

Agenda – A&H Commission Meeting

Wednesday, February 7, 2018

3:30 – 5:00 PM. River Room, City Hall

- I. Call to Order – Jody Ochoa, Chair

- II. Approve Minutes of December 6, 2017

- III. Administration/General
 - Spaulding Ranch – Jennifer Tomlinson (Parks & Rec)
 - Library/A&H project – update

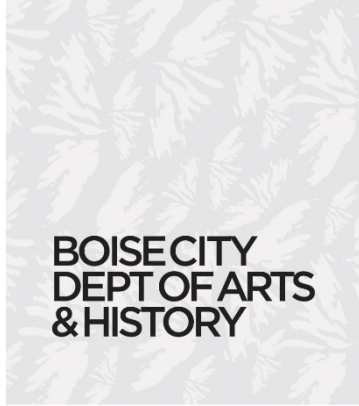
- IV. Reports and Conversation
 - Conservation and Maintenance – update on key recommendations (Olson)
 - Public Art – Approvals and Updates (LeClair)
 - Treefort Projects
 - Comic Con Panel Purchase
 - Portable Works Purchase
 - Other project status Q&A

- V. New Business

- VI. Adjourn meeting

Meeting Schedule for 2018, 3:30 – 5:00, location TBD for each:

- *April 4*
- *June 6*
- *August 15*
- *October 3*
- *December 5*



A&H Department Commission Meeting
Wednesday, December 6, 2017 – 3:30 to 5:00 p.m.
Greenbelt Room

Meeting Notes

Commissioners Present: Alecia Baker, Jody Ochoa, Jessica Flynn, Dede Ryan, Alan Heathcock, John Hand, Clean McElwain, and Sia Chauhan

Staff Present: Terri Schorzman, Karen Bubb, Karl LeClair, Amy Fackler, Josh Olson, Annie Thiffault, Stephanie Milne-Lane, Jennifer Yribar, Catina Crum, Brandi Burns, Caitlin Hocklander, Rachel Reichert, Liz Hobson, Jeannette O'Dell, Rob Lockwood, and Rob Bousfield

AHAT Members Present: Kris Clegg and Gwyn Hervochon

Call to Order:

Commissioner Baker called to order at 3:30 p.m.

Commissioner Baker presented a motion to approve Jody Ochoa as the new commission chair. Commissioner Ryan moved. Flynn seconded. **Motion carried unanimously.**

Terri gave Commissioner Baker a small gift on behalf of the department for all her work as the chairman.

Commissioner Ochoa assumed role as the new chair.

Approval of Minutes:

Motion to approve the October 4, 2017 minutes. Ryan moved. Heathcock seconded. Motion carried.

Administration:

Welcome to new student commissioner, Sia Chauhan. She's is a sophomore student at Boise High School. She is a competitive swimmer and loves art as well as traveling. Her mom is a potter at the Art Center. Introduction of commissioners followed.

Rob Bousfield presented on the proposed Library and Arts & History facility. He indicated a longer presentation will be shown during council meeting on Tuesday, December 12. Discussion about site constraints--key pedestrian paths and bikeways that need to be preserved, proximity of the river and the Ann Frank memorial. Rob discussed the two concepts in consideration: Off-site parking concept and On-site parking concept.



The next step is to have a firm selected, hopefully by the third week in December. Both concepts will be evaluated, and at some point, there will be public involvement for feedback. The design phase will take approximately one year, construction about two years, for a target timeframe for break ground in mid-2019.

Commissioner Baker asked about the size of the performance center. Terri indicated about 400 seats. Discussion about 250 parking spots to accommodate performance center visitors.

Commissioner Flynn asked about funding for this project. Rob Bousfield indicated it is a mixed team from city capital funds, CCDC, and fundraisers.

Commissioner Hand asked if 8th Street will stay intact. Rob Bousfield replies yes as the goal is to keep the character of 8th Street as is.

Discussion about square footage for Arts & History—21,000 s.f., 3,000 s.f. gallery plus lobby space, and approximately 5,000-6,000 s.f. for archives space.

The off-site parking concept would entail having parking about one block away. There would be loading areas as well as disability accessible parking by the buildings.

Reports:

Care and Conservation – Josh Olson

- Request for approval for the deaccession of the Basque Mural. The mural is 18 years old and in poor shape. The A&H Department will buy a 3X12 replica from the artists to keep in our collection. The Basque Museum would then make a vinyl replica of the original to have in place of the mural. The city will not be involved in the maintenance of the vinyl art. Clea asked about communication to make sure the community knows what is happening. The department will have a news release and information will be put out there for general knowledge.

Motion to approve the deaccession of the mural. Baker moved. Ryan seconded. **Motion carried unanimously.**

Public Art – Karl LeClair

- Reminder to the group about the BVC open house and special exhibit on James Castle works on Thursday, December 7 starting at 4.
- Discussion about some of the upcoming work. The Comic Con panel is a fabric panel thus needs to be replaced yearly. Deadline for applications is December 6. Call out for the Vista Median public art is open until January 10. An additional \$50,000 was added to this project. Currently have open calls for three projects related to the 2018 Treefort; closes on January 3.
- Commissioner Baker commented on how great the cottonwood trees art work looks in front of City Hall, very iconic; she is very pleased.

James Castle House – Rachel

- Construction done in early January; contractor currently working on landscape. The opening date is April 28, 2018. We will hold a symposium April 25-28 with national speakers. Call for artists residency program will be announced in January. Our next commission meeting (February) will be held at the James Castle House.
- Two new staff members for the James Castle House—Melissa Swafford, Retail Coordinator and Kristen Hill, Program Coordinator.

History – Brandi Burns

- First December forum will be held on December 7. The topic is New Deal Literature. Then on January 17 we will have another forum.
- Brandi talked about recently published books. She has some available.

Archives – Stephanie

- Gave an update on the archives. She recently presented to the EMT group at City Hall. Also, gave tour of the facility to the mayor.

Grants – Amy Fackler

- Update on upcoming events. Reminder to the group to attend some of these events and to provide comments to Amy via email.

New Business:

- Project Proposal by Clea McElwain – Family Art Saturday program at the Boise Art Museum for refugee families at no cost to them. Clea working with Agency for New Americans to share information to refugee families. This program will help introduce refugee families to art opportunities in Boise. The activity will be held the last Saturday of each month starting in December 2017 through May 2018.
- Commissioner Baker suggested AHAT members are involved in a series of public art tours of downtown Boise to refugees.
- Terri distributed communication from the American for the Arts on “Arts Action News” regarding the latest tax bill action for the commissioners’ information.

Open Discussion:

- Commissioner Hand asked about the Spaulding Ranch project. Terri indicated the design is completed; no further updates but will find out.
- Commissioner Ochoa asked about the mosaic by the Depot. Josh said the project is status quo.

- Karl indicated placement of art sculpture at the Fire Station 4 (located on Ustick west of Milwaukee) will occur this week. Also, he will be reaching out for upcoming panels. The Homage Pedestrian has been moved; it will be restored and placed off the Grove. The artist was brought in to work on this.
- Brandi introduced the new Urban Trails employee, Liz Hobson.

Motion to adjourn the meeting at 4:55 p.m. Ryan moved. Baker seconded. **Motion carried unanimously.**

MEMO

February 7, 2018

To: Mayor Bieter, Jade Riley, Arts & History Commissioners
From: Terri Schorzman
RE: Activities: December 2017 – January 2018

General administration highlights

- Priority based budgeting – process and analysis, training, scoring -- continued
- Reviewed and scored proposals for communications/promotions team and for architects for Library/A&H project -- continued
- Participated on specially convened panel to select new art for the Boise Centre – continued
- Attended multiple interview sessions for flex performing arts space
- Explored possibility of funding through NTHP for Hayman House project
- Urban Trails meetings/presentations
- Partnership meetings included: BSU –for NEH grant; Downtown Neighborhood Association; more

Special Projects

- On-going CCEC meetings and updates, review plans, budgets, presentations, etc.
- On-going meetings, planning, etc., for Castle House and Castle symposium
- On-going review of Hayman House



**BOISE CITY
DEPT OF ARTS
& HISTORY**

January 26th, 2018

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Joshua Olson, Cultural Asset Manager

RE: Public Art Maintenance and Conservation

Summary

Currently the City of Boise has an estimated 650 assets in the collection(s) valued at nearly 5.8 million dollars. Winter is excessively hard on our collections and it is a busy time. Special thanks to Airport, Public Works, Parks and Recreation, IT, PDS and Government Buildings for their efforts to assist in the care and conservation of these one-of-a-kind city assets.

Approval Request:

A&H is requesting the deaccession of the 4-year-old Infernum Beastiae by Reham Aarti and Anna Webb, Depot Bench Traffic Circle Mosaic along Crescent Rim Drive.

Neighborhood Investment Program funded: 2010 and completed in 2014

Original City Investment: \$35,750

Materials: ¾ Hakatai glass tile; ¼ inch modulo elements glass composite tile; railroad track; 1/8-inch Kiln slumped glass bottles and craft glass, mortar and grout. Concrete, asphalt.

Causes of Failure:

Primary causes: Slumping and cracked concrete is a large factor for the current condition of the mosaic. The expansion and contraction of the concrete, asphalt and mosaic are at different rates. The tiles started popping up after about a year. The materials were not suited for the conditions or site. The ACHD property requirements specified that fire trucks, large commercial vehicles, construction and road equipment and passenger vehicles be able to drive over roundabout in emergencies. This activity added to the damage. The artists-designed expansion joints did not appear to use flexible grout or mortar. Portions of the mosaic were form-lined with what appears to be black pipe 1/8" x 12 diameter and historic railroad track. This causes excessive heat, corrosion and rust and the tiles along the edges have failed. The 2017 winter season snow load, freeze and thaw cycles and increased roads maintenance procedures exposed the underlayment and caused mastic failure due to excessive moisture.



Actions to Date:

Discussed issues and conclusions with the Boise Bench Neighborhood Association
Discussed issues and concerns with Council leadership
Have discussed the site conditions with PDS at length who has been in contact with ACHD.

Goals:

Deaccession the mosaic mural
Develop a plan on the best solutions to the roundabout. Complete demolition and repour vs. top scraping and mend.
Future maintenance plan
Funding

Completed/ Current / Pending

Here are a few highlights of recently completed or ongoing projects.

- Basque Mural was officially deaccessioned. Contracts will be drafted to hire the artists to paint a new one for the BVC. Special thanks to Jennifer Yribar for all her help.
- Please welcome Brittany Ison our new intern for 140 hours this semester.
- Downtown: The River Sculpture was hit by a car nearly 4 months ago. We are diligent in our search for Baltic Brown granite (quarries are depleted). EKC is fairly certain we will have the two slabs repaired in the next 3 weeks.
- Contracts in place for 170 traffic box locations for cleanings and graffiti removal. Local contractor, Pro Power Clean, LLC.
- Contracts in place for general painting maintenance needs. Local contractor, Jim Spittle Paints
- Requested estimates from contractors for several bronze pieces in need of re-patina surface and corrective maintenance. Pieces include: Jesus Urquidez Memorial, Boise Totems, Julia Davis Memorial; No local contractors exist, request have gone out to foundrys in Oregon and Washington.

MEMO February 7, 2018

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners
FROM: Karl LeClair
RE: Public Art Program

REQUEST FOR APPROVAL

- **2018 Treefort Music Fest Projects:** Selection panel recommendation to fund 3 new media projection projects, 2 specific duration installation projects, and 2 performances
- **Comic Con Panel Purchase:** 4 works by Steve Willhite
- **Portable Works Purchase:** 3 works by Troy Passey

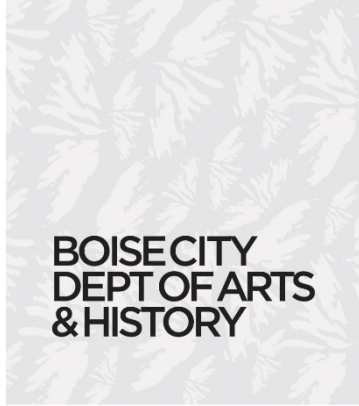
NEW ACTIVITY

- **Public Outreach:** developing schedule for Public Art Walking Tours and Public Art Discussion Series
- **Public Works Plan Update:** Partnership with Public Works, Cultural Planning, update enterprise percent-for-art plan for Public Works Department
- **Artist on Design Team for Lander St. Facility:** Partnership with Public Works, developing call-to-artists
- **Cecil D. Andrus Memorial:** Partnership with Parks, developing plan for new memorial
- **Vista Median Public Art:** \$150,000, Partnership With Energize The Vista Neighborhood & Together Treasure Valley, Finalists selected, Proposals due March 2018
- **Traffic Boxes:** 18 boxes, partnership with CCDC and ACHD, Deadline for applications February 21st, 2018
- **Linen District Fence:** \$3,000, Deadline for applications February 14th, 2018
- **James Castle House Public Art:** \$60,000, Deadline for applications, February 7th, 2018
- **Zoo Boise Gorongosa Exhibit Public Art:** \$15,000, Friends of Zoo Boise, Deadline for applications February 16th, 2018
- **Comic Con Mural:** \$2500 In Partnership With Library!, 3 finalists selected, Deadline for proposals, February 19th, 2018
- **9th St. Pedestrian Bridge Lighting:** Partnership With CCDC, PDS, Parks, Proposal From One Vendor, Seeking Budget To Match CCDC Funds

WORKS IN CONTRACT PHASE/ACTIVE DESIGN/FABRICATION

- **8th & Fulton Intersection Mural:** \$9,000, Partnership with ACHD, CCDC, Contracting with Jason Keeble
- **Basque Mural:** \$10,000 Developing contract for Bill Hueg
- **James Castle House Intersection Mural:** \$9,000 In Partnership With ACHD, James Castle House, Contract discussions with Troy Passey
- **Homage To The Pedestrian:** Contract negotiations with Patrick Zentz
- **Sunset Neighborhood Pole Signs:** \$48,000 NRG Funded, in fabrication
- **Transit Shelters For Vista Neighborhood/VRT Partnership:** 5 Shelters Constructed, 3 Artworks Installed, Need To Find New Fabricator To Install Remaining Artworks
- **2017 Fire Stations:** **A. Fire Station 4/Ustick Road:** Dixon/Baltes/Mccall, finalize install/ signage
B. Fire Station 9: \$30,000 Sycamore, Byron Folwell, design proposal due February
- **Public Works:** \$20,000, Michael Anderson On Contract For Ceramic Treatment On Shade Structure, approaching fabrication
- **VRT Main St. Station:** \$13,000, Partnership with VRT, Cassie Phippen developing design for approval





MEMO January 29, 2018

TO: Mayor Bieter, Jade Riley
and Arts & History Commissioners

FROM: Karen Bubb, Cultural Planner

RE: Cultural Plan Implementation



CULTURAL MASTER PLAN (CMP) IMPLEMENTATION: CULTURAL PLAN PROJECTS

In December and January Bubb focused on two primary goals. Below are projects to further these goals.

Goal 2: Enhance & Preserve Neighborhood Places: Strategy 2.3 Localize Cultural Planning

Neighborhood Cultural Planning: Four Boise Case Studies

Conducting cultural planning in four distinct Boise neighborhoods: Central Bench, East End, Central Addition: LIV District, and the Collister Neighborhood. How did they develop? What makes them unique? How might they encourage cultural offerings for different audiences or make better advantage of what they have? Interviewing stakeholders, collecting local history and images, and working with partners to create actionable neighborhood cultural plans adopted by Boise’s City Council.

Investigating Arts & Cultural Impact on Downtown Boise

Using tools such as surveys, interviews, and the Cultural Vitality Index, planner is inventorying, analyzing, and preparing communication tools about the impact of arts and culture on the downtown Boise environment. The project culminates in a “State of Downtown” event, bringing non-profits together to share their offerings with elected officials and business leaders. From her perspective as a traveling musician and urban enthusiast, singer/author Dar Williams will present on what makes a city dynamic and creative.

James Castle House | A Place Called Home: Inaugural Symposium

Planner is helping to plan and implement a dynamic three-day symposium and opening event for the James Castle House. Nationally renowned speakers and local arts leaders will explore the creative and social dimensions of Castle’s work and the roles this new facility plays in local and national contexts.

Hayman House: Making a Place for Immigrants, African-Americans, & New Americans

Planner wrote a National Historic Trust grant towards the implementation of the preservation of the Hayman House. Capital City Development Corporation will convey the house to Boise City in March.

Goal 4: Foster Organizations & Partnerships:

Regional Collaboration: Two Counties Converge around Culture

Southwest Idaho is growing exponentially. Planner has been interviewing municipal arts leaders, inventorying current cultural conditions in Ada and Canyon County, and planning Treasure Valley’s first regional cultural summit to be held May 23rd 2018. Possible outcomes could be a regional cultural plan or a cultural tourism plan. Increased networking, a regional list-serve, and positive economic growth from culture is anticipated.



First Peoples: An Intersection of Social Justice, Urban Environment, & Cultural Planning

In 1863 Native Americans were forcibly removed from the Boise Valley to five reservations in Idaho and

Oregon. 150 years later their presence has been largely erased from Idaho's capitol city. Planner is working to meaningfully connect with the decedents of the Boise Valley People to identify strategies for re-incorporating the history, place-identity, and recognition of the tribes into the public urban environment of Boise. Whose stories to tell? Can place names be returned? Who and what needs to be recognized in public space and how to do it? The aim is to create physical markers such as public art, restoration of Native place names, interpretive signage, or other exhibitions or monuments.

MEMO

February 7, 2018

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners
FROM: Rachel Reichert, Cultural Sites Manager

SUMMARY

This quarter's work has been concentrated on the James Castle House.

PROJECTS

JAMES CASTLE HOUSE (JCH)

- Substantial completion for construction set for January 31
- *A Place Called Home* Symposium campaign launched
 - Symposium dates April 25-27
 - Public Opening April 28
- Establishing communications plan and branded projects
- Establishing programmatic vision
- Drafting new JCH website
- Released the first AiR call for summer 2018, winter 2019, summer 2019 residencies.
- Drafting master policy documents
 - AiR contracts/studio handbook
 - Retail and cash/credit card policies
 - Facility policies
 - Visitor policies
 - Gallery/Exhibits policies
- Working closely with staff researcher on research related to the project
- Exhibit planning, scheduling exhibits for the next two years
 - Opening exhibit install begins February – March 2018
- Hired new staffer for the Cultural Sites Program Coordinator
- Book shop/ retail and product development planning
- James Castle House book in production with a planned release date of April 28
 - MING Studio show of artwork and copy form book opens April 5
 - Internal outreach efforts kicked off in January which includes:
 - Staff tours of Castle exhibit in Mayor's Office
 - 45-minute staff talks on JCH



- Facility tours
- Internal content for staff newsletter, homepage, etc.

EDUCATION AND OUTREACH

- **Oversee/ manage communication staff**
 - Website
 - Social Media
 - Department-wide design projects
 - A&H Brand management
 - Paid media and other media



**BOISE CITY
DEPT OF ARTS
& HISTORY**

January 26, 2018

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Brandi Burns

RE: A&H History Report

SUMMARY

The Fettuccine Forum season is experiencing a renewal in attendance. Our over 70 people attended our December Forum and 157 people supported the January Forum. This was the first year where we hosted a Forum in December and January and the results were worth the effort. We are working on materials for the April-June 2018 poster currently.

In addition to the Forum, we are gathering important oral histories from neighborhoods, retired firefighters, and former mayors and council members. Research requests remain popular and we will continue to offer this service based on available staff time.

CURRENT & PAST PROJECTS

- Research requests from the public and internally
- Oral Histories—cultural oral histories; neighborhood-based interviews
- Broadway Bridge Mitigation—complete
- Urban Trails—inventory and condition assessment of interpretive signs
- Fettuccine Forum:
 - February 8, 2018—*Nazis, Red-Baiting, and Civil Rights: Jewish Americans as Interracial Activists in the Twentieth-Century West*—Dr. Shana Bernstein, Clinical Associate Professor of Legal Studies at Northwestern University
 - March 8, 2018—*Public Health and the 1918 Spanish Flu Pandemic in Boise and Beyond*—moderated by Dr. Bob H. Reinhardt, Assistant Professor of History at Boise State University;

ONGOING AND FUTURE PROJECTS

- Fettuccine Forum presentations for April-June 2018
- Rehouse Boise Fire Department (BFD) artifacts
- Developing collections scope for BFD in conjunction with Archives
- Architectural survey of the Vista Neighborhood
 - Oral History training with Highlands residents





**BOISE CITY
DEPT OF ARTS
& HISTORY**

FEBRUARY 2018

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners
FROM: Stephanie Milne-Lane

RE: FEBRUARY 2018 Report

SUMMARY

This quarter the archives program concentrated on making significant progress on existing long-term projects. Work also focused on building relationships with various city departments on how to best preserve their respective historic documents.

PROJECTS

- Continued accessioning initiative;
- Communicated with donors;
- Continued rehousing historic documents at the Records Management Center;
- Collaborated with A&H History Programs on mobile digitization station;
- Shepherded the passage of the A&H Collections Management Policy for Archives and Artifacts;
- Provided content for A&H social media platforms;
- Cleaned Kendall facility and continued to maintain integrated pest monitoring system;
- Completed an A/V preservation webinar;
- Aided in moving archives exhibit to Cole/Ustick Library;
- Created spreadsheets to expedite importing data into content management system;
- Collaborated with Library, Print & Mail, Public Works, PDS, and BFD on preserving historic documents;
- Provided reference assistance for City employees and the public;
- Planned for and met Work U intern.

SPECIAL PROJECTS

- Took part in the City's Data Stewards Team;
- Sat on interview panel for records management position in the Clerk's Office.



MEMO BOISE CITY DEPARTMENT OF ARTS & HISTORY COMMISSION REPORT
TO: Mayor Bieter, Jade Riley, and Arts & History Commissioners
FROM: Amy Fackler
RE: February 2018 Report

UPDATES

Grant Program -

- FY2018 Grants –
 - Managed contracts in ZoomGrant system
 - Processed first (of two) invoices for 31 of 35 recipients (continual outreach to 4 remaining recipients)
 - Processed initial final reports on new system; two submitted
 - Tracking events and projects and coordinated marketing opportunities with A&H communications staff (social media, banners, website)

- FY2019 Grants
 - Task order for graphic designer for FY2018
 - Scheduled workshop locations
 - Developing informational materials
 - Panelist outreach planning

- Funding Resources – Continue identifying potential opportunities for local residents; began promoting on website

- Managed continual communications with grantees; conducted outreach with those who didn't receive grants and potential FY2019 applicants.

FY2017 Annual Report

- Reviewed and edited drafts
- Sent to print January 22

Other

- Website updates
- Edited variety of department documents and materials

