

Agenda – A&H Commission Meeting

Wednesday, February 6, 2019

3.30 – 5.00. Boise City Hall – Tablerock Room (3rd floor)

- I. Call to Order – Jody Ochoa, Chair
- II. Approve Minutes – December 2018
- III. Administration/General
- IV. Reports and Conversation
 - Update Facility (S. Wilson)
 - Update Communications (J. Yribar)
 - Update Public art: approve Treefort projects (K. LeClair)
 - Other project status Q&A (A&H program managers)
- V. New Business
- VI. Adjourn meeting

Meeting schedule for 2019 (first Wednesday): February 6, April 3, June 5, August 7, October 2, December 4

Special hold dates for "as needed" approvals: January 2, March 6, May 1, July 3, September 4, November 6

**A&H Department Commission Meeting
Wednesday, December 5, 2018 – 11:30 am to 1:30 p.m.
Greenbelt Room – City Hall**

Meeting Minutes

Wednesday, December 5, 2018

Commissioners Present: Jody Ochoa, Alecia Baker, Dede Ryan, Jessica Flynn, Al Heathcock, John Hand, Sia Chauhan (student), Nicole Pantiledes (student)

Staff Present: Terri Schorzman, Karl LeClair, Catina Crum, Amy Fackler, Stephanie Milne-Lane, Brandi Burns, Jenessa Hansen-Evans, Shawn Wilson (Public Works)

I. Call to Order:

Commissioner Ochoa called to order at 11:41 am

II. Approve Minutes:

Commissioner Baker made a motion to approve the October 3, 2018 minutes. Commissioner Ryan second. Motion carried unanimously.

III. Administration/General

- Year-end slide show was presented on the work that the Arts and History Department accomplished for 2018.

IV. Reports and Conversation

▪ Update Facility (S. Wilson)

Assistant Facility Program Manager for the Public Works Department, Mr. Shawn Wilson updated the commission on the Arts & History and Library Campus project. Wilson informed the commission that the City Council voted on the historical Cabin. The City Council voted to move the Cabin to a new location that will be decided in their upcoming January meeting. Commissioner Dede Ryan made note that she advocated with others for the Cabin to stay in its historical original location. Commissioner Al Heathcock asked if there was a new design for the Cabin once a location has been confirmed. Arts & History Director, Terri Schorzman shared that the city will work with a local architect on the site plan and the design as they moved forward with the Cabin. Commissioner Alecia Baker hopes that this event can bring some positive attention to a historical building. General discussion
Wilson gave an update on parking, schematic design, costs, strategy and next steps for the Main Library and Cultural Center Project. General discussion...

▪ Update Communications (J. Yribar)

Outreach and Education Coordinator, Jennifer Yribar unfortunately was absent due to an injury. Director Schorzman updated the commission on Yribar's behalf. The department has an RFP out for brand messaging and will be closing on January 9th. Yribar has been working communication strategies for the commission in hopes to strengthen the communication between the department, City Council and Arts & History Commission.

▪ Update Public art (K. LeClair)

Public Art Program Manager, Karl LeClair shared that 2 artists have been chosen for the City Hall Vestibule project, the Treefort Public Art project had over 40 applicants from all over the nation and 5 artists have been chosen. LeClair gave a narrative on the Sydney Niche

decommission project sharing that it was a long, hard difficult process. The outcome wasn't what the department wanted, but they hope to find a location for this historical art piece. LeClair gave an update on the Central Addition Festival Block Public Art, Fire Station and 8th & Fulton Intersection Mural. General discussion...

▪ Other project status Q&A (A&H program managers)

○ **Cultural Sites**

Cultural Sites Manager, Rachel Reichert updated the Commissioners on the James Castle House. The new product that will be released to the James Castle House General Store is the Zine. This will be a small publication from the Creators, Makers and Doers Blog as well as featuring the Artist in Residence. Reichert shared that a new artist in residence will be starting in January. The James Castle House will have programs and events with some of them being on live streamed on social media to reach more of the population. Reichert share with the commission updates on the newest project the Erma Hayman House. General discussion...

○ **Cultural Planning**

Cultural Planner, Karen Bubb updated the commissioners on her work based on the Cultural Master Plan. Bubb has been working on a resolution for the city regarding the Indigenous population. She has also has coordinated an anti-bias training for staff. Bubb has been working with other city departments on neighborhood cultural plan and energize programs. She has been exploring partnerships with different local and state agencies. General discussion...

○ **History**

History Program Manager, Brandi Burns shared with the commission the upcoming Fettuccine Forum lectures. Burns updated the commission on their continuing work on artifacts and oral history. General discussion....

○ **Archives Program**

Archives Program Manager, Stephanie Miller-Lane focus for the archive's this last quarter was concentrated on organization and outreach. Miller-Lane shared with the commission her work on community outreach, cleaning the Kendall facility and finishing accessioning backlog. General discussion....

○ **Grants Program**

Grants Manager, Amy Fackler reminded the commission to keep an eye on the event calendar to attend grant related events. While continuing the work of the grant management Fackler is also working on the Annual Report, Mayor's Awards, and future workshops. General discussion...

○ **High School Student Commission Report**

Commissioner, Sia Chauhan from Boise High School is currently working on a project to recreate last year's project where refugee children were given the opportunity to visit different art organizations. The students are finding it challenging to find funding for transportation for the refugee children. General discussion...

V. New Business

No new business

VI. Adjourn meeting

Commissioner Ryan made a motion to adjourn. Commissioner Baker second. Motion carried unanimously. Meeting adjourned 1:10 pm.

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February 6, 2019

To: Mayor Bieter, Jade Riley, Scot Ludwig, Arts & History Commissioners

From: Terri Schorzman

RE: Activities: December 2018 – January 2019

General administration highlights

- Personnel: hired new temp/part-time communications assistant; attended ConnectBoise two-day training and set up first round of meetings; trained remaining staff on process
- Budget: prepped for FY20 budget build; submitted ICA FY21 grant application

Special Projects/meetings

- Attended team presentation at CCDC for new westside park and possible inclusion of public art; work with CCDC on determining participation program role for public art;
- Discussion with PW about use of .4 for watershed education
- General meetings with directors of cultural non-profits; attended special presentations for two organizations



DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Jennifer Yribar, Outreach & Education Coordinator
CC: Terri Schorzman
DATE: 1/30/2019
RE: Outreach & Education

SUMMARY

Outreach

- Manage/ Coordinate strategic communication planning and creation, and oversee:
 - Communications plans & Editorial calendar
 - Website
 - Social Media
 - Newsletter/Blog
 - Department-wide design projects
 - A&H Brand management
 - Paid media
 - PR and media relations
- Liaise with the Office of Community Engagement to ensure coordinated communications between department and City at large
- Hired Communication Assistant, Catie Young

Education

- Anticipate completing Strategic Education Plan by end of Q1

SRFP 19-152 Update

- On January 16, 2019, a selection committee met to discuss and score the SRFP 19-152 on raising brand awareness and engagement in A&H, and rejected all proposals due to the time needed, on our part, to further research and revise the scope of work.

CAMPAIGNS

- Library Campus
- 2019 Fettuccine Forum series
- Artist Talks: *Creators, Makers, & Doers: Live*

February 6, 2019

TO: Mayor Bieter, Scott Ludwig, Jade Riley and Arts & History

Commissioners
FROM: Karl LeClair
RE: Public Art Program

APPROVALS

- **2019 Treefort Public Art Projects:** \$15,000, 4 projects recommended through Selection Panel
 - Angie Smith – photo based murals, Krista Hoefle & Eli Kahn – immersive installation, Michael Rollins – new media projection, Print Shift – interactive printmaking

NEW ACTIVITY

- **A&H/Library Facility:** Project/Budget/Process Recommendation, Call pending design process
- **Hayman House:** \$100,000, Erma's Wall, Call-to-Artist development, Release Call Spring 2019
- **Central Addition Festival Block Public Art:** \$75,000, CCDC Funding, Finalists selected, Site Visit and Interviews in scheduling
- **Depot Bench Public Art:** \$70,000, NIP Funding, Project Identification, Call-to-Artist development, call release pending communications with Union Pacific and the neighborhood
- **Central Addition Alley Mural:** \$10,000, Samantha Martin, Negotiations with ACHD, Artist, District
- **City Hall Vestibule Public Art:** \$5,000, Finalists selected: Brooke Burton & Lorelle Rau and Goran Fazil, Public Comment Period, Finalist Selection Panel 2/12
- **2019 Traffic Boxes:** 30 boxes, call closes 1/30, selection panel scheduling
- **2019 Linen District Fence:** \$4,000, call closes 3/6
- **South 8th Street Murals:** CCDC Partnership, location development, Call-to-artist development, Funding Negotiations
- **Boise Visual Chronicle:** \$24,999, Call-to-artist development
- **Westside Park:** CCDC, Parks & Rec, Public Art Opportunity development
- **Collister Neighborhood Public Art:** \$30,000, Project development through neighborhood meetings
- **Sydney's Niche:** Removed from 8th & Main escalator, exploring options
- **Infernum Bestiae:** removed, pending final repairs
- **Selection Panel Pool:** 4 artists added to pool, consider second call
- **Foothills Learning Center:** Water node project development
- **CCDC Public Art/Participation Program:** Developing process

WORKS IN CONTRACT PHASE/ACTIVE DESIGN/FABRICATION

- **Vista Median Public Art:** \$150,000, Partnership with Energize the Vista Neighborhood & Together Treasure Valley, Saori Ide & Jonathan Russell, Contracting/Final Design
- **James Castle House Public Art:** \$75,000, Kith & Kin by Troy Passey, Final design approval/Fabrication
- **Zoo Boise Gorongosa Exhibit Public Art:** \$15,000, Friends of Zoo Boise, Melissa Chambers, Fabrication, Installation March 2019
- **Public Art Collections Management Policy and Roadmap Update:** Drafts in progress
- **VRT Main Street Station:** \$10,000, Exit ramp projection content update, Cassie Phippen
 - **Homage to The Pedestrian:** Patrick Zentz, proposal in process
 - **Transit Shelters for Vista Neighborhood/VRT Partnership:** 5 Shelters Constructed, 3 Artworks Installed, Need to Find New Fabricator to Install Remaining Artworks
 - **Public Works:** \$20,000, Michael Anderson On Contract for Ceramic Treatment on Shade Structure, 2 works installed in September, fabrication in process



- **Public Works Plan Update:** \$15,000 - \$20,000, Partnership with Public Works, Cultural Planning, update enterprise percent-for-art plan for Public Works Department, Dwaine Carver & Karen Bubb progress



February 2019

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Karen Bubb, Cultural Planner

RE: Cultural Plan Implementation

Below are the initiatives I've worked on in the past two months

Goal 1: Develop Cultural Policy

- Received approval from Mayor to proceed with resolution regarding relationship building with the Indigenous People of the Boise Valley
- Selected consultant to proceed with unconscious bias and cultural sensitivity training for Arts & History staff

Goal 2: Enhance and Preserve Neighborhood Places

- Participated in planning meetings for neighborhood cultural plans and Energize programming
- Partnering with Dwaine Carver to develop Public Works Public Art Plan (interviews, focus groups, national research)
- Working with Parks Department and Return of the Boise Valley People group to change name of Quarry View Park to Eagle Rock Park

Goal 4: Partner with Organizations

- Serving on a planning committee with Kessler Keener Foundation regarding Native/Non-Native relationships and history
- Prepare survey for participants of SW Idaho Regional Cultural Conference in anticipation of another conference this spring

Goal 5: Expand Cultural Resources for Individuals

- Partner with Alexa Rose Foundation to extend grant program to Boise Valley Native Descendants

Other Staff Activities:

- Training in ConnectBoise performance management system
- Draft Strategic Plans for Cultural Sites Programs James Castle House & Erma Hayman House
- Bubb applied to enter BSU's Public Administration/Policy PhD program

BOISE CITY DEPT OF ARTS & HISTORY

January 28, 2019

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Brandi Burns
RE: A&H History Report

SUMMARY

History Division is currently planning the 2019-2020 Fettuccine Forum season. Be sure to join us for the Winter & Spring quarters of the 2018-2019 season, outlined below.

- February 7, 2019 – *When Activism was Unpopular: The Civil Rights Movement after 1950*, Professor Spencer Crew of George Mason University
- March 14, 2019 – *Idaho in Black and White: Race, Civil Rights and the Gem State's Image*, Professor Jill Gill of Boise State University
- April 4, 2019—*Rethinking the Chicano Movement: Mexican Americans, Latinos, and the Meaning of Citizenship*, Professor Marc Rodriguez of Portland State University and Organization of American Historians
- May 9, 2019—Title: forthcoming, Professor Robert T. Hayashi of Amherst College
- June 2019—Information forthcoming

We continue to catalog and rehouse artifacts, as well as gather research about the items in our collection. Our oral history work continues.

CURRENT & PAST PROJECTS

- A variety of research requests from the public and internally
- 3rd Floor Timeline Wall: timeline content is in design, history narrative complete
- Meeting with neighborhood associations about NIP projects
- Series of publications about Boise's history

ONGOING AND FUTURE PROJECTS



- Write a processing manual for A&H artifacts
 - Research into Education collections for artifacts
- Planning for FY19 presentations and lectures

MEMO

February 6, 2019

To: Mayor Bieter, Jade Riley, Scot Ludwig, Arts & History Commissioners
From: Amy Fackler
RE: A&H Grant Program Update

SUMMARY

Ongoing tasks for FY2019 Grants; planning for FY2020 grants; research; annual report completed; planning for Mayor's Awards

FY2019 Grants

- Track and submit recipient paper work – Agreement, W9, invoices
- Follow up with grant recipients for project updates and event dates; post on A&H website (<https://www.boiseartsandhistory.org/events/#/>)
- Track & update budget
- Attended Grant Recipient events: MING Studios exhibit; Mortzilla Audio Postcard Project Sneak Peak Exhibit

FY2020 Grants

- Begin updating criteria
- Plan workshops and components related to review process (panel training, panel review, commission approval, etc.)
- Begin panel reviewer outreach and selection
- Ongoing planning for outreach and promotion
- Answer public queries related to potential applications

Projects & Miscellaneous



- FY2018 Annual Report – completed (printed copies available; also online at <https://www.boiseartsandhistory.org/about-us/documents/>)
- Planning Mayor's Awards – 2019
- Research future trainings/workshops
- Editing – miscellaneous

- Research other potential cultural grant opportunities for individual residents and organizations based in Boise
- Attended Contribution Managers Meeting (December 14, 2018)

**BOISE CITY
DEPT OF ARTS
& HISTORY**

February 6, 2018

TO: Mayor Bieter, Jade Riley, Scot Ludwig, and Arts & History Commissioners

FROM: Stephanie Milne-Lane

RE: Archives Program Report

SUMMARY

This quarter's work concentrated on collaboration, reference services, and future collecting.

PROJECTS

- Communicated with donors;
- Provided reference assistance for members of the public and City employees;
- Cleaned Kendall facility and continued to maintain integrated pest monitoring system;
- Provided workshop and tours to A&H staff and archives community;
- Accessioned and processed collections;
- Appraised collections with History Programs Manager;
- Met with BFD representative on history/archives related work;
- Collaborated with IT on needed services;
- Participated in Center for Arts & History/Library Campus planning;
- Communicated with AHAT members regarding vertical file project;
- Planning for future collecting and acquisitions;
- Created Energize Collective presentation.

SPECIAL PROJECTS

- Completed A&H's Continuity of Operations Plan (COOP) in collaboration with the Office of Emergency Preparedness;
- Travelled to Portland Archives and Records Center for new facility planning assistance.



**BOISE CITY
DEPT OF ARTS
& HISTORY**

February 1, 2019

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Josh Olson, Cultural Asset Program Manager

RE: Public Art Maintenance and Conservation

Summary

Currently the City of Boise has an estimated 681 public art assets/ locations in the city collection(s). Preventative and corrective maintenance schedules are in full swing for winter. Special thanks to Airport, Public Works, Parks and Recreation and Government Buildings for their efforts to assist in the care and conservation of these one-of-a-kind city assets.

Trainings:

Participated in the two day Connect Boise Leadership Conference establishing strategies to thrive in the workplace. The conference discussed the expectations of us and how to engage, grow and recognize individuals we supervise.

Current/ Completed Priorities

Neighborhoods:

The mosaic roundabout titled "Infernum Bestiae" by Reham Aarti and Anna Webb was deaccessioned by council and was removed. Diamond Construction LLC. is currently removing concrete and installing pavers. Special thanks to Zach Piepmeyer in PW for handling the specifications on right of way and liaison to ACHD.

Inspections:

Olson is currently monitoring and inspecting the nearly 700 locations. Viewworks software is helping track the progress and workorders needed.

Parks and Rec.: Preventative inspections, cleaning and repairs completed on nearly 18 works since December. Special thanks to Toby Norton and his team for their continued assistance.

Airport: Boise Wings neon replacement. Special thanks to Mike King and his airport staff for their assistance. Art lighting installed on bronze entrance sculptures to enhance the visitors experience and increase visibility on sidewalk. Art glass/murals and installations, Terrazzo floor are on cleaning contract schedules set forth by Airport. Other installation and artworks being monitored by A&H.

Downtown:

All 250+ artworks and traffic boxes have been inspected, and a contract renewal to clean all locations twice by fall of 2019 will begin in April.

All city owned bronze sculptures are being surveyed for cleaning and patina repairs. Qualified technicians are being researched to match artists original patinas.

Sidney's Niche mural on 8th between Main and Idaho has come down and another location is being considered. Mural is currently in storage

City Hall: Cottonwoods sculptures on the front plaza steps is made of Corten steel. The



nature of the material is to rust as a protective patina. As predicted, the rust dripping and staining the sidewalk. Removal (if possible) will commence upon warming temperatures.

City Hall West: Police and Fire memorial wall being monitored for continuing cracks and decay. Lighting sconces appear to be seeing signs of wear around the edges.

Winterization: The increase in colder temperatures take their toll on the outdoor collections. Snow melt chemicals, plowing, shoveling and sanding will be monitored. Preventative cleaning and repairs will take place when temperatures allow.

MEMO

February 6, 2019

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Rachel Reichert, Cultural Sites Manager

SUMMARY

This quarter's work has been concentrated on the James Castle House, and Erma Hayman House.

JAMES CASTLE HOUSE (JCH)

- Artist-in-Residence Program –
 - Artist-in-Resident Rachel Rickert moved into the House (January-March 2018)
 - Rachel Rickert's open studios, artists talk, workshop, and flash show have been scheduled and are viewable on the James Castle House website (jamescastlehouse.org)
 - Preparing for 2019 AiR application process
- Collaborating with A&H communications staff on all communication and outreach for the JCH
- Collaborating on the CMD:Live events hosted at the JCH
- Education Programs have kicked off which includes:
 - Private school tours (ongoing – offered Monday-Wednesday)
 - Private adult tours are ongoing (ongoing – offered Monday-Wednesday)
 - ASL Saturday Events begin in February (offered once a month on Saturdays)
 - Onestone "Deep Dive" with students
- Drafting master policy documents
 - AiR contracts/studio handbook, Retail and cash/credit card policies, Facility policies, Visitor policies, Gallery/Exhibits policies, vision & mission statements, program scopes
- Exhibit planning, scheduling exhibits for the next two years
 - New exhibit install begins May 2019
- JCH General Store is fully operational
- Shed Conservation: Phase 1 (emergency stabilization) is underway, with a completion date set for late Spring.
- Offering ongoing daily tours and additional tours to city-staff, neighbors, press, and other organizations.
- Accepted into the National Trust for Historic Preservation's Historic Artist Home and Studios Program

Erma Hayman House (EHH)

- Property is under the management of A&H
- Beginning general maintenance
- Planning for CUP and other construction preparation
- Program development and interior plans to begin in later summer 2019
- New roof forthcoming

