

Wednesday, February 1, 2017

3:30 – 5:00 PM

Tablerock Room, 3rd floor, City Hall

- I. Call to Order – Dede Ryan, sub-Chair
- II. Approve Minutes of December 7, 2016
- III. Administration
- IV. Reports and Conversation
- V. New Business
- VI. Adjourn meeting

Meeting Schedule for 2017 – first Wednesday of the following months, 3:30 – 5:00, offices of A&H unless otherwise noted:

- February
- April
- June
- August
- October
- December

BOISE CITY DEPT OF ARTS & HISTORY

A UNIQUE CITY IS DEFINED BY
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A&H Commission Meeting

12/07/2016

Members Present:

Alecia Baker
Dede Ryan
Jody Ochoa
Jessica Flynn
Eve Chandler
Clea McElwain
Hanna Hilgeman

AHAT Present:

Gwyn Hervochon
Joan Scofield
Neil Luther
Nellie Baker

City Staff Present:

Terri Schorzman
Karen Bubb
Josh Olson
Amy Fackler
Karl LeClair
Rachel Reichert
Brandi Burns

Stephanie Milne-Lane
Jeannette O'Dell
Kelsey Green
Caitlin Hocklander
Annie Murphy
Abbey Germaine

Members Absent: John Hand

Other Attendees: Marlene Mussler-Wright and Claire Remsberg (pilot intersection program designers)

Call to Order: Baker 3:30 p.m.

Motion: Amend agenda to add intersection murals and painted crossings presentation by Karen Bubb; Baker moved. Ryan seconded. **Motion carried.**

Motion: Approve October 2016 minutes; Chandler moved. Ochoa seconded. **Motion carried.**

Presentation by student commissioners Hannah Hilgeman and Clea McElwain about 2017 Student Art Show. This will be an open theme art show, which will be promoted within the Boise School District and other private schools to include Bishop Kelly and Riverstone by student commissioners.

Meeting break for commissioners' pictures.

Meeting resumed at 3:50 p.m. Attendees introductions followed.

Administration

- Farewell to Eve Chandler after six years of service with the Arts & History Commission.
- Discussion about recommendation for new commissioners. Baker indicated ideally 2 or 3 recommendations. Would like to make decision during next scheduled meeting (February). Send potential candidates to Terri.
- Discussion concerning change of Commission meetings effective first meeting on 2017. Meetings will be from 3:30 to 5:00 p.m. Ryan moved. Flynn seconded. **Motion carried.**

Reports

Public Art – Bubb

- Presentation about pilot program painted celebrated intersection. Project designers, Marlene Mussler-Wright and Claire Remsberg, attending meeting.

Motion: Approve to move with the project as presented; Ochoa moved. Flynn seconded. **Motion carried.**

Arts & History Year in Review – Schorzman

- Presentation about accomplishments over the year—pictures and brief description by Terri Schorzman, slides prepared by Kelsey Greene
- Mentioned status Cultural Plan; Terri handed a couple of samples. This was emailed to all commissioners

New Business

- Chandler provided an update on historic chapel windows restoration. She will let us know if an open house is scheduled
- Terri invited Commissioners and AHAT members to attend the December 15, 2016 presentation on preliminary concepts for Arts & History facility with the Library and a performing arts facility. Michele Walter/AMS Planning & Research invited to present report on trends in the construction of performing arts centers
- Amy Fackler reminded the group of upcoming events funded with grants
- Brandi Burns reminded the group to attend the next Fettucine Forum in February

Next meeting will be held in February; calendar appointments will be sent -- Meeting Adjourned at 4:35 p.m.

MEMO

December 7, 2016

TO: Mayor Bieter, Jade Riley, Arts & History Commissioners
FR: Terri Schorzman
RE: October - November, 2016

General Admin

- Acclimated two new staff members to the Department and their positions
- Served on interview panel for City's new CIO
- Attended lunch for grant recipients and discussed A&H communications for their work
- Served on grant review panel for the Idaho Heritage Trust
- Attended presentation on arts education at TrICA
- Attended City Club presentation about Boise's downtown thirty years ago
- Attended Governor's Awards for the Arts

Projects

- Met with Portland municipal archives (with new archivist)
- Continued to meet with team regarding "mothership" project
- Attended/spoke at two LIV Roundtables to discuss A&H cultural space concept
- Continued to work on "placemaking" issues for site at Ustick
- Provided a tour of the Castle House for Rep. Simpson with project manager and architect

MEMO

February 2, 2017

TO: Mayor Bieter, Jade Riley, Arts & History Commissioners

FR: Terri Schorzman

RE: December 2016 – January 2017

General summary

- Preliminary preparations for building FY18 budget
- Held presentation on Dec. 15 with Library, PDS, and PW regarding concept of “motherhood” for cultural organizations
- Attended design charrette for alleyway project
- Facility planning review, including archival storage requirements
- Consulted with meridian representatives regarding downtown enhancements and process
- Hosted visitors from the Hemingway House (Ketchum) for a day-long visit to A&H and the Castle project
- Toured City facilities with EMT
- Various other “run the business” and general team meetings

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MEMO February 2017

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Karen Bubb

RE: Public Art Program

REQUEST FOR DESIGN APPROVAL:

- **New Pilot Program with ACHD: Painted Intersections** Please review Eugene & Castle revised proposal

NEW CALLS OUT NOW:

- Call for Artists to create Traffic Box Art Wrap Designs for 2017, (wrapping 23) 2/1 DEADLINE
- Fine Art Framers on Contract, 2/15 DEADLINE
- Call to Artist for Boise Visual Chronicle Collection and Portable Works Collection, 2/22 DEADLINE
- Comic Con Mural Fabrication & Installation, 2/22 DEADLINE
- Library Comic Con Mural Design, 3/1 DEADLINE
- Graphic Novel & Comic Art Panel Purchase, 3/1 DEADLINE

NEW ACTIVITY

- **Sunset Neighborhood Pole Signs:** Two finalists selected, Trademark Signs and Signs 2U
- **Public Art Academy,** February & March 2017: 20 Students. Starting February 7th. Commissioners welcome.
- **Public Works/BSU Geothermal Theme:** Transference by Leslie Dixon and Ken McCall is completed; *dedication TBD.* BSU and City of Boise partnered to create an artwork on BSU campus celebrating geothermal water. \$25,000 budget.

WORKS IN ACTIVE DESIGN/FABRICATION

- **Library! At Bown Crossing:** Janet Zweig of Brooklyn project in fabrication. March completion. \$60,000 budget.
- **Boise City Hall Public Art on the Plaza:** CTA Studio & Ecosystem Science fabricating; May install. \$200,000.
- **Parks: Rhodes Skate Park Upgrade and Proposed Public Art:** Projects moving forward as permits/funding allows: Perri Howard, Stephanie Inman, Sector Seventeen, and Trademark. \$223,000 budget, all projects.
- **Transit Shelters for Vista Neighborhood/VRT partnership:** Six artists selected. Construction of the shelters is due shortly. Installation projected for Spring. \$17,000 design/fabrication budget.
- **Idaho Transportation Department:** Matt Grover working on a project to sculpt two cottonwood leaves for Broadway freeway bridge abutment. Awaiting installation funding information. \$10,000.
- **2016 Fire Stations:** a. **Fire Station 4/Ustick Road:** Dixon/Baltes/McCall, fabrication. \$40,000 budget.
b. **Fire Station 8/Overland Road:** Dixon/Baltes/McCall, in fabrication. \$40,000 budget. Byron Folwell moved to Fire Station 9, on Sycamore. We will do a new call for Fire Station 5.
- **Linen District Fence:** April VanDeGrift preparing art for spring 2017 installation. \$3,000
- **Public Works:** Artist-designed utility hole covers for Central Addition/LIV/Eco District neighborhoods. 3 artist designs selected for unique design for 12 utility hole covers. \$5,000 design fees (PW), \$20,000 fabrication (CCDC)
- **Neighborhood Reinvestment Grant:**
- New project to hire an artist to design placemaking pole signs for Sunset Neighborhood Association. \$43,800
- **Boise WaterShed:**
- Ken McCall will create one more railing, Michael Anderson will do 6 birds for shade structure, Stephanie Inman & Ken McCall have one sign to install. April 12th Dedication – mark your calendars.

NEW PROJECTS NOT YET INITIATED

- **James Castle Cultural Connectivity Plan:** \$20,000 % for Art
- **Castle Rock Shoshone Bannock Public Art Project Plan:** \$20,000 % for Art
- **Hayman House Public Art/Landscaping Plan:** \$20,000 % for Art
- **Vista Median Art:** \$100,000 Energize funding and Together Treasure Valley grant
- **Library Card Design:** \$1,500 Library funding & partnership

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MEMO

January 24, 2017

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Brandi Burns

RE: A&H History Report

SUMMARY

The History Division is looking forward to the near year and the completion of some ongoing projects. The Broadway Bridge signs are at the fabricator, which means that we are in the last stages of the project. The research report about the history of the Broadway Bridge and the Broadway Avenue transportation corridor is currently with a graphic designer. We will continue collecting oral histories this year from neighborhood residents and to complete our collection of cultural oral histories. Research requests remain popular and we will continue to offer this service based on available staff time. The 2016-2017 Fettuccine Forum season picks back up in February, and we are currently planning the 2017-2018 season.

Please remember to attend the February Fettuccine Forum.

CURRENT & PAST PROJECTS

- Research requests from the public and internally
- Oral Histories—cultural oral histories; neighborhood-based interviews
- Exhibit preparation—current exhibit is about grant recipients; the next exhibit is about Ustick
- Broadway Bridge Mitigation—signs were approved by SHPO & ITD. Signs are currently in production
- Fettuccine Forum:
 - February 2, 2017: Lessons from Nineteenth-Century Slavery Politics, presented by Dr. Matthew Mason of Historians Against Slavery
 - March 2, 2017: Granted: City Support for Arts & Culture, presented by Amy Fackler
 - April 6, 2017: How the Greenbelt Saved Boise, presented by David Proctor
 - May 4, 2017: Singing Their Story—A Tribute to the Shoshone-Bannock Tribes, presented by Jim Cockey

ONGOING AND FUTURE PROJECTS

- Cultural oral histories
- Transcribing oral histories
- NRG project management for projects involving history (NENA/EENA & Barber Valley)

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February 2017

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Rachel Reichert, Community Relations Manager and James Castle House Manager

SUMMARY

This quarter's work has been concentrated on the James Castle House, and maintaining ongoing communications.

PROJECTS

JAMES CASTLE HOUSE (JCH)

- Working with architect to finalize construction drawings – at 99% Construction
- Working closely with architect and CMGM on construction documents
- Working with City of Boise's purchasing staff on drafting contracts
- Developing communications plan for JCH, now and future
- Developing programmatic vision for JCH
- Working closely with staff researcher on research related to the project

DESIGN PROJECTS

- James Castle House updated sign, brochure and rack card- *completed*
- Broadway Bridge History Signs- *in process*
- Cultural Plan Report- *in process*
- Communications plan for launching the Cultural Plan – *in process*
- Communications plan for 20th anniversary of Grant program – *completed*
- NEW A&H video series- *Castle House Focus – in process*

ON GOING

- Maintain social sites
- Update website
- Manage blog content
- Develop and distribute PR and electronic newsletter

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February 2017

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Amy Fackler

RE: February 2017 Report

SUMMARY

The focus for cultural programs in FY2017 entails managing the A&H grant program, developing a system for providing information regarding additional funding resources for individuals and organizations, assisting with transition of new archivist, and special projects.

PROJECTS

Grant Program -

- FY2017 Grants–
 - Processing and tracking Agreements and second invoices for this cycle (33 recipients)
 - Answer questions for FY2017 recipients and potential FY2018 applications
 - Tracking events and projects and coordinated marketing opportunities with A&H communications staff (social media, banners, website)
 - Developed survey regarding grant program and coordinated with communication team about promoting
 - Planning presentation for March Fettuccini Forum presentation
 - Meeting with other area funders

- FY2018 Grants – Planning
 - Researching other programs and trends
 - Planning for dates, logistics, criteria

Funding Resources - Fielding information and networking regarding available resources for individuals and organizations and cultural-related projects; plan to provide services to create awareness of available support.

Archivist Transition

- Provide background materials; answer questions
- Help strategize for next steps
- Assessing and organizing boxes in storage area (for disposal, transfer to RMC, or keep internally)

Special Projects

- Editing – blogs, various internal department materials and projects, and externally generated projects

MEMO

February 2017

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Stephanie Milne-Lane, Archivist

RE: February 2017 Report

SUMMARY

The A&H archives program continues to concentrate on laying the foundation for a municipal archive. Primary tasks include planning internal and external outreach, assessing preservation needs, and processing existing collections.

PROJECTS

Archive

- Finished revising Deed of Gift
- Cultivated relationships with other archives and archivists in the region
- Finalized professional development opportunities
- Drafted language for A&H website
- Crafted integral archival documents
- Worked with patrons regarding archival holdings requests
- Presented at a LEAD Boise event that took place in the archives space
- Processed archival collections
- Established overarching archival structure
- Began photograph and oral history interview cataloging
- Collaborated with BPD on documenting and preserving recent public outreach
- Communicated with donors

Records Management Center (RMC) and Kendall Storage Facility

- Put contract into place for consultant to aid with preservation of historic documents at RMC
- Spearheaded City Council meeting minute preservation project in collaboration with Clerk's Office

Other

- Continued preparing A&H records to transfer to RMC or into archive
- Collaborated with History Programs on an exhibit and other projects
- Established relationship with the Center for the American West's Board, who are traveling to Boise for their annual retreat in October 2017

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January 24, 2017

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Joshua Olson, Cultural Asset Manager & Annie Murphy, Cultural Asset Program Assistant

RE: Public Art Program Maintenance and Conservation

Projects Planned for Deaccession

-Basque Mural:

Due to its local cultural significance, a memo to council seeking guidance has been issued. The process for its future is being determined. Status: The 17-year-old mural has outlived its expected life span by 6-7 years. Damage is extensive and it cannot be saved. The mural is slated for de-accessioning. A replacement is being discussed.

-Community Youth Wall of Fame mural:

Due to its local cultural significance, a memo to council seeking guidance has been issued. The process for its future is being determined. The mural in front of City Hall is being removed to accommodate the new plaza design and construction. The artist provided approval for the removal of the mural in 2011. Measures to save the mural will be taken. If it can be saved it will be stored but no alternatives to reinstall the mural have been found to date.

Emergency Measures (Extensive damage)

-NRG Mosaic Roundabout: No progress made, Active/ Ongoing. Waiting for thaw and warmer temps. Extensive repairs needed due to settling, improper installation methods, weather and aggressive drivers. The mosaic roundabout feature is seeing extensive damage and longer term solutions are being researched. Snow plow damage is expected. Waiting for thaw.

-VRT Mosaic Tile Mural: Installation and fabrication methods failed. Sub-contractors were mismanaged by artists. Working to find solutions with the public art manager. Project completion by March 1st.

Corrective Repairs (Immediate concerns)

-NRG Depot Roundabout Mosaic Signage: Run over by vehicle. With extensive damage. Repairs completed, powder coat is currently being completed and install slated for mid-February.

-River Sculpture: Vandalism ongoing repair as needed.

-Grove Street Illuminated (9th and Grove): Contract issued. April completion; light diffuser acrylic panels being replaced on entire sculpture. Lighting corrosion being addressed.

-City Center and Grove Plaza Redesign/ Construction: Virgo sidewalk art reinstallation planned 2017; Ice damage to disks is being assessed. Boise Chinatown reinstallation due April 2017; Homage to the Pedestrian needs to be relocated, street lights now block view and functionality, artist contacted and negotiations for new locations are taking place. Great Blues fountain post construction repairs planned spring 2017 with extensive winter damage possible. Waiting for thaw.

-Julia Davis Memorial pedestal and footing failure: Looking at best practices to remedy multiple issues with improper installation and damaged bronze armature. Estimated repairs FY17

-Boise Airport Wildland Firefighter Sculpture: Improperly installed sculpture. Contract completed for reinstallation; Terra Firma Terrazzo Floor reconstruction underway/ Slipstream

Glass Mural contract completed. All hardware/ cables for entire wall to be replaced. Completion due date mid-February.

Preventative Repairs (since December 2016)

-Routine inspections, ice and snow removal / inspections. Planning corrective maintenance for spring.

-PW phase 2 construction Boise Water-Shed: Maintenance and Operations spreadsheet completed. Identifying preventative and corrective needs of the collection in cooperation with public works staff. This includes all \$350,000 in public art plus the landscaping, sidewalks, well/ irrigation/ plumbing and electrical components

General Ongoing Responsibilities

-Inspection of new works, conservation reports, schedules, planning and coordination of contractors. Safety specs, easements and deaccessions. Material and medium research.