

Agenda – A&H Commission Meeting

Wednesday, April 4, 2018

3:30 – 5:00 PM. James Castle House, 5015 Eugene Street

- I. Call to Order – Jody Ochoa, Chair

- II. Approve Minutes of February 7, 2018

- III. Administration/General
 - Tour James Castle House (Reichert)
 - Library/A&H project – update (Wilson)
 - Other/updates (Schorzman)

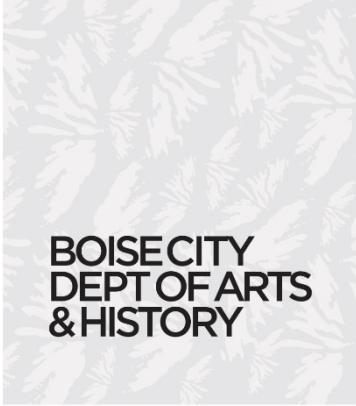
- IV. Reports and Conversation
 - Public Art – Approvals and Updates (Crum)
 - Linen District Fence approval
 - Report on Treefort projects
 - Other project status Q&A, as time allows

- V. New Business

- VI. Adjourn meeting

Meeting Schedule for 2018, 3:30 – 5:00, location TBD for each:

- *June 6*
- *August 15*
- *October 3*
- *December 5*



A&H Department Commission Meeting
Wednesday, February 7, 2018 – 3:30 to 5:00 p.m.
River Room

Meeting Notes

Commissioners Present: Jody Ochoa, Alecia Baker, Jessica Flynn, Dede Ryan, Alan Heathcock, John Hand, Clean McElwain, and Sia Chauhan

Staff Present: Terri Schorzman, Karen Bubb, Karl LeClair, Amy Fackler, Josh Olson, Annie Thiffault, Stephanie Milne-Lane, Jennifer Yribar, Brandi Burns, Caitlin Hocklander, Rachel Reichert, Kristen Hill, Liz Hobson, Jeannette O'Dell, Rob Lockwood, Scot Ludwig (Council member liaison for A&H Comm.), Jennifer Tomlinson (Parks Superintendent), and Trevor Kesner (Parks Planning)

AHAT Members Present: Kris Clegg and Neil Luther

Call to Order:

Commissioner Ochoa called to order at 3:30 p.m.

Approval of Minutes:

Motion to approve the December 6, 2017 minutes. Ryan moved. Heathcock seconded. Motion carried unanimously.

Administration:

Jennifer Tomlinson, Parks Resource Superintendent, presented on the progress of Spaulding Ranch. The property was acquired by the City in 2016. Parks is currently in the concept development and gathering input from the community. The main goal is to preserve the site in general—keep the farm and have apple orchard. Funding has been identified for FY21. There is a consultant in place helping with the program development implementation. The Forestry Division is developing a plan for the orchard. Also, Parks is currently looking at plans to rehab the structures.

Terri provided an updated on the Library/Arts facilities. Safdie Architects was the architect selected from five teams. Concept designs will be ready for review sometime mid-late March. AMS will be under contract for the development of the Performing Arts Center piece of this project.

Reports:

Care and Conservation – Josh Olson

- Request for approval for the deaccession of the roundabout mosaic mural by the Depot Bench. Ochoa presented a motion to approve the deaccession of the mosaic. Baker moved. Ryan seconded. Motion carried unanimously. This will go to council once there is a plan for the site.

Public Art – Karl LeClair

- Request for approval of three media projection projects, two performances and two interactive installations that will occur during Treefort event days. Karl showed images of various projects to the group. He requested approval of the seven projects as presented. Ryan moved. Heathcock seconded. **Motion carried unanimously.**
- Request for approval for the purchase of comic con panels. We received only one applicant, Steve Willhite. Karl showed slides of his work and requested approval to purchase the four works. Flynn moved. Ryan seconded. **Motion carried unanimously.**



- Request to approve the purchase of three (3) art work pieces by Troy Passey to be added to the portable works collection. These works are part of the James Castle House collection by Troy Passey. These images will be displayed in the book Troy is working on. Each piece will be purchased for \$1,700 total. Baker moved to approve the purchase as presented. Ryan seconded. **Motion carried unanimously.**
- Update on the Basque Mural. The mural was officially deaccessioned. Contracts will be drafted soon to hire the artist to paint a new 3X12 replica from to keep in our BVC collection. Thank you Jennifer Yribar for helping with the news release.
- Commissioner Baker asked about the degradation of some existing traffic boxes wraps. Karl indicated two re-wraps will be completed this year; others were re-wrapped before January 2018, including one at BSU.
- Update on Vista Median Art Project. The city has selected three finalists (Amy Westover, Cecilia Lueza, and Ide Russell). Their proposals are expected in April.
- Update on James Castle House “signifier” Public Art. Sixteen applications were received. They will be evaluated.

James Castle House – Rachel

- Final inspection of the house on 2/7/18; received temporary occupancy certificate. Will start moving the next day. Currently building website for the James Castle House along with brand development.
- Plans for the various events as part of the symposium (April 25-28) are underway. Official opening date is April 28, 2018. We will be holding a free event at the Egyptian Theater on Thursday, April 26.
- Rachel introduced Kristen Hill, Cultural Sites Program Coordinator.

James Castle House Artist in Residence – Kristen

- First artist coming in May for three months duration.
- The James Castle book has been completed. It will be for sale at the James Castle retail shop.
- The “pilot” artist in residence program will start on February 23rd. Three artists will do one week each—Troy Passey, Jeff Krueger, and Karen Woods.
- April 5th, event at Ming Studios—Exhibit of the James Castle book by Troy Passey.
- Currently planning for the 10th year anniversary celebration of the Arts and History Department. We have set aside April 14, 2018 for this event. More details to come; mark your calendars.

Cultural Plan Update – Karen Bubb

- Working with Boise Downtown Association to hold a cultural event on April 10. Will have more information about this event later on.
- Regional cultural meeting at the Kuna Event Center on May 23, 2018.

History – Brandi Burns

- Reminder about February 8, 2018 forum.
- Various oral histories underway, as well as urban trails doing inventory of signs.

Grants – Amy Fackler

- Update on upcoming events. Please visit our website for these events. Reminder to the group to attend some of these events and to provide comments to Amy via email.

Archives – Stephanie

- Gave an update on the archives. The City Council recently adopted the archival policy.

Program Update - Clea McElwain

- The Saturday family art program at the Boise Art Museum is underway and it's been a success. Young children taking advantage of the free event. They are being provided free transportation. Sia Chauhan has attended also.

Commissioner Ochoa presented a motion to adjourn the meeting at 4:55 p.m.

Ryan moved. Flynn seconded. Motion carried unanimously.

Meeting adjourned.

JO

MEMO

April 4, 2018

To: Mayor Bieter, Jade Riley, Scot Ludwig, Arts & History Commissioners
From: Terri Schorzman
RE: Activities: February – March 2018

General administration highlights

- Priority based budgeting – process and analysis, training, scoring -- continued
- Library/A&H team participation: architects, public relations/naming, communication, more
- Participated on specially convened panel to select new art for the Boise Centre – continued
- Interviewed local arts supporters on their interest in a performing arts venue with the Library/A&H
- Attended a number of panel review meetings for the Castle House signifier and artist in resident, traffic box art,
- Attended special meetings such as BYP at city hall, where A&H staff presented on the Castle House; at Opera Idaho (to meet with their consultants on their proposed new theater); with the new director of the Idaho Humanities Council, and the presentation of the Cultural Ambassador Award to Morrison Center (Global Lounge will be in June). Also arranged/attended meeting with local groups and the mayor, such as the Boise Philharmonic and the NAACP.
- Reviewed updates to the Cultural Vitality Index (CVI) and considered next steps
- Met with A&H and PDS team to establish mural policy

Special Projects

- On-going CCEC meetings and updates, review plans, budgets, presentations, etc.
- On-going meetings, planning, etc., for Castle House and Castle symposium
- On-going planning of Hayman House transfer to City, including budget, MOU, design...
- Reviewed concepts and moved forward with Make Music Day, for June 21 on the Plaza.
- Attended several meetings regarding the 2018 State of the City planning and inclusion of the Cultural Ambassadors

April 4, 2018

TO: Mayor Bieter, Scott Ludwig, Jade Riley and Arts & History Commissioners
FROM: Karl LeClair
RE: Public Art Program

REQUEST FOR APPROVAL

- **Linen District Fence:** \$4,000, Jay Rasgorshek Proposal, to be installed July 2018
- **Comic Con Mural:** \$2,500, Jay Rasgorshek, Proposal, to be installed July 2018

NEW ACTIVITY

- **Artist on Design Team for Lander St. Facility:** Partnership with Public Works, identifying projects/locations developing call-to-artists
- **Vista Median Public Art:** \$150,000, Partnership with Energize the Vista Neighborhood & Together Treasure Valley, Finalists selected, Proposals due May 2018
- **James Castle House Public Art:** \$60,000, 3 finalists selected, Proposals due May 2018
- **Zoo Boise Gorongosa Exhibit Public Art:** \$15,000, Friends of Zoo Boise, 3 finalists selected, Proposals due April 2018

WORKS IN CONTRACT PHASE/ACTIVE DESIGN/FABRICATION

- **Traffic Boxes:** 18 boxes, partnership with CCDC and ACHD, Contracting and proposal development
- **Cecil D. Andrus Memorial:** Partnership with Parks, Ben Victor, fabrication, installation early May
- **Public Works Plan Update:** Partnership with Public Works, Cultural Planning, update enterprise percent-for-art plan for Public Works Department, contract negotiations with Dwaine Carver
- **VRT Main St. Station:** \$13,000, Partnership with VRT, installation April 2018
- **8th & Fulton Intersection Mural:** \$9,000, Partnership with ACHD, CCDC, Contracting with Jason Keeble
- **9th St. Pedestrian Bridge Lighting:** Partnership With CCDC, PDS, Parks, installation expected May 2018
- **Basque Mural:** \$10,000, Bill Hueg in fabrication
- **James Castle House Intersection Mural:** \$9,000 In Partnership With ACHD, James Castle House, Contract discussions with Troy Passey
- **Homage to The Pedestrian:** Contract negotiations with Patrick Zentz
- **Sunset Neighborhood Pole Signs:** \$48,000 NRG Funded, Installation during April 2018
- **Transit Shelters for Vista Neighborhood/VRT Partnership:** 5 Shelters Constructed, 3 Artworks Installed, Need to Find New Fabricator to Install Remaining Artworks
- **2017 Fire Stations: A. Fire Station 4/Ustick Road:** Dixon/Baltes/Mccall, finalize install/ signage April 2018
- **B. Fire Station 9:** \$30,000 Sycamore, Byron Folwell, design proposal feedback
- **Public Works:** \$20,000, Michael Anderson On Contract For Ceramic Treatment On Shade Structure, approaching fabrication





**BOISE CITY
DEPT OF ARTS
& HISTORY**

March 23, 2018

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Joshua Olson, Cultural Asset Manager

RE: Public Art Maintenance and Conservation

Summary

Currently the City of Boise has an estimated 650 assets in the collection(s) valued at nearly 5.8 million dollars. Winter is excessively hard on our collections and spring is a busy time. The increase in construction and human activity has kept us on our toes. Special thanks to Airport, Public Works, Parks and Recreation, IT, PDS and Government Buildings for their efforts to assist in the care and conservation of these one-of-a-kind city assets.

Current

- Vue Works: Working closely with our IT department to develop a Special Asset and Facility Management program that will track A&H work orders and inspections, maintenance costs and activity of all 600 art assets.
- Contracts in place for 168 traffic box locations for cleanings and graffiti removal.
- Contracts in place for general painting maintenance needs.
- Great Blues Water Feature: Seasonal maintenance and turn on. Assessments of damaged concrete basin
- Boise Watershed Headwaters and Flux water features: Seasonal maintenance and turn on. Contractor hire for repairs pending approval.
- American Cleaning Contract for airport glass art renewed.
- Franz Whitte Landscaping renewed April 2018
- Clearview River Sculpture Cleaning contract renewed
- Public Art Signage for 167 traffic Boxes and 8 for public art locations
- Temperance Fountain restoration: City Hall Plaza
- Various corrective maintenance to over 25 public art installations



MEMO April 1, 2018

TO: Mayor Bieter, Jade Riley
and Arts & History Commissioners
FROM: Karen Bubb, Cultural Planner
RE: Cultural Plan Implementation



CULTURAL MASTER PLAN (CMP) IMPLEMENTATION: CULTURAL PLAN PROJECTS

In February and March Bubb focused on two primary goals. Below are projects to further these goals.

Goal 2: Enhance & Preserve Neighborhood Places: Strategy 2.3 Localize Cultural Planning

- **Investigating Arts & Cultural Impact on Downtown Boise**
 - Partnered with BSU to conduct a survey of downtown businesses
 - Conducted interviews of downtown business owners concerning value of the arts & culture for downtown
 - Translated the Cultural Vitality Index in ways that can be used to understand the vitality of culture downtown
 - Helping prepare for "State of Downtown" event on April 10th and a publication for the Idaho Business Review
 - Organizing non-profits for tables at the April 10th event
 - Organizing a book signing at Rediscovered Books at 7pm on April 10th with speaker Dar Williams
- **James Castle House | A Place Called Home: Inaugural Symposium**
 - Planning and implement a three-day symposium and opening event for the James Castle House April 25 - 28.
- **Hayman House: Making a Place for Immigrants, African-Americans, & New Americans**
 - Presented to Boise City Council to get approval of Capital City Development Corporation conveyance of the house to Boise City in the Spring of 2018.

Goal 4: Foster Organizations & Partnerships:

- **Regional Collaboration: Two Counties Converge around Culture**
 - Interviewing municipal arts leaders
 - Inventorying current cultural conditions in Ada and Canyon County
 - Planning Treasure Valley's first regional cultural summit to be held May 23rd 2018
 - Researching Cultural Tourism plans in other communities that could be models for ours
- **First Peoples: An Intersection of Social Justice, Urban Environment, & Cultural Planning**
 - Working with the Native American Tribes to develop a plan to create physical markers such as public art, restoration of Native place names, interpretive signage, or other exhibitions or monuments. A meeting date is set for March 30th with Tribal leadership, to be followed by support for their Return of the Boise Valley People event in June and further meetings.



**BOISE CITY
DEPT OF ARTS
& HISTORY**

March 26, 2018

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners

FROM: Stephanie Milne-Lane

RE: Archives Report

SUMMARY

This quarter the archives program remained busy communicating with donors and various municipal departments about the intent of the archives program. Work also focused on making significant progress on existing long-term projects.

PROJECTS

- Communicated with donors;
- Assisted History Programs with acquisition of artifact donation;
- Continued rehousing materials at the Records Management Center;
- Achieved intellectual and physical control over historic municipal materials at the Records Management Center;
- Provided content for A&H social media platforms;
- Collaborated with other municipal departments on various projects;
- Provided reference assistance for members of the public;
- Cleaned Kendall facility and continued to maintain integrated pest monitoring system;
- Provided tours of records facilities;
- Continued to address accessioning backlog;
- Started creating an accessioning manual;
- Collaborated with IT to upgrade content management system;
- Served as a liaison with BSU History Department Internship Coordinator and Boise High School;
- Provided materials to architects and engineers for new Library and A&H facility.

SPECIAL PROJECTS



- Completed Data Stewards Project;
- Presented to BSU undergraduates on A&H Archives Program resources;
- Assisted with Boise Fire Department new training facility project.



**BOISE CITY
DEPT OF ARTS
& HISTORY**

March 26, 2018

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners
FROM: Brandi Burns
RE: A&H History Report

SUMMARY

Our January – March quarter of the Fettuccine Forum is complete and we're moving into the April-June quarter (see below for specific lectures). We're planning the 2018-2019 season currently. In addition to these events, we are planning a geothermal tour in May for Preservation Month. One of our interns from Boise State University is putting together the tour and will lead them.

We continue to catalog and rehouse artifacts, as well as gather research about the items in our collection. Our oral history work continues; we received two interviews from volunteers in the Highlands community.

CURRENT & PAST PROJECTS

- Research requests from the public and internally
- 3rd Floor Timeline Wall: timeline content is in design
- Beyond Boundaries walking tours: partnering with Energize Our Neighborhoods to offer neighborhood-based tours
- Urban Trails—inventory and condition assessment of interpretive signs
- Fettuccine Forum:
 - April 12, 2018: Making the James Castle House, with Rachel Reichert & Byron Folwell
 - May 10, 2018: How the Automobile Transformed the American Metropolis with Michael Ebner, Professor of American history Emeritus at Lake Forest College
 - June 14, 2018: The Legacy of the Junior League of Boise with HannaLore Hein

ONGOING AND FUTURE PROJECTS

- Fettuccine Forum presentations for April-June 2018
- Rehouse Boise Fire Department (BFD) artifacts
- Developing collections scope for BFD in conjunction with Archives
- Architectural survey of the Vista Neighborhood
- Oral History training with Highlands residents
- Architectural survey of the Ustick/West Valley Neighborhood



MEMO

April 4, 2018

TO: Mayor Bieter, Ben Quintana, Jade Riley and Arts & History Commissioners
FROM: Rachel Reichert, Cultural Sites Manager

SUMMARY

This quarter's work has been concentrated on the James Castle House.

JAMES CASTLE HOUSE (JCH)

- Construction complete!
- *A Place Called Home* Symposium campaign launched
 - Symposium dates April 25-27
 - Public Opening April 28
- Establishing and completing the following design projects:
 - JCH Visitor Guide
 - JCH Exhibit Catalogue
 - JCH Outdoor historic signs (x3)
 - JCH Interior/exterior signs
 - JCH Rack Card
- Artist-in-Residence Program call opened/ closed / and selection of first three
- Jamescastlehouse.org built and set to launch April 3
- Drafting master policy documents
 - AiR contracts/studio handbook, Retail and cash/credit card policies, Facility policies, Visitor policies, Gallery/Exhibits policies
- Exhibit planning, scheduling exhibits for the next two years
 - Opening exhibit install begins February – March 2018
- Book shop/ retail and product development complete!
- MING Studio show of artwork and copy form book opens April 5
- Offering ongoing tours to city-staff, neighbors, press, and other organizations.

EDUCATION AND OUTREACH

- Oversee/ manage communication staff
 - Website
 - Social Media
 - Department-wide design projects
 - A&H Brand management
 - Paid media and other media

