



## DEPARTMENT OF ARTS AND HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

# ARTIST CALL FOR APPLICATIONS

## Boise City Seeks Artist to Design Artwork for City Hall Entryway Vinyl Mural

**DEADLINE:** 16 November 2018 at 3pm. Mountain Standard Time

**ARTIST BUDGET:** \$5,000

### OPPORTUNITY:

Boise City invites artists to apply for an opportunity to design artwork for the entrance to City Hall, also known as City Hall's Capitol Boulevard vestibule. The selected artist will be paid \$5,000 to create an artwork to be fabricated into a vinyl wrap that will fill the Northern and Southern walls of the space. The opportunity is open to artists working in all disciplines. The artwork should complement the space, serve to highlight the unique and celebrated qualities of life in the City of Boise, and welcome visitors to City Hall. Artist will collaborate with City staff to develop site appropriate content.

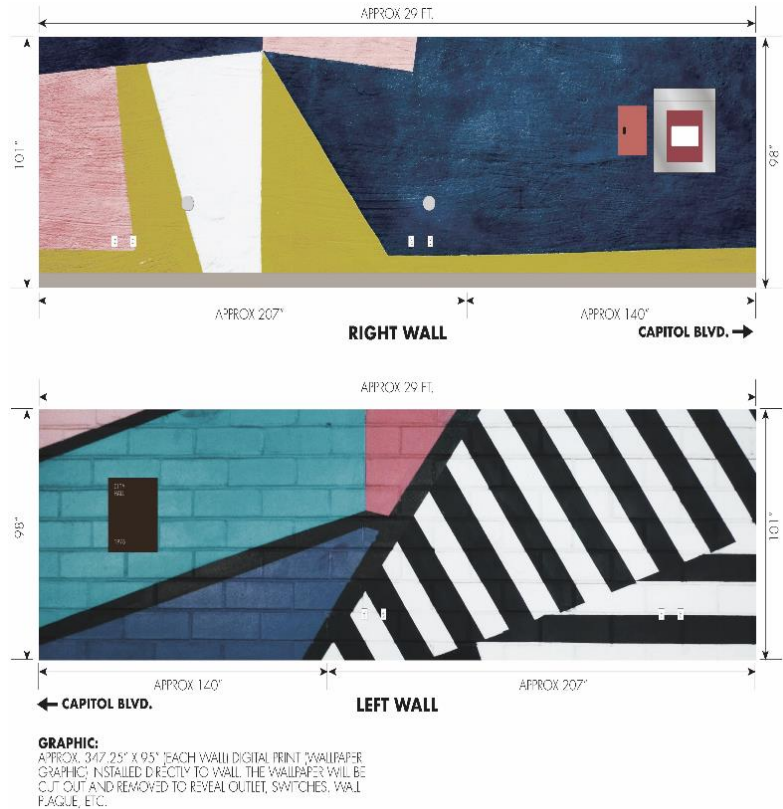
The selected artist will work with a City-hired fabricator to provide direction and oversight for the proper installation orientation of the artwork. The fabricator will translate the original artwork into the vinyl and manage the fabrication and installation of the mural. The artist will retain the copyright to the work, however the City will maintain ownership of the vinyl. The mural is expected to last 5 – 8 years and the City may choose to remove the vinyl and provide a new opportunity for the space in the future.



## DESIRED OUTCOME:

The City of Boise remodeled the vestibule in tandem with renovations of the City Hall Plaza in 2018. The blank space was identified as an ideal opportunity to commission an artist to reimagine the space through the implementation of an immersive artwork. The goal of this project is to provide an opportunity to a wide range of artists to create an inviting experience for visitors to City Hall.

The City anticipates commissioning an artist who is able to work efficiently and effectively with Public Art staff and the city-hired fabricator throughout the development of the project. The artist is expected to collaborate on the development of the final design and potentially translate feedback from stakeholders into the final artwork. The artwork is expected to address the specific context of the project location, the Capitol Boulevard City Hall vestibule. The artist may choose to address the following themes, as identified by major stakeholders: welcoming city, Boise culture and values, business and functions of the City, what makes Boise unique, and the citizen's experience.



## ANTICIPATED PROJECT TIMELINE:

Description	Date
Call Released	September 2018
Last Chance to Submit Questions	14 November 2018 at noon Local Time
Application Deadline	16 November 2018 by 3 pm
Artist Selection	November 2018
Artist Design Development	December 2018 - March 2019
Final Design Approval	April 2019
Fabrication	April - May 2019
Installation	May 2019

## Application Instructions and Information

- **Submit Applications by mail or hand deliver to the Boise City Department of Arts & History 150 N. Capitol Blvd., Boise, Idaho, 83702.** The submission package or envelope **SHOULD BE SEALED** and **PLAINLY MARKED** with the following:

**Department of Arts & History  
150 N. Capitol Blvd.  
Boise, ID 83702  
Vestibule Mural Public Art  
OR**

- **Via E-mail to [publicartsapps@cityofboise.org](mailto:publicartsapps@cityofboise.org).** The subject line **MUST READ: Vestibule Mural.** File names (JPEGs, Proposals, Resume, etc.) shall be named MURAL and Artist name (example: MURAL-102Smith). All application materials must be submitted in one email with all images and documents included as attachments.

**ALL APPLICATIONS MUST BE SIGNED.** The Owner of the application, once submitted, is the City of Boise.

**Questions & Clarifications** must be submitted to Catina Crum, [cecrum@cityofboise.org](mailto:cecrum@cityofboise.org) before **Wednesday, 14 November 2018 at noon.**

**Application deadline:** 16 November 2018 by 3 pm MST. Applications submitted after the deadline will not be considered.

## Evaluation Process

The City of Boise reserves the right to reject any and all applications, to waive any irregularities in the applications received and to accept the applications that are in the best interest of the City. Boise City is an Equal Opportunity Employer. The City of Boise is exempt from Federal and State taxes and will execute the required exemption certificates.

Applications will be reviewed by the Evaluation Panel, which is made up of funding stakeholders, an Arts & History Commissioner, and other artists. The Application package shall contain the following information:

### 1. Application Form

Fill out and sign the **Application Form/Signature Page** and submit as your first document.

### 2. General Project Description

Describe the general, proposed direction for the project. The written description should not exceed 2 pages. This written description should serve to provide the selection panel with a basic



understanding of your practice and general approach to the project. A final proposal will be created during the project Development Phase.

**3. Artist Resume**

Include a resume and / or brief summary of the Artist or Artist Team’s qualifications and / or past experience. Emerging artists are encouraged to apply.

**4. JPEG Images of current and past work**

**Images are to be in JPEG Format, 300 dpi, not larger than 10” on the longest side.**

Provide up to ten images of your past work, current work, and/or images of the proposed project as separate files in JPEG format attachments in the application email, or on a CD or Thumb Drive, which demonstrate your ability to meet the defined project opportunity.

**5. Image List**

Please use the provided form to list the information for the submitted images: title, type of work (painting, sculpture, installation), material(s), date and any comments.

**APPLICATION CHECKLIST**

- |   |           |
|---|-----------|
| 1. <b>Application Form/Signature Page</b>       | Yes__No__ |
| 2. <b>General Project Description</b>           | Yes__No__ |
| 3. <b>Resume/Prior Experience</b>               | Yes__No__ |
| 4. <b>JPEG *Images of current and past work</b> | Yes__No__ |
| 5. <b>Image List</b>                            | Yes__No__ |



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## APPLICATION FORM:

Name: \_\_\_\_\_

Artistic Medium(s):

\_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*IMPORTANT: Sign and date this form or risk disqualification!*

The above signed acknowledges the rights reserved by the City to accept or reject any or all Applications as may appear to be in the best interest of the City.

### 1. INCLUDE/ATTACH GENERAL PROJECT DESCRIPTION

### 2. INCLUDE/ATTACH RESUME

Please let us know how you found out about this opportunity \_\_\_\_\_

Would you like to receive direct email about other Call for Entries from the Boise City Department of Arts & History? \_\_\_\_\_

## IMAGE LIST FOR UP TO TEN IMAGES



<b>#1</b>	<b>Title:</b>
<b>Type of work</b>	
<b>Materials Used</b>	
<b>Date Finished</b>	
<b>Additional Information or Comments</b>	

<b>#2</b>	<b>Title:</b>
<b>Type of work</b>	
<b>Materials Used</b>	
<b>Date Finished</b>	
<b>Additional Information or Comments</b>	

<b>#3</b>	<b>Title:</b>
<b>Type of work</b>	
<b>Materials Used</b>	
<b>Date Finished</b>	
<b>Additional Information or Comments</b>	

<b>#4</b>	<b>Title:</b>
<b>Type of work</b>	
<b>Materials Used</b>	
<b>Date Finished</b>	
<b>Additional Information or Comments</b>	

<b>#5</b>	<b>Title:</b>
<b>Type of work</b>	



<b>Materials Used</b>	
<b>Date Finished</b>	
<b>Additional Information or Comments</b>	

<b>#6</b>	<b>Title:</b>
<b>Type of work</b>	
<b>Materials Used</b>	
<b>Date Finished</b>	
<b>Additional Information or Comments</b>	

<b>#7</b>	<b>Title:</b>
<b>Type of work</b>	
<b>Materials Used</b>	
<b>Date Finished</b>	
<b>Additional Information or Comments</b>	

<b>#8</b>	<b>Title:</b>
<b>Type of work</b>	
<b>Materials Used</b>	
<b>Date Finished</b>	
<b>Additional Information or Comments</b>	

<b>#9</b>	<b>Title:</b>
<b>Type of work</b>	
<b>Materials Used</b>	
<b>Date Finished</b>	
<b>Additional Information or Comments</b>	

<b>#10</b>	<b>Title:</b>
<b>Type of work</b>	



<b>Materials Used</b>	
<b>Date Finished</b>	
<b>Additional Information or Comments</b>	

