-align the direction of the Commission's actions if necessary.

In addition to special projects undertaken to promote the Department's goals, one commissioner will serve as a liaison to the Arts & History Advisory Team (AHAT). Other Commissioners are invited to attend meetings and trainings offered for AHAT. Additionally, Commissioners will have opportunities to serve on sub-committees and grant review panels to analyze, prioritize, and provide recommendations about funding public projects, acquiring cultural assets, and more.

APPLICATION FOR BOISE CITY DEPARTMENT OF ARTS & HISTORY
Arts & History Advisory Team

Thank you for your interest in serving as a volunteer for the Boise City Department of Arts & History on the Arts & History Advisory Team (AHAT). AHAT aligns arts and history programmatic functions with volunteer advisory input. Members of AHAT will have a high level of engagement by understanding all aspects of A&H – and the role that art, history, and cultural programs play in making a livable community -- and thus be effective in helping ensure that the department meet the City of Boise vision to be Lasting, Innovative, and Vibrant.. AHAT members serve on selection teams, review panels, and special projects teams. Involvement will ensure community input on a variety of projects.

To apply for AHAT, please apply with the knowledge that members will provide input, but will not approve, public art project designs or formally accept historic artifacts, which is the purview of the A&H Commission and City Council. Prospective AHAT members will be required to:

- Attend a team meeting three to four times a year.
- Attend training sessions to learn about the department and its role in the City, including the public art selection and maintenance process, about history programs; grant opportunities, and more.
- Be available when called upon to serve on public art selection teams, a special task/project team, an advisory team, a grant panel, etc.
- Attend cultural events as a department ambassador to help meet community outreach goals.
- Not be interested in applying for contract work with the department.
- Not be interested in applying for grants offered through the department.

Length of terms will be two or three years, renewable (depending on evaluation of performance) for up to six years of service. A commissioner will serve as liaison/team leader to the AHAT.

In order to best serve the public interest of the city as well as providing a broad cross-section of the community, we ask that you please provide us with the following information along with a brief cover letter and recent resume:

Name:

Address:

City, State, Zip:

E-mail:

Telephone(s): please identify your preferred phone:

Professional Background:

Educational Background:

Current Employer and Address:

Describe how you learned about the Department of Arts & History:

Describe how you learned about AHAT:

Why do you wish to serve on AHAT? Please include particular experiences, interests, and abilities.

A goal of A&H in creating AHAT is to develop knowledge about the fields of art and history for our volunteers. Please give examples of when you've been a life-long learner, i.e. what are you curious about and how do you find answers?

Please give an example of something you're passionate about and how you share it with the community.

List affiliations with professional associations or community boards to which you belong or serve:

Do you have any affiliations or business interests in Boise City that would place you in a "conflict of interest" in the course of conducting city business for the Department of Arts & History? If so, please explain:

Meetings and events may be held in morning, noon, afternoon and evening hours. When serving on AHAT, you will be expected to attend training sessions, three to four group meetings a years, and be asked to serve on selection panels, project teams, and attend A&H and grant-funded cultural programs. What limitations do you have for attending meetings?

Do you prefer a two-year or three-year appointment?

I certify that the answers I have made to each and all of the foregoing questions are true to the best of my knowledge and belief.

Signature and date