

## Agenda – A&H Commission Meeting

Wednesday, December 6, 2017

3:30 – 5:00 PM. Greenbelt Room, City Hall

- I. Call to Order – Alecia Baker, Chair
  - Election of new chairperson
  
- II. Approve Minutes of October 4, 2017
  
- III. Administration
  - Welcome new commissioners, Sia Chauhan (student commissioner)
  - Presentation of proposed new Library and Arts & History facility (Rob Bousfield)
    - Q&A
  
- IV. Reports and Conversation
  - Conservation and Maintenance – approvals (Olson)
  - Public Art – project update (LeClair)
  - Other project status Q&A
  
- V. New Business
  - Project proposal, Clea McElwain
  
- VI. Adjourn meeting

*Meeting Schedule for 2017, 3:30 – 5:00, offices of A&H unless otherwise noted:*

- |              |              |
|--------------|--------------|
| ▪ February 7 | ▪ August 15  |
| ▪ April 4    | ▪ October 3  |
| ▪ June 6     | ▪ December 5 |

Members Present: Alecia Baker, Jody Ochoa, Jessica Flynn, Alan Heathcock, and John Hand

Staff Present: Karen Bubb, Karl LeClair, Amy Fackler, Josh Olson, Annie Murphy, Jeannette O'Dell, Stephanie Milne-Lane, Jennifer Yribar, Catina Crum, Brandi Burns, Kendra Connally, and Rob Lockwood

Staff excused: Terri Schorzman

**Call to Order:**

Commissioner Baker called to order at 3:30 p.m.

**Approval of Minutes:**

Motion: Approve August 5, 2017 minutes. Flynn moved. Ochoa seconded. **Motion carried.**

**Administration:**

Commissioner Baker introduced the new commissioner, Alan Heathcock. Heathcock talked about what he does and involvements followed by commissioners and staff introductions.

Stephanie gave the group a tour of the archives facilities and explained her work and how the archives facility is organized.

**Reports:**

Public Art - Karl:

- Karl indicated he is working on budget allocation and projects for the new fiscal year. Catina is helping with this task.
- Karl gave an update on the Vista Median public art project. He indicated all proposals were rejected; staff is in the process of starting the process with the preparation of an RFP. Staff met with each artist individually. There is an opportunity to add more information and details to the proposal.
- Update on the City Hall Plaza art project—it has been completed, but there is a delayed on the completion of the main entrance work so the public art project dedication will be at the same time of the entrance completion/opening.



**Reports (cont.):**

Care and Conservation - Josh

- Discussion about the condition and maintenance of the mosaic art work on the roadway by Depot.

Cultural – Karen

- Karen mentioned various upcoming events. On October 10<sup>th</sup>, international musicians from 17 countries will perform at the Linen Building as part of OneBeat group. This is a free event starting at 7:30 p.m. The City has also scheduled a welcome event at the City Hall lobby area the same day at 3:00 p.m. Karen and/or Jennifer will send a link to the commissioners.
- Starting at 4:00 p.m. on October 12<sup>th</sup> there is a celebration of the LIV Central District Addition. The unveiling of the utility manhole covers and artists designs will be presented, as well as history staff will be represented by Brandi to talk about history of the neighborhood.
- Commissioner Baker asked Karen for an update on the percent for art ordinance. Karen indicated a team is in place with staff from Arts & History, Budget and Legal. The goal is to follow the ordinance, something that has not happened, as well as ensuring funding for the different areas like care and conservation and education.
- Commissioner Flynn asked if the department has been approached about possible public art at the new sports facility the City is involved in. Karen indicated nothing has been said about it. Josh commented “he will not clean the stadium” as part of care and conservation. The group enjoyed the humor.

**New Business:**

- Commissioner Baker has resigned as the commission chair, but will stay as a regular commissioner member. Commissioner Ochoa will take over as the chair in February.
- Hand gave an update on his wife; he will be back to work sometime in October.
- Jeannette asked the group for feedback about the next commission meeting in December. She is considering booking a room for a meeting/December celebration but December 6<sup>th</sup> is booked. All present agreed to move the meeting to Friday, December 8.

Meeting adjourned at 4:40 p.m.

JO

## **Civic Center for Education & Culture – Project Goals**

### **Design:**

- A landmark public space, an iconic gateway to the city, and an environment with striking presence
- An interactive, high-tech/high-touch space that engages the senses
- A facility that meets the parameters of capital and operational budgets, turning vision into reality

### **Create:**

- A local and regional destination, and an economic-development anchor
- A place-based culture, and an environment that provides “an inspirational experience for all”

### **Connect:**

- To the Boise River and Greenbelt by creating strong indoor/outdoor relationships
- Learning with application, through a combined, collaborative Library and Arts & History
- Form with function; where form responds to the operational function of spaces as a community catalyst

### **Sustain:**

- A facility that meets city energy goals, and demonstrates a commitment to sustainable building practices, community health, and public involvement.

## MEMO

December 6, 2017

**To:** Mayor Bieter, Jade Riley, Arts & History Commissioners  
**From:** Terri Schorzman  
**RE:** Activities: October - December 2017

### *General administration highlights*

- Priority based budgeting – process and analysis, training, scoring
- Citywide strategic planning document -- completed and linked to new cultural plan
- Reviewed and scored proposals for communications/promotions team and for architects for Library/A&H project
- Attended State of the City, other various citywide/team meetings;
- Attended the ICA Change Leader conference in Boise (1-day)
- Toured the records management center and archives with mayor, city clerk, and city archivist;
- Met with new Cultural Ambassadors to outline roles and responsibilities for them and city;
- Met with ED of The Cabin about city partnerships;
- Joined specially convened panel to select new art for the Boise Centre;
- Provided orientation for new commissioners; prepped for December commission meeting; met with outgoing commission chair for transition purposes
- Vacation for almost two weeks

### *Special Projects*

- On-going CCEC meetings and updates, review plans, budgets, presentations, etc.
- On-going meetings, planning, etc., for Castle House and Castle symposium
- On-going review of Hayman House
- Attended Idaho Heritage luncheon
- Planning *state of downtown* 2018 with DBA



**BOISE CITY  
DEPT OF ARTS  
& HISTORY**

November 27th, 2017

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Joshua Olson, Cultural Asset Manager & Annie Murphy, Cultural Asset Program Assistant

RE: Summary Public Art Maintenance and Conservation

### Summary

Currently the City of Boise has an estimated 650 assets in the collection(s) valued at nearly 5.8 million dollars. Early winter is a very busy season for indoor and outdoor cultural assets maintenance and conservation. Special thanks to Airport, Public Works, Parks and Recreation, IT, PDS and Government Buildings for their efforts to assist in the care and conservation of these one-of-a-kind city assets.

### Approval Request:

A&H is requesting the deaccession of the 18-year-old Basque Mural in downtown Boise and replace it as a city asset with a smaller (roughly 3' x 12') hand painted original to be on display indoors. The original mural is long overdue for removal, and it cannot be saved. A&H felt that the legacy of the artworks imagery was important to retain, and the Basque Museum staff and original artist team felt that the mural was important to retain (but agree that we cannot save it or repainted it to scale).

Solution: The city would deaccession the mural and leave the existing hardware to the Basque Museum. A&H would purchase a smaller hand painted replica from the original artists, and the Basque Museum would scan the new painting for vinyl reproduction purposes. The vinyl reproduction would be paid for, fabricated and reinstalled on the existing hardware / wall within a separate agreement between the Basque museum, building owner and parking lot owners. The city would not be involved, thereby simplifying the process and alleviating the heavy complications this site creates with both maintenance and private property expectations. Their negotiations would determine long term ownership, replacement and maintenance needs and the A&H would focus its energy and resources on the new painting and exhibition of it in public spaces.

### Completed/ Current / Pending

Here are a few highlights of recently completed or ongoing projects.



-Public art sound and light installation titled, *Homage to the Pedestrian* installed in 2004 was removed from Grove Plaza west spoke. The plazas fire department setback requirements were altered with construction and ultimately changed the usefulness as a

lighting feature of the art piece. The artist chose to help staff relocated the artwork. Oppenheimer Properties, Center on the Grove, CCDC were all notified and approved of the change. This art piece is extraordinarily specialized and the custom interiors are being inspected and repaired by A&H staff.

-Contracts in place for 170 traffic box locations for cleanings and graffiti removal. Local contractor, Pro Power Clean, LLC.

-Contracts in place for general painting maintenance needs. Local contractor, Jim Spittle Paints

-Requested estimates from contractors for several bronze pieces in need of re-patina surface and corrective maintenance. Pieces include: Jesus Urquidez Memorial, Boise Totems, Julia Davis Memorial; No local contractors exist, request have gone out to foundrys in Oregon and Washington.

-PW WaterShed warranty walk-thru on concrete. Follow up on major repair work on concrete will commence this fall or spring.

-Downtown: The River Sculpture was cleaned from top to bottom. Slated for cleaning and grout sealant in Spring 2018. Local Contractor, Clearview Window Cleaning

- Airport: Work completed for all glass artworks at Airport. This is done quarterly by local contractor American Cleaning

-All water features were winterized and cleaned; Staff, AMB, Clearview and pw staff

-250 framed artworks were inspected and repaired by Annie Murphy.

**MEMO** October 4, 2017

**TO:** Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners  
**FROM:** Karl LeClair  
**RE:** Public Art Program

## **NEW ACTIVITY**

- **FY 18 Budget/Project Allocation:** New Projects For FY 18
- **BVC/Portable Works:** December 7th Open House/ Reception
- **Vista Median Public Art:** \$150,000, Partnership With Energize The Vista Neighborhood & Together Treasure Valley, Deadline for applications is January 10th, 2018
- **2018 Treefort Music Fest Projects:** Calls out for 3 new projects; Temporary Public Art, New Media Projections, and Interactive Performance
- **Basque Mural:** Update from Public Art Side
- **Traffic Boxes:** New call to be released in Winter of 2018
- **Linen District Fence:** \$3,000, New Call To Be Released Winter 2018
- **James Castle House Public Art:** \$60,000, Deadline For Applications February 7<sup>th</sup>, 2018
- **James Castle House Intersection Mural:** \$9,000 In Partnership With ACHD, James Castle House, Identifying New Artist For FY 18
- **Zoo Boise Gorongosa Exhibit Public Art:** Identifying Public Art Opportunities In Partnership With Zoo Boise
- **Comic Con Mural:** \$2500 In Partnership With Library!, Deadline for applications December 6th, 2017
- **Comic Con Panels:** Deadline for applications December 6th, 2017
- **8th & Fulton Intersection Mural:** On Hold Until Spring 2018
- **9th St. Pedestrian Bridge Lighting:** Partnership With CCDC, PDS, Parks, Proposal From One Vendor, Seeking Budget To Match CCDC Funds

## **WORKS IN CONTRACT PHASE/ACTIVE DESIGN/FABRICATION**

- **Homage To The Pedestrian:** Exploring New Location Options W/ Patrick Zentz
- **Sunset Neighborhood Pole Signs:** \$48,000 NRG Funded, Designs Finalized, Identifying Locations, ACHD Approval Needed
- **Transit Shelters For Vista Neighborhood/VRT Partnership:** 5 Shelters Constructed, 3 Artworks Installed, Need To Find New Fabricator To Install Remaining Artworks
- **2017 Fire Stations:** **A. Fire Station 4/Ustick Road:** Dixon/Baltes/Mccall, Install Expected December 2017  
**B. Fire Station 9:** \$30,000 Sycamore, Byron Folwell, Design Process beginning  
**C. Fire Station 5** moved to 2020
- **Public Works:** \$20,000, Michael Anderson On Contract For Ceramic Treatment On Shade Structure
- **VRT Main St. Station:** Cassie Phippen At Main St. Station, Public Art Academy Project In Contract Phase





MEMO November 27, 2017

**TO:** Mayor Bieter, Jade Riley  
and Arts & History Commissioners  
**FROM:** Karen Bubb, Cultural Planner  
**RE:** Cultural Plan Implementation



## **CULTURAL MASTER PLAN (CMP) IMPLEMENTATION**

### **COMPLETED PRESENTATIONS & CULTURAL EVENTS:**

- 10/2 **BSU Arts Summit Panel:** Bubb represented the visual arts & cultural planning
- 10/3 **Westaff Meeting on Multiculturalism:** Bubb represented A & H, sharing what Boise is doing to foster diversity in Boise's community through grants & programming
- 10/5 **BSU April Van de Grift Art Class,** Bubb talked with them about Boise's Cultural environment
- 10/6 **Center for American West Conference:** Staff presented on Cultural Plan, James Castle House, & Archive
- 10/10-11 **One Beat Music Fellowship:** Welcomed musicians to Boise for international fellowship & presentations
- 10/12 **Idaho Planning Association Conference:** Bubb presented on the Cultural Master Plan and the plan *won the statewide top prize for planning, The Idaho Gem Award!*
- 11/14 **Boise Rotary** at the Riverside Hotel: Bubb presented about the Cultural Master Plan
- 11/17 **Idaho Change Leaders Presentations:** Bubb presented on her new position and the transition

### **CULTURAL PLAN GOALS/STRATEGIES PROGRESS**

#### **Goal 1 Develop Cultural Policy:**

- **Strategy 1.1 Revise Cultural Policies:** We hope to have something in February for the Commission to review.

#### **Goal 2: Enhance & Preserve Neighborhood Places: Strategy 2.3 Localize Cultural Planning**

- **River Neighborhood:** Erma Hayman House – plan completed. Budgeting in process.
- **Collister/Pierce Park Neighborhood Cultural Plan** – planning process underway.
- **Central Addition:** A LIV District – planning process underway. Initial meeting held. More to come.
- **East End:** planning process underway. Initial meeting held. More to come.
- **Central Bench:** planning process underway. Initial meeting held. More to come.

#### **Goal 4: Foster Organizations & Partnerships:**

- **Downtown Boise:** DBA Annual Meeting will be about how Art & Culture contributes to a vital downtown. Bubb is helping to plan for the event.
- **Regional Collaboration:** Bubb contacted all Arts Commissions in Ada & Canyon County and is meeting with them to learn about what they are doing and to plan for a Spring Regional Cultural summit.

#### **Goal 5: Expand Cultural Resources for Individuals:**

- **Strategy 5.1 Support the Cultural Work Force:** Art law expert Sarah Odenkirk will come in the Spring to do presentations for artists on art law, for Boise City lawyers, and an external class for lawyers with the hope of sparking a local Lawyers for the Arts chapter.
- **Strategy 5.2/Diversity:** Bubb is contracting with Ellen Campfield Nelson of Agnew: Beck Consulting August 11-13 and is working with the Kesler Keener Foundation to plan a Native American conference.
- **Strategy 5.4 Provide Greater Access to Arts & History:** Staff partnered with Energize & PDS to design a series of 5 tours for the public about downtown neighborhoods for October/November



2017 focusing on art, history. They were full and very successful. Planning is underway for spring walking tour series.

- **Strategy 5.4/Provide Greater Access to Arts & History/Increase Opportunities for Youth:** Bubb and LeClair are working with One Stone students to develop youth-driven ideas to engage young people in Boise's culture. Ideas will be presented in December.

MEMO

December, 2017

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners  
FROM: Rachel Reichert, Cultural Sites Manager

## **SUMMARY**

This quarter's work has been concentrated on the James Castle House.

## **PROJECTS**

### *JAMES CASTLE HOUSE (JCH)*

- James Castle House nearing completion.
- Construction completion scheduled for end of December, 2017
- Grand opening scheduled for April 2018
- Developing communications plan for JCH, now and future
- Developing programmatic vision for JCH
- Working closely with staff researcher on research related to the project
- First draft of James Castle House Exhibit design completed
- Hired new staffer for the Cultural Sites Retail and Customer Service Coordinator position
- Book shop/ retail and product development planning
- Exhibit planning, scheduling exhibits for the next two years
- Temp staff program assistant starts early December
- James Castle House book project underway (focusing on house & property)

### *EDUCATION AND OUTREACH*

- Brand manual completed in October, trained all graphic designers and all A&H staff
- Hired electronic media position, new staffer started early October
- Developing JCH communication plan, design manual, and other wayfinding for the site





**BOISE CITY  
DEPT OF ARTS  
& HISTORY**

November 27, 2017

**TO:** Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

**FROM:** Brandi Burns

**RE:** A&H History Report

### SUMMARY

The publication of the Broadway Bridge booklet is finished and available at A&H for purchase, as well as Rediscovered Books. The Fettuccine Forum season continues through December and January, a new feature of the redefined season. The season will conclude in June 2018. Attendance at the Forum is reinvigorated—over 70 people attended in October and 91 attended in November. In addition to these projects, we are working with a contractor to gather important oral histories. Research requests remain popular and we will continue to offer this service based on available staff time.

We hired Liz Hobson for our Urban Trails Interpretive Signage program. Liz is currently working on an overview of the program goals, feasibility of the program, and guidelines. In the coming months, Liz will complete an inventory of existing signage to identify maintenance needs.

### CURRENT & PAST PROJECTS

- Research requests from the public and internally
- Oral Histories—cultural oral histories; neighborhood-based interviews
- Broadway Bridge Mitigation—complete
- Urban Trails—Develop an Urban Trails Interpretive Signage program that will educate residents and visitors about Boise’s significant cultural and natural history
- Fettuccine Forum:
  - December 7, 2017 –*The Literary Footprint of the New Deal* –Dr. Jenny Davidson, Executive Director for The Community Library in Ketchum
  - January 17, 2018—*Media Literacy, Fake News, Politics and Power*—moderated by Dr. Seth Ashley, associate professor of journalism and media studies at Boise State University
  - February 8, 2018—*Nazis, Red-Baiting, and Civil Rights: Jewish Americans as Interracial Activists in the Twentieth-Century West*—Dr. Shana Bernstein, Clinical Associate Professor of Legal Studies at Northwestern University
  - March 8, 2018—*Public Health and the 1918 Spanish Flu Pandemic in Boise and Beyond*—moderated by Dr. Bob H. Reinhardt, Assistant Professor of History at Boise State University;

### ONGOING AND FUTURE PROJECTS

Fettuccine Forum and many others!



MEMO      BOISE CITY DEPARTMENT OF ARTS & HISTORY COMMISSION REPORT  
TO:           Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners  
FROM:        Amy Fackler  
RE:            DECEMBER 2017 Report

## **UPDATES**

### ***Grant Program -***

- FY2017 Grants–
  - Updated final reports
  - Completed analysis of grantee final report data
  
- FY2018 Grants –
  - Planned and hosted grantee luncheon to provide FY2018 grant recipients with instructions and networking opportunities.
  - Managed contracts in ZoomGrant system
  - Processed first (of two) invoices for 24 of 35 recipients (sent reminders to remaining 11 recipients)
  - Developed final report template
  - Tracking events and projects and coordinated marketing opportunities with A&H communications staff (social media, banners, website)
  
- Funding Resources – Continue outreach efforts with local funders; identifying potential opportunities for local residents
  
- Managed continual communications with grantees; conducted outreach with those who didn't receive grants and potential FY2019 applicants.

### ***FY2017 Annual Report***

- Gathered information from staff members; began draft text
- Task order contract in process with graphic designer

### ***Other***

- Facilitated grant panel for Idaho Commission on the Arts Change Leader conference
- Edited variety of department documents and materials





**BOISE CITY  
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DECEMBER 2017

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners  
FROM: Stephanie Milne-Lane

RE: DECEMBER 2017 Report

## **SUMMARY**

This quarter the archives program remained busy with outreach, which included guiding tours of records facilities, meetings with present and future donors, presenting to stakeholders, and collaborating with other City Departments for FY18 projects.

## **PROJECTS**

- Continued accessioning initiative at Kendall facility;
- Communicated with donors;
- Provided access to historic documents for A&H History Programs' "A City Without a Mayor" presentation;
- Collaborated with A&H History Programs on mobile digitization station;
- Presented at 11/15/2017 EMT meeting;
- Rehoused 1870 General Land Office plat – Coordinated digitization of historic document;
- Cleaned Kendall facility and continued to maintain integrated pest monitoring system;
- Provided tours of records facilities;
- Worked with Legal Department on updating A&H Collections Management Policy;
- Collaborated with A&H Public Art Team regarding an Archives Artist-In-Residence program;
- Established data tracking structure for research inquiries;
- Completed internal/external outreach during Archives Month;
- Planning FY18 Goals;
- Took active role in PBB evaluations.

## **SPECIAL PROJECTS**

- Took part in training for the City's Data Stewards Team;
- Facilitated and presented at the Center for the American West's Board, who traveled to Boise for their annual retreat in October 2017.

