

## Agenda

Wednesday, October 4, 2017

3:30 – 5:00 PM. City Archives, Kendall Street

- I. Call to Order – Alecia Baker, Chair
  
- II. Approve Minutes of August 5, 2017
  
- III. Administration
  - Welcome new commissioners, Alan Heathcock and Tyler Abels (student commissioner), (A. Baker)
  - Tour Archives facility, S. Milne-Lane
  
- IV. Reports and Conversation
  - Public Art – project update (LeClair)
  - Conservation and Maintenance – approve next steps (Olson)
  - Percent for Art – Update (Bubb)
  - Other project status Q&A
  
- V. New Business
  
- VI. Adjourn meeting

*Remaining Meeting Schedule for 2017, 3:30 – 5:00, offices of A&H unless otherwise noted:*

- Wednesday, December 6 – location TBD

Members Present: Alecia Baker, Dede Ryan, Jessica Flynn, and Clea McElwain  
Staff Present: Terri Schorzman, Karen Bubb, Karl LeClair, Amy Fackler, Josh Olson, Annie Murphy, Jeannette O'Dell, Stephanie Milne-Lane, Jennifer Yribar, and Rob Lockwood  
Others Present: Neil Luther

**Call to Order:**

Commissioner Baker called to order at 3:30 p.m.

**Introductions:**

Karl introduced the new Project Arts Assistant, Catina Crum. Catina talked about herself and commissioners introduced themselves.

**Approval of Minutes:**

Motion: Approve June 7, 2017 minutes. Ryan moved. Flynn seconded. **Motion carried.**

**Administration:**

- Karen discussed the Cultural Equity document. There were discussions about the documents and its purpose. Commissioner Baker suggested the word “policy” is changed to “policies”.

Motion to approve adoption of the plan once amended, as well as motion to advance to council with the recommendation for council approval.

Flynn moved. Ryan seconded. **Motion carried.**

**Reports:**

Cultural – Karen



- Karen presented and discussed the Hayman House public art and landscape design plan. If approved, the next step is to proceed with the development of construction drawings. The

architect will be making minor changes to the design. After that, the plan will go to CCDC board and then to the City Council.

Motion to approve the site plan as discussed with minor changes. Flynn moved. Ryan seconded. **Motion carried.**

#### Public Art Update – Karl

- Karl presented the design for the 8<sup>th</sup> & Fulton intersection mural, as well as a permanent structure that will be in place. The mural installation will be funded by CCDC (\$9,000). CCDC has approved the artist design; once approved by A&H Commissioners, the design will be sent to Ada County Highway District for approval.

Motion to approve the geometric mural design for the 8<sup>th</sup> and Fulton intersection as submitted. Ryan moved. Flynn seconded. **Motion carried.**

- Karl reminded the group of the Comin Con mural unveiling at the corner of River and 8<sup>th</sup> Street on August 17<sup>th</sup> at 10AM.
- Commissioner Baker asked Karl about an event he mentioned on his staff report. Karl indicated it will be the showing of the new BVC collection; more information to come.

#### Grants & Mayor’s Award Update – Fackler

- Amy gave an overview of the grant process from training sessions provided to panel review meetings. There were 50 applicants and 35 were selected for awards. The panel consisted of 10 reviewers including Neil Luther and Jessica Flynn—their help is greatly appreciated. It was a lot of work. The maximum award given is for \$5,000, a reduction from previous two years of \$10,000. Two applicants received more funding as part of the “welcoming city money”.
- Amy had a power point presentation showing each selected recipient and amount awarded. Discussions about recipients’ programs. One of the items discussed was Elizabeth Rogers’ film and how it would be shared with the public and if for free. Amy found information indicating there would be free access to the film.

Motion to approve all grant recipients as presented. Ryan moved. McElwain seconded. **Motion carried.**

#### Care and Conservation – Olson

- Commissioner Baker asked Josh to provide a follow up on the Basque mural. Josh indicated he continues to work on a solution to avoid decommission of the mural. He will keep staff and commissioners informed if any news.

**Miscellaneous:**

- Terri mentioned the mayor has selected Alan Heathcock as new commissioner; he will be approved by council on August 22. He is a local author.
- Reminder of the 6PM August 25<sup>th</sup> picnic at Terri's house.
- Reminder of the Mayor's Award at The Depot on September 21.
- Commissioner Flynn indicated she entered into a training contract with the city. If any conflicts, she will recuse herself.
- Next meeting has been scheduled for Wednesday, October 4 at 3:30 p.m. It will be held at the Kendall Street Archives Facility. No food or drinks allowed at the facility.

Meeting adjourned at 5:05 p.m.

JO

MEMO

September 16, 2017

**To:** Mayor Bieter, Jade Riley, Arts & History Commissioners  
**From:** Terri Schorzman  
**RE:** Activities: August - September, 2017

*General administration*

- Participated in EMT Design Sprint
- Tracked staff projects, administrative updates, contracts, more (Mayor's Awards, grant program, interpretive sign installation, etc.)
- Completed job description update for HR and worked on special intern forms for collaboration with BSU
- GACR/Performance analyses and pay adjustments
- Interviewed applicants for the Urban Trails Coordinator (temp) position
- Cultural Ambassador selection process
- Priority-based budgeting and on-going budget discussions
- CCEC meetings/planning/review of RFPs
- Provided several letters of reference for partnership organizations (for grants)

*Special Projects*

- On-going CCEC meetings and updates, review plans, budgets, etc..
- Continued work with A Broad Approach for a landscape and public art plan for the Hayman House, including hosting several stakeholder meetings; continued to work with CCDC and City legal regarding transfer of house to city
- Mayors Awards for Excellence in Arts & History

*Presentations*

- Attended dedication of ComiCon mural at main library

- Presented at several “Buzz Sessions” with Kevin Booe at library facilities on the CCEC
- Opened the Mayor’s awards

**MEMO** October 4, 2017

**TO:** Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners  
**FROM:** Karl LeClair  
**RE:** Public Art Program

## **NEW ACTIVITY**

- **FY 18 Budget/Project Allocation:** New Project Considerations For FY 18
- **Vista Median Public Art:** \$100,000, Partnership With Energize The Vista Neighborhood & Together Treasure Valley, Selection Panel Recommends Rejection Of Existing Proposals And Go Back To RFQ
- **City Hall Plaza:** \$200,000, CTY Studio & Ecosystem Sciences, Installed, Dedication Date Pending For The Plaza
- **Linen District Fence:** \$3,000, New Call To Be Released Winter 2018
- **James Castle House Intersection Mural:** \$9,000 In Partnership With ACHD, James Castle House, Identifying New Artist For FY 18
- **Zoo Boise Gorongosa Artists On Contract:** Drafting RFQ Language, Identifying Public Art Opportunities In Partnership With Zoo Boise
- **Comic Con Mural:** \$2500 In Partnership With Library!, New Call Posted For FY 18
- **Comic Con Panels:** New Call For FY 18
- **BVC/Portable Works:** Framing Of Works, Re-Hang Collection In Late Fall 17, Planning For December 7<sup>th</sup> Event
- **Central Addition Utility Hole Covers:** Dedication Scheduled For 10/12 4-7pm, Artist Invited To Speak About Work
- **8<sup>th</sup> & Fulton Intersection Mural:** On Hold Until Spring 2018
- **9<sup>th</sup> St. Pedestrian Bridge Lighting:** Partnership With CCDC, PDS, Parks, Proposal From One Vendor, Seeking Budget To Match CCDC Funds

## **WORKS IN CONTRACT PHASE/ACTIVE DESIGN/FABRICATION**

- **Homage To The Pedestrian:** Exploring New Location Options W/ Patrick Zentz
- **Sunset Neighborhood Pole Signs:** \$48,000 NRG Funded, Designs Finalized, Identifying Locations, ACHD Approval Needed
- **Hayman House Public Art:** Working With BROAD Approach To Identify Projects, Allocate Funding
- **Traffic Boxes:** In Fabrication, Expected Completion Early October
- **Transit Shelters For Vista Neighborhood/VRT Partnership:** 5 Shelters Constructed, 3 Artworks Installed, Need To Find New Fabricator To Install Remaining Artworks
- **2017 Fire Stations: A. Fire Station 4/Ustick Road:** Dixon/Baltes/Mccall, In Fabrication, Expected Completion Fall 2018  
Byron Folwell Moved To Fire Station 9, On Sycamore, Design Process Begin Fall 18. We Will Do A New Call For Fire Station 5.
- **Public Works:** \$20,000, Michael Anderson On Contract For Ceramic Treatment On Shade Structure
- **VRT Main St. Station:** Cassie Phippen At Main St. Station, Public Art Academy Project In Contract Phase, Amy Cheng's Contract Closed Out, Maintenance To Be Done On Remaining Tiles





**BOISE CITY  
DEPT OF ARTS  
& HISTORY**

September 28, 2017

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Joshua Olson, Cultural Asset Manager & Annie Murphy, Cultural Asset Program Assistant

RE: Summary Public Art Maintenance and Conservation

Currently the City of Boise has a 650+ assets in the collection valued at an estimated 5.8 million dollars. Fall is a very busy season for outdoor cultural assets maintenance and conservation. Here are a few highlights of recently completed or ongoing projects. Special thanks to Airport, Public Works, Parks and Recreation, IT, PDS and Government Buildings for their efforts to assist in the care and conservation of these one-of-a-kind city assets.

-RIVERSIDE PARK Fallen Fire fighters Memorial: The 911 memorial wall, FFM bronze statues were cleaned and wax polished for the Sept 8 and 11<sup>th</sup> public ceremonies.

- LINEN DISTRICT Bike Trio sculpture: was heavily vandalized. It has ¼ inch reinforced wire glass that was damaged with a heavy object. Moving parts were tuned up and replaced where needed.

-DOWNTOWN River Sculpture: Will be cleaned from top to bottom the first week of October. Slated for cleaning and grout sealant in Spring 2018.

-BASQUE BLOCK DOWNTOWN: Basque Mural Status TBD.

The 17-year-old mural has outlived its expected life span by 6-7 years. Plans to de-accession the mural has been revisited. Staff has been working with the original artists, Basque Museum staff and adjacent building owners to find alternate solutions. A&H is working with the community to explore all the potential options.

-CASSIA PARK Entrance Arch and Reading Circle: Golden West Signs removed, media blasted and primed the 20+ metal sculpture features of the 20-foot by 18-foot sculpture. We invited 40 Monroe Elementary school students to paint the silhouettes (forms of children playing).

-BODO: Sculpture titled Virgo was reinstalled. Large portions of the sculpture were removed for the construction of the Grove Plaza that was completed last spring.

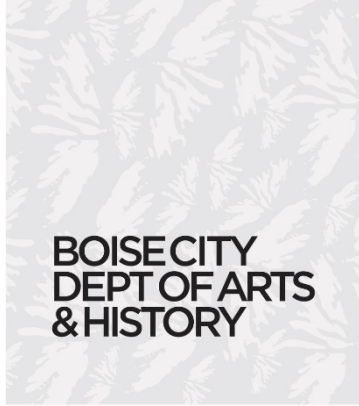


-BOISE AIRPORT: American Cleaning: Work completed for all glass artworks at Airport. This is done quarterly.



- DOWNTOWN: Jesus Urquidez Memorial: Fall cleaning, waxing and repairs due for Oct 5<sup>th</sup>.

-PUBLIC WORKS: WaterShed warranty walk-thru on concrete. Follow up work on concrete will commence this fall or spring.



MEMO October 4, 2017

TO: Mayor Bieter, Jade Riley  
and Arts & History Commissioners  
FROM: Karen Bubb, Cultural Planner  
RE: Cultural Plan Implementation



**CULTURAL MASTER PLAN (CMP) IMPLEMENTATION**

**Completed Presentations of Cultural Plan:**

- 8/28 The Terraces Assisted Living
- 8/29 Chamber of Commerce Travel Board
- 9/1 Boise City HR Leadership Team
- 9/6 BSU Innovation Class
- 9/18 One Stone School
- 9/19 Community Education Class
- 9/20 Leadership Boise Class of 2017

**Scheduled Cultural Plan Presentations:**

- 10/5 BSU April Van de Grift Class
- 10/12 Idaho Planning Association Conference
- 10/31 Leadership Boise Alumni Association Board
- 11/17 Idaho Change Leaders Presentations

**CULTURAL PLAN GOALS/STRATEGIES PROGRESS**

- **Goal 1 Develop Cultural Policy: Strategy 1.1 Revise Cultural Policies:** An internal team is examining the Percent for Art Ordinance for revision to align with practices and potentially expand to include cultural assets. We anticipate having revised document for A & H Commission consideration for approval at December meeting.
- **Goal 1 Develop Cultural Policy: Strategy 1.3 Consider New Policies:** Staff is reviewing mural policies and programs across the country and will be recommending a new policy and program to address the funding, creation of, and care of murals.

**Goal 2: Enhance & Preserve Neighborhood Places: Strategy 2.3 Localize Cultural Planning**

- **River Neighborhood:** Erma Hayman House – plan completed. Budgeting in process.
- **Collister/Pierce Park Neighborhood Cultural Plan** – starting planning process; see attached template.
- **Central Addition:** A LIV District – starting planning process; see attached template.
- **East End:** Bubb is working with consultants doing neighborhood planning; see attached template.
- **Central Bench:** Bubb is working with consultants doing neighborhood planning; see attached template.
- **Goal 5: Expand Cultural Resources for Individuals: Strategy 5.1 Support the Cultural Work Force:** Art law expert Sarah Odenkirk is coming to Boise October 18-20 to do presentations for artists on art law, for Boise City lawyers, and an external class for lawyers with the hope of sparking a local Lawyers for the Arts chapter.
- **Goal 5 Individuals: Strategy 5.2/Diversity:** Bubb attended the Shoshone-Bannock Indian Festival at Fort Hall August 11-13 and is working with the Kesler Keener Foundation to plan a Native American conference.
- **Goal 5: Expand Cultural Resources for Individuals: Strategy 5.4 Provide Greater Access to Arts & History:** Staff is partnering with Energize & PDS to design a series of 5 tours for the public about downtown neighborhoods for October/November 2017 focusing on art, history and Live | Work | Play | Visit | Learn.

**Other:**

- 10/10-11 One Beat: Welcoming ceremony for international One Beat Music Fellows
- 10/2 Bubb will represent the visual arts & cultural planning on BSU Arts Summit panel



- 10/26 Staff is meeting internally to discuss Education strategic planning for A & H



## DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

### Boise City Neighborhood Cultural Plan Template

*a resource document for Neighborhood Associations, City Planners, and Consultants*

For consultation or support, contact Boise's Cultural Planner, Karen Bubb at [kbubb@cityofboise.org](mailto:kbubb@cityofboise.org).

#### INTRODUCTION

Adopted by the Boise City Council on February 7, 2017, the City of Boise's Cultural Master Plan – the first in Boise's history – is an overview of existing cultural resources and strategic vision for future investments. It is a tool for current and future leaders to understand the evolution of the arts communities and the richness of Boise's history. Ultimately, the Plan recommends where we go to further develop an integrated, vibrant cultural environment. Finer-grain plans at a neighborhood level need to integrate with this larger plan.

The cultural plan presents five goals and measurable strategies that are necessary to fully develop Boise's lasting, innovative, and vibrant future.

1. Develop Cultural Policy
2. Enhance and Preserve Neighborhood Places
3. Maintain and Develop Cultural Assets
4. Foster Organizations & Partnerships
5. Expand Cultural Resources for Individuals

Find the complete copy of Boise's Cultural Master Plan by following this link:

<http://www.boiseartsandhistory.org/cultural-master-plan/>

Under Goal 2, Enhance and Preserve Neighborhood Places, Strategy 2.3 is to localize cultural planning. This means taking a closer look at Boise's culture, neighborhood by neighborhood, to find out what is working, what can be improved, and how we might strengthen the cultural fabric within each neighborhood, thus achieving a more vibrant city overall.

In 2013 artist Stephanie Inman worked with the Veterans Neighborhood Association and those near the new Whitewater Boulevard in Boise's West End to create the "30<sup>th</sup> Street Cultural Arts Plan," Boise's first neighborhood cultural plan created as part of Boise's Percent-for-Art program. In 2014 it won a *Grow Smart Community Excellence Award* from Idaho Smart Growth for its engagement of the community, historical perspective, and integrated vision for the future. The form of this template built on the model and accomplishments of this plan. You can find a copy of it under the Documents, Plans section here:

<http://www.boiseartsandhistory.org/about-us/documents/>

#### NEIGHBORHOOD CULTURAL PLANNING GOAL

To make Boise the most livable city in the country by providing residents accessible opportunities for participation in local culture through their daily lives in the neighborhoods where they live.

#### NEIGHBORHOOD CULTURAL PLANNING PURPOSE

To engage the public in the creation of a cultural plan for their neighborhood, which serves as a source book and creative road map for civic leaders, residents, artists and historians who wish to build on the existing character of place, thus making it a more rich and vibrant place to live.

## BROAD COMMUNITY BENEFITS OF NEIGHBORHOOD CULTURAL PLANNING

- Revitalizing Neighborhoods
- Improving Public Safety
- Defining Community Identity and Sense of Place
- Attracting the Creative Class
- Expanding Access to Culture (arts, history, ethnic diversity)
- Creating and Nurturing Creative Community Networks

## NEIGHBORHOOD CULTURAL PLANNING PROCESS (6 to 9-month timeline)

### PREPARATION

- Inventory existing neighborhood cultural resources (public art, historic buildings or sites, creative organizations or businesses, facilities, artist studios, events, school art programs, social clubs)
- Identify existing information about neighborhood in other City or planning documents
- Research local history, demographics, unique assets of the neighborhood
- Collect images, historic and contemporary, related to neighborhood
- Gather or create neighborhood maps

### PARTICIPATION & INPUT

- Identify key neighborhood stakeholders (businesses, non-profits, residents)
- Discuss Boise's Cultural Master Plan goals, desired result with stakeholders
- Explore and establish partnerships
- Interview residents, business, and property owners about the neighborhood history, principles, character and opportunities from their points of view
- Hold a public community meeting about the neighborhood and gather input
- Conduct further research, gathering images & data from residents and other sources

### ASSESSMENT

- Evaluate current conditions, identify assets and obstacles
- Using stakeholder & community input, identify neighborhood voice, thematic principles, and cultural opportunities for the future

### PLAN DESIGN

- Design & create plan using gathered information & assessment
- Editor, neighborhood advisors review plan
- Plan is prepared for release in hard copy and/or digitally

### IMPLEMENTATION

- Identify strategies to achieve the community vision
- Plan is celebrated and released to the public



## THE RANGE OF POTENTIAL CULTURAL EXPRESSIONS AND NEEDS

- **Visual Arts** (painting, sculpture, printmaking, photography, public art, for example)  
Needs: space for exhibition, studios, workshops, shared equipment, sites for installation
- **Performing Arts** (theater, dance, comedy, spoken word or other non-traditional performance)  
Needs: space for performing, rehearsing, training
- **Music Arts** (amateur to professional classical, indie, rock, country, orchestral, or other genres)  
Needs: venues for performing, rehearsing, training
- **Culinary Arts** (specialty food production, food trucks, microbreweries, restaurants)  
Needs: food production spaces, places to sell food, opportunities where people are gathered
- **Applied Arts** (Industrial arts, graphic design, architecture)  
Needs: space and equipment for creation of work, computers, software, printers
- **Fashion Design** (clothing or accessory design or production)  
Needs: space & equipment for design, production, showcasing fashion products
- **Media Arts** (Film, animation, digital production)  
Needs: space & equipment for filming, editing, recording media
- **Historic Interpretation or Preservation** (buildings, historical sites, public art, stories, archival materials)  
Needs: research & documentation, identifying opportunities for interpretation, evaluation for historic site registration, mapping, signage, communication, preservation of unique & historical materials



Image by Melanie Folwell

To provide citywide consistency, the form of each neighborhood cultural plan will follow this outline.

### NEIGHBORHOOD PLAN CONTENTS OUTLINE

1. Preface
2. Overview of Area
3. Historical Cultural Perspective
4. Neighborhood Voice
5. Thematic Principles
6. Opportunities:
  - a. Policy Recommendations
  - b. Neighborhood Enhancements/Preservation
  - c. Assets to Maintain and/or Develop
  - d. Organizations & Partnerships to Foster
  - e. Cultural Resources for Individuals
7. Selected Sources

## **POSSIBLE QUESTIONS TO ASK WHEN GATHERING PUBLIC INPUT**

- What historical assets, cultural sites, or creative aspects do you most want to preserve or enhance in your neighborhood?
- Who are the keepers of your neighborhood history?
- Who would make good candidates for an oral history interview?
- What do you know about the history of your neighborhood?
- What would you most like to see added regarding culture in your neighborhood?
- What are the primary issues regarding arts, history, and culture in your neighborhood?
- What challenges have you faced as an artist/representative/business owner related to culture?
- What strategies have been successful in overcoming the challenges?
- What cultural organizations are most important in your neighborhood?
- If public art were to be in your neighborhood, where would it be most visible, meaningful?
- How do you want your neighborhood history told/reserved?

## **OPPORTUNITIES TO IDENTIFY MAY INCLUDE (but are not limited to...)**

### **a. Policy Recommendations**

- New policies for the City of Boise to consider that would impact cultural resources or environments

### **b. Neighborhood Enhancements/Preservation**

- Historical marker or interpretive sign locations
- Neighborhood history narratives
- Oral history interviews
- History workshops & education opportunities
- Temporary gathering spaces for events, block parties, or festivals
- Cultural infrastructure design options
- Public art and design opportunities to preserve or enhance neighborhood sites

### **c. Assets to Maintain and/or Develop**

- Locations for or types of public art (sculpture, murals, sign toppers)
- Alternative or traditional venue options for visual or performing arts
- Historical markers or interpretive signs that could be created
- Opportunities for the preservation of historical materials
- Preserve the character of the built environment (i.e. encourage similar house size development, preserve existing historical buildings & houses)

### **d. Organizations & Partnerships to Foster**

- New partnership models between neighborhood entities
- Organizations the neighborhood would like to support, attract, or create
- Community non-profits the neighborhood would like to engage or partner with
- Strategies for building or attracting creative organizations or public/private partnerships

### **e. Cultural Resources for Individuals**

- Artist studio locations
- Events that support the creative work of those of diverse ethnic backgrounds
- A tour of cultural locations that is low cost and accessible to all

## **Sources:**

“Arts and Culture Planning: A Toolkit for Communities” by the Chicago Metropolitan Agency for Planning, 2014



MEMO

October 4, 2017

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners  
FROM: Rachel Reichert, Community Relations Manager and James Castle House Manager

## **SUMMARY**

This quarter's work has been concentrated on the James Castle House.

## **PROJECTS**

### *JAMES CASTLE HOUSE (JCH)*

- James Castle House at mid-point
- Construction completion scheduled for end of December, 2017
- Grand opening scheduled for April 2018
- Developing communications plan for JCH, now and future
- Developing programmatic vision for JCH
- Working closely with staff researcher on research related to the project
- First draft of James Castle House Exhibit design completed
- Interviewing for Cultural Sites Retail and Customer Service Coordinator, new hire will start October
- Book shop/ retail and product development planning
- Exhibit planning, scheduling exhibits for the next two years
- James Castle House book project underway (focusing on house & property)

### *EDUCATION AND OUTREACH*

- Brand manual completed in October
- Interviewing for new electronic media position, new staffer start early October
- Developing JCH communication plan, design manual, and other wayfinding for the site





MEMO      BOISE CITY DEPARTMENT OF ARTS & HISTORY COMMISSION REPORT  
TO:        Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners  
FROM:     Amy Fackler  
RE:        OCTOBER 2017 Report

## **UPDATES**

### ***Grant Program -***

- FY2017 Grants–
  - Completed invoices for FY2017 recipients (33 recipients)
  - Tracked final reports and photographs
  - Tracking events and projects and coordinated marketing opportunities with A&H communications staff (social media, banners, website)
  - Begin analysis of final report data
  
- FY2018 Grants –
  - Notified all applicants of status
  - Uploading all contracts into ZoomGrant system
  - Developing new automated invoice system
  - Developing final report template
  - Planning informal recipient informational luncheon at City Hall scheduled for October 4
  
- Funding Resources – Continue outreach efforts with local funders; identifying potential opportunities for local residents

### ***Mayor's Awards for Excellence in Arts & History – held on September 21, 2017 at the Boise Depot***

- Organized nomination process
- Organized event
- Managed communications with recipients
- Created copy for program, script

### ***Other Activities***

- Occasional editing
- Will begin department annual report this month (October 2017)





**BOISE CITY  
DEPT OF ARTS  
& HISTORY**

September 18, 2017

**TO:** Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

**FROM:** Brandi Burns

**RE:** A&H History Report

### **SUMMARY**

The publication of the Broadway Bridge booklet is finished and available at A&H for purchase. With the start of the new fiscal year, we look forward to working with a new contractor to gather important oral histories. Research requests remain popular and we will continue to offer this service based on available staff time.

The Fettuccine Forum starts on October 5, 2017 with *FDR and the New Deal in Rural America*, presented by Associate Professor of History at Boston University, Sarah Phillips. The Franklin Roosevelt Visit Neighborhood Reinvestment Grant signs are currently being prepped for installation by September 21, 2017.

### **CURRENT & PAST PROJECTS**

- Research requests from the public and internally
- Oral Histories—cultural oral histories; neighborhood-based interviews
- Broadway Bridge Mitigation—project wrapped up with the Broadway Bridge booklet delivery
- North End Neighborhood Association & East End Neighborhood Association—NRG FDR Grant – Signs are being installed
- Barber Valley Neighborhood Association – Final research report delivered by the end of the fiscal year
- Urban Trails—Hiring Urban Trails Coordinator/Assistant to scope out the department’s Urban Trails program
- Fettuccine Forum:
  - October 5, 2017 – *FDR and the New Deal in Rural America*, presented by Associate Professor of History at Boston University, Sarah Phillips
  - November 15, 2017 – *Recreation & the New Deal: Bogus Basin’s 75<sup>th</sup> Anniversary*, Eve Chandler
  - December 7, 2017 – *The Literary Footprint of the New Deal* –Jenny Davidson, Executive Director for The Community Library in Ketchum

### **ONGOING AND FUTURE PROJECTS**

- Fettuccine Forum and many others!





**BOISE CITY  
DEPT OF ARTS  
& HISTORY**

OCTOBER 2017

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners  
FROM: Stephanie Milne-Lane

RE: OCTOBER 2017 Report

**SUMMARY**

This quarter the archives program continued to focus on gaining physical and intellectual control over archival collections. Other tasks included preparing for Archives Month (October), separating artifacts from archival material, and coordinating with donors of archival material.

**PROJECTS**

- Continued accessioning initiative at Kendall facility;
- Communicated with donors;
- Coordinated with vendor taking care of digitization project;
- Re: Discovery/Proficio database work;
- Collaborated with A&H History Programs staff on artifact processing;
- Cleaned Kendall facility and continued to maintain integrated pest monitoring system;
- Ordered archival supplies for FY18;
- Worked on A&H digital collections;
- Provided tours of records facilities;
- Revised/Updated A&H Collections Management Policy;
- Executed plan for Archives Month (October 2017);
- Collaborated with the Office of Community Engagement for Archives Month.

**SPECIAL PROJECTS**

- Attended Spaulding Ranch Open House;
- Attended the 2018 Idaho Heritage Conference (September 21-22);
- Assisted with 2018 Mayor's Awards for Excellence in Arts & History;
- Became a part of the City of Boise's Data Stewards Team;
- Continued to collaborate with the Center for the American West's Board, who are traveling to Boise for their annual retreat in October 2017.

