

Agenda – A&H Commission Meeting

Wednesday, August 8, 2018

3:30 – 5:00 PM. Boise City Hall – Greenbelt Room (3rd floor)

- I. Call to Order – Jody Ochoa, Chair

- II. Approve Minutes of June 6, 2018

- III. Administration/General
 - Farewell to Jeannette
 - Library/A&H project update – community input (Schorzman/Wilson)

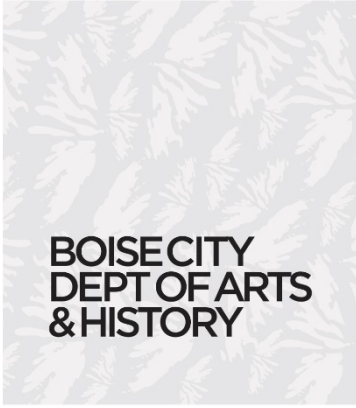
- IV. Reports and Conversation
 - FY19 Grants – Review and Approve (Fackler)
 - Public Art – Approvals and Updates (LeClair)
 - James Castle House Public Art: Kith & Kin by Troy Passey
 - Valley Regional Transit Main Street Station: Phase II projects, CCDC Funding, Banner Murals by Larry McNeil, Entry Ramp Mural by Tony Caprai, Window Treatments by Chad Erpelding, Completion by September 2018
 - Zoo Boise Gorongosa Exhibit Public Art: \$15,000, Friends of Zoo Boise, Melissa Chambers Design Proposal
 - Other project status Q&A, as time allows (A&H program managers)

V. New Business

VI. Adjourn meeting

Meeting Schedule for 2018, 3:30 – 5:00, location TBD for each:

- *October 3*
- *December 5*



A&H Department Commission Meeting
Wednesday, June 6, 2018 – 3:30 to 5:00 p.m.
Tablerock Room – City Hall

Meeting Notes

Commissioners Present: Jody Ochoa, Dede Ryan, Alecia Baker, Jessica Flynn, Clea McElwain, and Sia Chauhan

Staff Present: Terri Schorzman, Karen Bubb, Karl LeClair, Amy Fackler, Annie Thiffault, Stephanie Milne-Lane, Jennifer Yribar, Whitney Evanson, Jennifer Tucker, Rachel Reichert, Kristen Hill, Jeannette O'Dell, and Rob Lockwood

Others: Shawn Wilson and Sarah Schafer

Call to Order:

Commissioner Ochoa called to order at 3:30 p.m. The agenda was amended to add a public art project approval for the VRT main street station. Commissioner Ochoa asked for a motion for the addition to the agenda. Commissioner Flynn moved. Ryan seconded. Motion carried unanimously.

Approval of Minutes:

Motion to approve the April 4, 2018 minutes. Ryan moved. Flynn seconded. Motion carried unanimously.

Administration/General:

Commissioner Ochoa and Terri offered a few congratulatory words to Clea McElwain, whose term ends with her graduation from high school. Clea commented on her great experience serving two years as a student commissioner.

Terri introduced the new Arts and History Electronic Media Specialist, Whitney Evanson.



Whitney introduced herself and discussed her background. Jennifer Tucker, Urban Trails person, was also introduced. Jennifer began as a BSU student intern several months ago and is continuing the work begun by Liz Hobson.

Terri also introduced Sarah Shafer, Planning & Development Project Manager, helping us with the Erma Hayman house.

Shawn Wilson gave an update on the Library/Art & History campus project.

- The work plan calls for public outreach and fundraising efforts from June to September.
- Accomplished tasks: workshops held in early May with internal stockholders to test the concepts; project cost estimating efforts moving forward/accelerating; health impact assessment (HIA) development continues as well as sustainability analysis—looking at ways to build design to maximize resources (lighting, heating and cooling, energy, etc.); the community outreach plan draft is prepared and will be executed in phases.
- Safdie Architects will present to mayor and council on June 26 during the noon meeting.
- Upcoming action items: parking evaluation—off-site parking option, fundraising efforts, community engagement with the public.
- On-going items: researching options for site access (The Cabin, Anne Frank Memorial, 8th Street right-of-way vacation) and identifying strategies to keep the Main Library open during construction.

Questions for Shawn:

- Commissioner Baker asked if the performance arts piece of the campus still in the plan. Shawn said yes.
- Commissioner Flynn asked if there is a name for the campus. Shawn and Terri indicated conversations continue on this matter.
- Clea asked if the “!” for the library will stay in place. Shawn said yes.

Terri presented a PowerPoint and talked about recent communication and upcoming workshops about growth in the community. She mentioned upcoming community workshops: June 26 (6pm-8pm), June 26 (6pm-8pm), and a third session added for June 28 (5:30pm-8pm) to accommodate more people because the first two sessions filled up quickly.

Further discussion ensued regarding the importance of these meetings and a recent citizen's survey and how it portrays our department, arts and culture.

Reports:

Public Art – Karl

- Request for the approval of 18 traffic boxes to be wrapped. Karl presented artist proposals to the group. The artist for the Main and 23rd street location gave three design options. The first shown option was the most popular among the group. The "mobility" design brought up some concerns for discussion. Karl requested approval of the project with noted changes and follow up to the mobility design. Commissioner Ochoa asked for a motion. Baker moved. Ryan seconded. Motion carried unanimously.
- Karl talked about recently completed projects (i.e., Cecil Andrus, 9th Street pedestrian lighted bridge project).
- CCDC allocated funds for central district location project. It was decided vinyl treatments would be completed in the VRT station on Main Street. There will be three different projects that will include vinyl treatment for all windows. A proposal was received from Chad Erpelding. Karl showed artist designs to the group and presented a request for approval of the three vinyl treatments as shown. Commissioner Ochoa asked for a motion to approve the designs. Ryan moved. Baker seconded. Motion carried unanimously.
- Karl gave an update on the Vista Median Public Art project. Proposals were received from three new artists. The designs are posted on the website and open for public comments through July 11.

Outreach – Jennifer Y.

- Reminder of *Make Music Boise* sponsored by the cultural ambassador, Global Lounge. This event will be held on June 21 (11am-7pm). There will be music City Hall Plaza and other downtown areas.
- June 20 (12pm-1pm) – Commemoration to James Hogan at the City Hall-Greenbelt Room.

Care and Conservation – Annie

- Regular maintenance continues. The upcoming one is the refinishing and maintenance of two bronze sculptures at the Boise Airport.

Cultural Sites – Rachel

- Update on visits and tours to the James Castle House.
- Update on the recently acquisition of the Erma Hayman House.

Archives – Stephanie

- Update given on the archives.

Grants – Amy

- Grant applications open through June 19.
- Reminder to visit the Arts & History website for upcoming events.

Commissioner Ochoa presented a motion to adjourn the meeting at 5:00 p.m.
Flynn moved. Baker seconded. Motion carried unanimously.

Meeting adjourned.

JO

August 8, 2018

To: Mayor Bieter, Jade Riley, Scot Ludwig, Arts & History Commissioners

From: Terri Schorzman

RE: Activities: June - July, 2018

General administration highlights

- Library/A&H team participation: architects, public relations/naming, communication, open house public meetings, next steps... interviewed with library director on local NPR station
- Staffing/admin – temp for Castle House, re-hire for Castle store, begin process to replace administrative support for department;
- Multiple year-end budget meetings and considerations on fee assessment
- Worked with Mayor's office on state of the city planning (to include cultural ambassadors)
- Mural policy/process reviewed

Special Projects

- Hosted several special group tours at the Castle House
- Attended last Fettuccine Form for the season and the Return of the Valley people event on CH Plaza
- Celebrated first Make Music Day on city hall plaza (June 21)
- Attended World Village (cultural ambassador/Global Lounge)
- Attended first meeting for the new Energize leadership team kick-off
- Collections procedures for Fire Department project
- On-going planning of Hayman House transfer to City, including budget, MOU, design...; meetings regarding next steps after conveyance;

August 8, 2018

TO: Mayor Bieter, Scott Ludwig, Jade Riley and Arts & History Commissioners
FROM: Karl LeClair
RE: Public Art Program

REQUEST FOR APPROVAL

- **James Castle House Public Art:** Kith & Kin by Troy Passey
- **Valley Regional Transit Main Street Station:** Phase II projects, CCDC Funding, Banner Murals by Larry McNeil, Entry Ramp Mural by Tony Caprai, Window Treatments by Chad Erpelding, Completion by September 2018
- **Zoo Boise Gorongosa Exhibit Public Art:** \$15,000, Friends of Zoo Boise, Melissa Chambers Design Proposal

NEW ACTIVITY

- **FY 19 Projects/Budget Development**
- **Mural Policy & Application:** Partnership w/ Planning and Development Services
- **Public Art Collections Management Policy and Roadmap Update**
- **8th & Fulton Intersection Mural:** \$9,000, Partnership with ACHD, CCDC, Jason Keeble on Contract, Install August 15-17
- **2017 Fire Stations: A. Fire Station 4/Ustick Road:** Dixon/Baltes/Mccall, Complete
B. Fire Station 9: \$30,000 Sycamore, Byron Folwell, On Hold for potential new project in Collister Neighborhood
- **Vista Median Public Art:** \$150,000, Partnership with Energize the Vista Neighborhood & Together Treasure Valley, Selection Panel 8/9/2018
- **Public Works Plan Update:** \$15,000 - \$20,000, Partnership with Public Works, Cultural Planning, update enterprise percent-for-art plan for Public Works Department, Dwaine Carver & Karen Bubb progress
 - **Hayman House:** Erma's Wall, Call-to-Artist development, Release Call Fall 2018
 - **Central Addition Festival Block Public Art:** CCDC Funding Call-to-Artist Development, Release Call Fall 2018



- **Depot Bench Public Art:** \$70,000, NIP Funding, Project Identification, Call-to-Artist development, Release call Fall 2018
- **Central Addition Alley Mural:** \$10,000, Samantha Martin, Negotiations with ACHD

WORKS IN CONTRACT PHASE/ACTIVE DESIGN/FABRICATION

- **Traffic Box Program:** 18 new boxes being installed before the end of September 2018
- **Linen District Fence:** \$4,000, Jay Rasgorshek Proposal, Installation August 2018
- **Comic Con Mural:** \$2,500, Jay Rasgorshek, Installation planned August 6-7, 2018
- **Basque Mural:** \$10,000, Bill Hueg in fabrication, expected delivery end of September 2018
- **Homage to The Pedestrian:** Patrick Zentz in proposal development
- **Transit Shelters for Vista Neighborhood/VRT Partnership:** 5 Shelters Constructed, 3 Artworks Installed, Need to Find New Fabricator to Install Remaining Artworks
- **Public Works:** \$20,000, Michael Anderson On Contract for Ceramic Treatment On Shade Structure, approaching fabrication
- **Artist on Design Team for Lander St. Facility:** Partnership with Public Works, On Hold for PW Public Art Planning Process



August 1, 2018

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Karen Bubb, Cultural Planner
RE: Cultural Plan Implementation

CULTURAL MASTER PLAN (CMP) IMPLEMENTATION: CULTURAL PLAN PROJECTS

I am assessing the past year's cultural planning advances to support an upcoming staff retreat to plan for the next year. Please see attached a list of accomplishments under the goal headings.

In June, and July Cultural Planning work focused on two primary goals. Below are projects to further these goals.

Goal 2: Enhance & Preserve Neighborhood Places: Strategy 2.3 Localize Cultural Planning

In Process

- Neighborhood Walking Tours: Tours in planning process for East End, Lusk District, Veterans Park Neighborhoods.
- James Castle House Strategic Business Plan: Bubb is working with Reichert to prepare a business plan for the Castle House that will put the facility in context of other City- managed facilities.

Goal 4: Foster Organizations & Partnerships:

Accomplishments

- June 14: First Peoples: Welcoming Ceremony
Mayor Bieter and four Council Members McLean, Clegg, Sanchez, and Woodings attended to welcome the five

Native American Tribes at the start of their Return of the Boise Valley People event. Karl LeClair and Bubb installed the historical exhibit in City Hall Lobby; Mayor's office sponsored the Return of the Boise Valley People event; and in the future we hope to create an advisory panel to create physical markers such as public art, restoration of Native place names, interpretive signage, or other exhibitions or monuments.

In Process

- Assisting the Alexa Rose Foundation in the purchase of the Carnegie Library to transform it into an artist studio and cultural non-profit arts space.
- Partnering with Dwaine Carver in the update of the Public Works Art Plan



**BOISE CITY
DEPT OF ARTS
& HISTORY**

August 1, 2018

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Josh Olson, Cultural Asset Program Manager

RE: Public Art Maintenance and Conservation

Summary

Currently the City of Boise has an estimated 650+ artworks in the city collection(s) valued at nearly 5.8 million dollars. Summer is excessively hard on the outdoor pieces. The increase in construction, human activity and sun/ high temperature all take their toll. Special thanks to Airport, Public Works, Parks and Recreation, IT, PDS and Government Buildings for their efforts to assist in the care and conservation of these one-of-a-kind city assets.

Current

-Deaccession: Council approved the deaccession of Infernum Bestiae by Reham Aarti and Anna Webb; Removal and roundabout reconstruction scheduled for fall. Special thanks to A&H staff, City Legal, PDS, Mayor and Council

-Public Art Signage for 167 traffic Boxes and 8 for public art locations, completed.

-Phase two cleanings being scheduled for 167 traffic box locations for cleanings and graffiti removal.

-Boise Watershed: Sculpture titled Headwaters by Matt Grover being scheduled cleaning and re-finishing and protective coating. The Mosaic titled A Perfect World by Reham Aarti, repairs needed. Mortar failure along the edges must be addressed.

-Vue Works: Two months of recording and tracking work orders, inspections, maintenance costs and activity for collections

-Fall cleaning and waxing of the WWII Aviator and Wildland Firefighter sculptures at the airport, pending.

-Franz Whitte Landscaping renewed April 2018: Heliotrope BODO, hand water, soil, plantings and mulch

- River Sculpture: Clearview cleaning contract renewed. 2nd annual cleaning is being scheduled for fall.

-Contract in place for general painting maintenance needs/ Contract closed due to lack of funding

-Various corrective maintenance by staff to over 30 public artworks, signs and traffic boxes



MEMO

August 4, 2018

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Rachel Reichert, Cultural Sites Manager

SUMMARY

This quarter's work has been concentrated on the James Castle House.

JAMES CASTLE HOUSE (JCH)

- JCH is open and operational
- Hosting ongoing, weekly public events
- Artist-in-Residence Program –
 - Keiran Brennan Hinton's residency end August 31
 - Micro Residency Program (10 days) launched with open call out now, deadline is August 24, 2018
- Maintaining all communication and outreach
- Drafting master policy documents
 - AiR contracts/studio handbook, Retail and cash/credit card policies, Facility policies, Visitor policies, Gallery/Exhibits policies
- Exhibit planning, scheduling exhibits for the next two years
 - New exhibit install begins February – March 2019
- JCH General Store is fully operational
 - New staff member hired
- Scheduling group tours and school tours
- Offering ongoing daily tours and additional tours to city-staff, neighbors, press, and other organizations.

Erma Hayman House (EHH)

- Property is under the management of A&H
- Beginning general maintenance
- Planning for CUP and other construction preparation
- Program development and interior plans to begin in later summer 2018

EDUCATION AND OUTREACH

- Oversee/ manage communication staff
 - Website
 - Social Media
 - Department-wide design projects
 - A&H Brand management
 - Paid media and other media





**BOISE CITY
DEPT OF ARTS
& HISTORY**

May 29, 2018

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Brandi Burns
RE: A&H History Report

SUMMARY

History Division is currently planning the 2018-2019 Fettuccine Forum season. We've scheduled speakers for November and December 2018, and a few speakers have already agreed for 2019. We're waiting for a few more acceptances and then the lineup will be complete.

We continue to catalog and rehouse artifacts, as well as gather research about the items in our collection. Our oral history work continues, both for A&H and the Fire Department.

CURRENT & PAST PROJECTS

- Research requests from the public and internally
- 3rd Floor Timeline Wall: timeline content is in design
- Beyond Boundaries walking tours: partnering with Energize Our Neighborhoods to offer neighborhood-based tours
- Urban Trails—inventory and condition assessment of interpretive signs complete
- Completed collections scope for BFD in conjunction with Archives

ONGOING AND FUTURE PROJECTS

- Fettuccine Forum 2018-2019 season
- Rehouse A&H Collections
- Write a processing manual for A&H artifacts
- Architectural survey of the Vista Neighborhood—one more day of survey work remains
- Architectural survey of the Ustick/West Valley Neighborhood—first public presentation is Wednesday, August 22, 7:00 PM





**BOISE CITY
DEPT OF ARTS
& HISTORY**

August 4, 2018

TO: Mayor Bieter, Jade Riley, Scot Ludwig, and Arts & History Commissioners

FROM: Stephanie Milne-Lane

RE: Archives Program Report

SUMMARY

This quarter's work has concentrated on acquisitions and preservation work.

PROJECTS

- Communicated with donors;
- Completed first phase of rehousing historic materials at the Records Management Center;
- Provided content for A&H social media platforms;
- Completed first phase of processing Boise Fire Department archival collection;
- Completed Boise Fire Department Scope of Collections
- Provided reference assistance for members of the public and City employees;
- Cleaned Kendall facility and continued to maintain integrated pest monitoring system;
- Continued to address accessioning backlog;
- Attend meetings regarding new BPL and A&H facility;
- Processed collections.

SPECIAL PROJECTS

- Attended the Esto Perpetua Awards Ceremony on behalf of the Department;
- Attended a WESTPAS Training at Idaho State Archives;
- Worked a Library Campus Open House Event.





**BOISE CITY
DEPT OF ARTS
& HISTORY**

MEMO

August 8, 2018

To: Mayor Bieter, Jade Riley, Scot Ludwig, Arts & History Commissioners

From: Amy Fackler

RE: A&H Grant Program Update

SUMMARY

FY2018 Grants are still in progress and FY2019 Grants are underway.

FY2018 Grants

- Continue processing final reports and final invoices
- Monitor and publicize grant events
- Attend grant events
- Gather data from final reports for future analysis
- Communication with grant recipients

FY2019 Grants

- Grants open May 1 – June 19, 2018
- Held three workshops: total of 52 Attendees (May 1, 4, and 11)
- Filmed Grant workshop for online accessibility (May 11)
- Conducted 25 draft reviews
- Reviewed all 55 grant application submissions
- Planned and hosted panel review (July 30, 2018)
- Planning Grant Recipient luncheon (tentatively planned for Sept. 27, 2018)



SPECIAL PROJECTS

- Initiate and plan workshop (November 14, 2018) for artists on identifying funding for projects in collaboration with Idaho Commission on the Arts and the Alexa Rose Foundation. Presenter: Gigi Rosenberg (Portland, OR).
- Begin planning Mayor's Awards - 2019



DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

One Year Anniversary of Boise City Cultural Master Plan Goal Accomplishments

Informational Fact Sheet on Arts and History's Key Metrics, Performance and Service

In 2017 the Department of Arts & History completed the City of Boise Cultural Master Plan, a comprehensive, city-wide cultural plan—the first in Boise’s history—to lay the groundwork for the next five years of development. It serves as a legacy document for future generations to measure against and build upon.

At the one-year anniversary of the plan, we would like to highlight progress and additional accomplishments related to its implementation.

Goal 1: Develop Cultural Policy

- City Council approved the Archives and Artifacts Collections Policy December 19, 2017.

Goal 2: Enhance & Preserve Neighborhood Places

- In partnership with Planning and Development staff, Arts & History staff conducted seven sold-out public walking tours of Boise neighborhoods.
- Arts & History staff completed the first phase of Boise’s Urban Trails signage program to assess current signage throughout the city and outline a long-term program (awaiting implementation funding).

Goal 3: Maintain and Develop Cultural Assets

- Safdie Architects was selected for the new Main Library and Center for Arts & History’s conceptual design.
- The James Castle House opened in April as new cultural facility with over 1,000 people attending public events and 90 people attending a national Castle symposium. The center features an Artist-in-Residence Program, General Store inspired by Castle’s work, and an exhibition of 61 original James Castle artworks gifted to the City of Boise by the James Castle Collections and Archive valued at 1.2 million dollars.
- Capital City Development Corporation conveyed the Erma Hayman House to the City of Boise, with the intent that it become a cultural facility focusing on the African American and immigrant history of the River-Myrtle neighborhood.
- Public Art Staff completed several projects including “Cottonwoods” by CTY Studio & Ecosystem Sciences on City Hall Plaza; the memorial bust of Cecil D. Andrus by sculptor Benjamin Victor for the dedication of Capitol Park in Andrus’s name; three artist-designed utility hole covers in the Central Addition streetscape; Linen District Fence paintings by April Vandegrift; 18 traffic box art wraps; the 9th Street Pedestrian Bridge Lighting project; and Sunset Neighborhood Pole Signs.
- Boise purchased art for the Portable Works Collection and the Comic-Con Art Panel Collection
- The Arts & History archivist transferred Boise Fire Department artifacts into the City Archive to preserve these municipal records and archival materials for the community.
- The Arts & History City Archive staff accepted the Burns Studio collection, which is comprised of thousands of historic photographs and historic cameras; staff is digitizing the photograph collection for public accessibility.
- The Conservation Team cared for a collection of 650 cultural assets worth over 5.8 million dollars.

Goal 4: Foster Organizations & Partnerships

- The City of Boise's Arts & History Grant program awarded \$150,00 to individuals and arts organizations; two organizations received special designation as *Welcoming City* recipients, which came with an increased monetary award.
- The Department of Arts & History and the Office of the Mayor presented 8 awards to honor Boise individuals and organizations for Excellence in Arts & History
- Boise Mayor Dave Bieter and Council Members hosted a Welcome Ceremony for the opening day of the Return of the Boise Valley People and sponsored an event in Quarry Park to learn about Tribal cultures.
- Arts & History Department organized the first Southwest Idaho Regional Cultural Meeting to network, share information, and develop strategies for cultural tourism and economic development through the arts.
- Arts & History partnered with Downtown Boise Association on State of Downtown publication and event.

Goal 5: Expand Cultural Resources for Individuals

- The Fettucine Forum presented 9 lectures, receiving 773 attendees
- Arts & History Blog series featured 13 local artists reaching many people through the website
- Boise hired 3 new media artists to create temporary public art projects for Treefort Music Festival

A Creative and Informed/Engaged Community

- The Morrison Center and Global Lounge were named Cultural Ambassadors for the City of Boise
- Arts & History sponsored Global Lounge's World Village 3-day celebration of diversity through the arts
- City of Boise hosted Make Music Day on June 21 on Boise City Hall Plaza
- Boise City staff consulted with the Alexa Rose Foundation to help develop the Carnegie Library into an arts center for individual artist studios and office space for cultural nonprofits, opening in the fall of 2018.
- Thousands of people have been reached through the Arts & History website and social media accounts

Visit <http://www.boiseartsandhistory.org/cultural-master-plan/> for a digital copy of the plan.

