



Agenda – A&H Commission Meeting

Wednesday, April 3, 2019

3.30 – 5.00. Boise City Hall – Tablerock Room (3rd floor)

- I. Call to Order – Jody Ochoa, Chair
- II. Approve Minutes – 1) February 6, 2019; 2) March 6, 2019
- III. Reports
 - Facility (S. Wilson)
 - Cultural Leadership: 2019 Mayors Awards and FY20-21 Cultural Ambassador (A. Fackler and J. Yribar)
 - Grant Program for FY20 (A. Fackler)
 - Review FY2020 application process
 - Communications:
 - Review, discuss, and approve statement on facility project (J. Yribar)
 - Update on audience research and development project (J. Yribar)
 - Public art: (K. LeClair)
 - Review and approve Linen District public art
 - Other project status Q&A (A&H program managers)
 - Update on Indigenous Peoples initiative (K. Bubb)
- IV. New Business

Adjourn meeting

Meeting schedule for 2019 (first Wednesday): April 3, June 5, August 7, October 2, December 4

HOLD: Special dates: May 1, July 3, September 4, November 6



A&H Department Commission Meeting
Wednesday, February 6, 2019 – 3:30 pm to 5:00 p.m.
Tablerock Room – City Hall

Meeting Minutes

Wednesday, February 6, 2019

Commissioners Present: Jody Ochoa, Dede Ryan, Jessica Flynn, John Hand; Sia Chauhan (student), Nicole Pantiledes (student);

Council liaison: Lisa Sanchez

Staff Present: Terri Schorzman, Karl LeClair, Amy Fackler, Stephanie Milne-Lane, Rachel Reichert, Karen Bubb, Jenessa Hansen-Evans, Makenzie Dunstan, Jennifer Yribar, Shawn Wilson (Public Works)

I. Call to Order:

Chairman Jody Ochoa called to order at 3:32 pm

Introductions of staff and commission for the new Council liaison, Lisa Sanchez

II. Approve Minutes:

Commissioner Dede Ryan made a motion to approve the February 6, 2019 minutes.

Commissioner Jessica Flynn second. Motion carried unanimously.

III. Administration/General

Chairman Ochoa gave congratulations to staff on all the accomplishments that were presented in the 2018 annual report. Commissioners were impressed by the amount of work done by the department working off of limited resources. Commissioner Flynn liked seeing the economic snapshot from the Annual Report. General discussion.

IV. Reports and Conversation

Update Facility (S. Wilson)

Assistant Facility Program Manager for the Public Works Department, Mr. Shawn Wilson, updated the commission on the Arts & History and Library Campus project. Wilson shared information on the categories of the decision-making process for the project. Planning and Zoning are working on rezoning the area to C5. P&Z is working with ACHD on making that area more bike and pedestrian friendly.

Wilson stated there is a possibility that Arts & History be phased into the project at a later date. Director Schorzman stated that Wilson and she are working together on deadlines to help establish clarity as the project moves forward. General discussion...

Update Communications (J. Yribar)

Outreach and Education Coordinator, Jennifer Yribar, shared communication workflow. The Monday Memo is a high-level look at what is going on that week for Arts & History. Commissioners have found that the memos are extremely helpful. Yribar will also be adding "call to actions" on her memos for those commissioners who are looking for ways to help the department. Yribar updated commissioners on the RFP stating that the department has rejected t

proposals. The department will reevaluate how to approach the communications data gathering initiative. General discussion.

Update Public art (K. LeClair)

Public Art Program Manager, Karl LeClair updated the commission on the public art activities that are coming forward. LeClair will be seeking approval at the April commission meeting for the Central Addition Festival Block Public Art. The department received 198 applications for the Traffic Box program and staff will be reviewing the applications later in the month. The Vista Median Public Art project is moving forward; LeClair has received the engineer documents and there will be an update at the April meeting. LeClair presents the Treefort applicants chosen for Treefort's temporary public art. General discussion.

Commissioner Flynn makes a motion to approve the Treefort projects as presented. Commissioner Ryan seconds. Motion carried unanimously.

Boise High Student Commissioner Project (S. Chauhan)

Commissioner Sia Chauhan updates the commission on the commissioner-student project. The students recreated the successful project from last year. The students organized for children from a refugee program to attend the Boise Art Museum. The group went to BAM on January 26th. They had 15 children in attendance with 3 returning from the previous year. The students held activities for the children and the students received positive feedback from the group making this year's project another success.

Another project status Q&A (A&H program managers)

Chairman Ochoa asked for staff to share a project that excites them the most.

Cultural Planning

Cultural Planner, Karen Bubb shared with the commission her project with the local Indigenous population. Bubb explained the 4 different ways that municipalities can engage with their local tribes. She is currently working on a draft resolution document and the renaming of Castle Rock Reserve. Councilwoman Sanchez commends Arts & History and Cultural Planner Bubb for her hard work. Inclusion is highly important to Councilwoman Sanchez and she is excited about the significant work that Arts & History are doing for the indigenous population. Commissioner Hand suggests looking at the successful model that the City of Albuquerque created. General discussion...

Cultural Sites

Cultural Sites Manager, Rachel Reichert shared with the commission that the James Castle House is hosting an ASL tour once a month. General discussion...

Grant Program

Grants Manager, Amy Fackler updated the commission on grant recipients. Fackler shared upcoming events that the commission can attend and if they do to please share with Fackler their review of the program.

Cultural Assets

Cultural Assets Manager, Josh Olson updated the commission on maintenance for the upcoming months, such as maintaining the bronze work. Commissioner Hand commends Olson on his work on restoring the Basque mural. Hand has heard compliments from the public on the mural.



Archives

Archives Manager, Stephanie Milne-Lane is working on creating space for research appointments for the public. Milne-Lane has been asked to present at the Northwest Archivists Conference.

History

Director Schorzman spoke on behalf of Historian Brandi Burns who is absent. The History staff is working on the upcoming Fettuccine Forum: Spencer Crew will be speaking on the Civil Rights movement.

Bubb reminded the commission of the Native and Non-Native Conference in March. Bubb also shared that she, along with Catina Crum and Stephanie Milne-Lane, will be presenting at the Neighborhood Interactive Conference that the City is hosting on February 16th.

V. New Business

No new business

VI. Adjourn meeting

Commissioner Flynn made a motion to adjourn. Commissioner Hand second. Motion carried unanimously. Meeting adjourned at 4:51 pm.

Meeting scheduled for 2019 (first Wednesday): April 3, June 5, August 7, October 2, December 4
Special hold dates for "as needed" approvals: January 2, March 6, May 1, July 3, September 4, November 6





DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

A&H Department Commission Meeting
Wednesday, March 6, 2019 – 3:30 pm to 5:00 p.m.
Tablerock Room – City Hall

Special Meeting Minutes

Wednesday, March 6, 2019

Commissioners Present: Jody Ochoa, Dede Ryan, Jessica Flynn, Alecia Baker (on phone), Alan Heathcock, John Hand, Council liaison: Lisa Sánchez, Sia Chauhan (student), Nicole Pantiledes (student)

Staff Present: Terri Schorzman, Jennifer Yribar, Shawn Wilson (Public Works)

I. Call to Order:

Chairman Jody Ochoa called to order at 3:30 pm

II. Center for Arts & History Project Update:

Assistant Facility Program Manager for the Public Works Department, Mr. Shawn Wilson introduced topic. General discussion of the Center for Arts of History as part of the Library Campus Project.

III. Adjourn

Chairman Ochoa made a motion to adjourn. Commissioner Flynn second. Motion unanimously passed. Meeting adjourned at 5:00 pm.



MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Terri Schorzman

CC:

DATE: 3/26/2019

RE: Activities: February – March 2019

General administration highlights

- On-going meetings: Library Campus project; various selection panels; Indigenous People's resolutions; the cabin and other city-owned buildings; public art strategic projects/next steps; JCH special groups/Creators Makers Doers/resident exhibit;
- Budget: meetings regarding FY20 budget build, FY19 updates and strategies; fee increase analysis; Heritage Fund
- Citywide: "Playbook" prep/review/meetings; NIP project assessment; policy review for A&H into city manual
- Personnel: full launch of ConnectBoise

Special Projects/meetings

- Presentation at dedication of new art work for the Boise Centre
- Participation on selection committee for Boise Weekly grants
- AHAT training on A&H communications (held twice)
- Anti-bias training, session 1
- Attendance at grant-funded cultural events ranging from Readings and Conversations to Boise Baroque...



MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Amy Fackler
CC: Terri Schorzman
DATE: 3/26/2019
RE: Grants Update

SUMMARY

Manage current FY2019 grant cycle and plan for and begin FY2020 grant cycle; research and network related to other cultural funding opportunities.

FY2019 GRANTS

- Track and submit recipient paper work – Agreement, W9, invoices
- Follow up with grant recipients for project updates and event dates; post on A&H website; attend related events when possible (<https://www.boiseartsandhistory.org/events/#/>)
- Track & update budget

FY2020 GRANTS

- Finalized criteria
- Plan workshops and components related to review process (panel training, panel review, commission approval, etc.)
- Continue panel reviewer outreach and selection
- Ongoing planning for outreach and promotion
- Answer public queries related to potential applications

OTHER PROJECTS & MISCELLANEOUS

- Planning Mayor's Awards – 2019
- Research future trainings/workshops
- Editing – miscellaneous
- Attended Indigenous Peoples of the Boise Valley Training (Implicit Bias, March 2) & Conference (March 8-9) in Boise.
- Contribution Managers Meeting (March 15, 2019 at Micron)



MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Karl LeClair
CC:
DATE: 3/26/2019
RE: Public Art Program

APPROVALS

- **2019 Linen District Fence:** \$4,000, Selection panel recommendation

NEW ACTIVITY

- **2019 Treefort Public Art Projects:** \$15,000, 4 projects complete!
- **A&H/Library Facility:** Project/Budget/Process Recommendation, Call pending design process
- **Hayman House:** \$100,000, Erma's Wall, Call-to-Artist development, Release Call May/June 2019
- **Central Addition Festival Block Public Art:** \$75,000, CCDC Funding, Finalists selected, Site Visit and Interview scheduled for April 11th, approval for May
- **Depot Bench Public Art:** \$70,000, NIP Funding, Call-to-artists feedback, anticipated release April/May 2019
- **Central Addition Alley Mural:** \$10,000, Samantha Martin, Negotiations with ACHD, Artist, District
- **Neighborhood Block Party Trailer:** \$5,000, Energize Funding, Selection Panel end of May
- **City Hall Vestibule Public Art:** \$5,000, Project discontinued
- **South 8th Street Murals:** CCDC Partnership, on hold for negotiations
- **Boise Visual Chronicle:** \$24,999, Call-to-artist release May 2019
- **Westside Park:** CCDC, Parks & Rec, Public Art Opportunity development
- **Collister Neighborhood Public Art:** \$30,000, Project development through neighborhood meetings
- **Selection Panel Pool:** Call out
- **Foothills Learning Center:** Water node project development, call-to-artists feedback
- **CCDC Public Art/Participation Program:** Developing process, 3rd & Myrtle Development Opportunity
- **Public Art Collections Management Policy and Roadmap Update:** Drafts in progress, planned release 2021, 20 year anniversary of percent-for-art ordinance
- **Airport Public Art Plan:** Planning and negotiations for future airport expansions
- **Pioneer Cemetery Kiosko:** Hispanic/Latino collaboration project, Friends of Jesus Urquides, project development
- **Boise Valley People:** tracking on development of projects

WORKS IN CONTRACT PHASE/ACTIVE DESIGN/FABRICATION

- **Vista Median Public Art:** \$150,000, Partnership with Energize the Vista Neighborhood & Together Treasure Valley, Saori Ide & Jonathan Russell, Engineering/Fabrication/planning install
- **James Castle House Public Art:** \$75,000, Kith & Kin by Troy Passey, engineering/fabrication/planning install
- **Zoo Boise Gorongosa Exhibit Public Art:** \$15,000, Friends of Zoo Boise, Melissa Chambers, Fabrication, Installation April 2019
- **2019 Traffic Boxes:** 31 boxes, Contract phase, design concept approval in May
- **VRT Main Street Station:** \$10,000, Exit ramp projection content update, Cassie Phippen, design phase
- **Homage to The Pedestrian:** Patrick Zentz, re-site negotiations
- **Transit Shelters for Vista Neighborhood/VRT Partnership:** 5 Shelters Constructed, 3 Artworks Installed, Need to Find New Fabricator to Install Remaining Artworks
- **Public Works:** \$20,000, Michael Anderson On Contract for Ceramic Treatment on Shade Structure, 2 works installed in September, fabrication in process, install June 2019
- **Public Works Plan Update:** \$15,000 - \$20,000, Partnership with Public Works, Cultural Planning, update enterprise percent-for-art plan for Public Works Department, Dwaine Carver & Karen Bubb progress





MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Karen Bubb, Cultural Planner
CC:
DATE: 3/26/2019
RE: Cultural Plan Implementation

Below are the initiatives I've worked on in the past two months

Goal 1: Develop Cultural Policy

- **Indigenous People Initiative:** Staff is working with City Council to review the resolution regarding relationship building with the Indigenous People of the Boise Valley
- **Unconscious Bias Training:** Staff participated in an initial unconscious bias and cultural sensitivity training led by Deanah Messenger of Casey Family Programs. Another series is in development for the Spring with Angela Taylor.

Goal 2: Enhance and Preserve Neighborhood Places

- **Energize Tours:** Participated in planning meetings for neighborhood cultural plans and Energize programming
- **Public Works Public Art Plan:** Partnering with Dwaine Carver to develop Public Works Public Art Plan (interviews, focus groups, national research)
- **Indigenous People Initiative:** Working with Parks Department and Return of the Boise Valley People group to change name of Quarry View Park to Eagle Rock Park and Castle Rock Reserve to Chief Eagle Eye Reserve.

Goal 4: Partner with Organizations

- **Indigenous People Initiative:** The Native/Non-Native Kessler Keener Foundation Conference was held March 8th and 9th and was a success, building relationships and community awareness. Over 120 people attended. Presentations provided by Tribal members on history and contemporary topics.
- **Regional Cultural Development:** The SW Idaho Regional Cultural Conference will be held September 11th. Partners are Garden City and Idaho Commission on the Arts.

Other Staff Activities:

- Bubb is accepted into BSU's Public Administration/Policy PhD program and will begin in September.
- Bubb and Reichert are attending a National Trust for Historic Preservation Training in Portland March 28 & 29th to prepare for the Erma Hayman House project.

- Bubb submitted nominations for award applications for the James Castle House to the Robert E. Gard Award for Art and Community Life with Americans for the Arts, Esto Perpetua Award with the Idaho State Historical Society, and Orchids & Onions with Preservation Idaho. She also submitted a nomination for Rachel Reichert for Emerging Leader Award with Americans for the Arts.





MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Josh Olson, Cultural Asset Program Manager
CC:
DATE: 3/26/2019
RE: Public Art Maintenance and Conservation

Summary

Currently the City of Boise has an estimated 681 public art assets/ locations in the city collection(s). Preventative and corrective maintenance schedules are increasing significantly with the spring season. More human activity means increases in graffiti and vandalism. Special thanks to Council, Airport, Public Works, IT, Parks and Recreation and Government Buildings for their efforts to assist in the care and conservation of these one-of-a-kind city assets.

Trainings:

Researching new opportunities for continued education in art and historic conservation. Summer thru Winter 2019-2020

Current highlights:

Inspections:

Olson and Thiffault are currently monitoring and inspecting the nearly 700 locations and artworks.

Parks and Rec.: Preventative inspections, cleaning and repairs ongoing of nearly 52 locations. Priority project include Ivywild Parks Historic Street Car, Julia Davis Park Cancer Survivor Plaza, Helen B. Lowder Park's BIG FUN play mat.

Airport: Boise Wings neon replacement. Special thanks to Mike King and his airport staff for their assistance. Other installation and artworks being monitored by A&H.

Downtown:

All 250+ artworks and traffic boxes are scheduled for cleaning for April. River Sculpture electrical repairs. Boise Chinatown re-wiring and minor relocation in effect.

Public Works: Boise Watershed public artworks have a few small repairs in progress. Water has been turned on to the water feature titled Fluxion.

City Hall: Cottonwoods sculptures on the front plaza steps is made of Corten steel and rust is dripping and staining the sidewalk. Removal (if possible) will commence upon warm/dry temperatures.

City Hall West: Police and Fire memorial wall being monitored for continuing cracks and decay. Lighting sconces appear to be seeing signs of wear around the edges.

Information Tech: VueWorks asset management software, RE:proficio Archive and tech assistance ongoing



MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Stephanie Milne-Lane
CC: Terri Schorzman
DATE: 3/26/2019
RE: Archives Program Update

SUMMARY

This quarter's work concentrated on processing collections and facilitating research appointments.

PROJECTS

- Communicated with donors;
- Provided reference assistance for members of the public and City employees;
- Cleaned Kendall facility and continued to maintain integrated pest monitoring system;
- Provided workshop and tours to A&H staff and archives community;
- Processed collections and created finding aids;
- Collaborated with IT on needed services;
- Participated in Center for Arts & History/Library Campus planning;
- Communicated with AHAT members regarding vertical file project;
- Planning for future collecting and acquisitions;
- Presented at Boise Interactive Neighborhood Conference.

OTHER PROJECTS & MISCELLANEOUS

- Assisted with Fettuccine Forum (3/14)
- Anti-bias training with A&H staff
- Greenbelt 50th Anniversary Celebration



MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Rachel Reichert, Cultural Sites Manager

CC:

DATE: 3/26/2019

RE:

SUMMARY

This quarter's work has been concentrated on the James Castle House, and Erma Hayman House.

JAMES CASTLE HOUSE (JCH)

- Artist-in-Residence Program –
 - Artist-in-Resident Rachel Rickert completed her residency (March 27)
 - Rachel Rickert's open studios, artists talk, workshop, and flash show were a success
 - Preparing for 2019 AiR application process (releases April 1)
- Collaborating with A&H communications staff on all communication and outreach for the JCH
- Collaborating on the CMD:Live events hosted at the JCH
- Education Programs have kicked off which includes:
 - Private school tours (ongoing – offered Monday-Wednesday)
 - Private adult tours are ongoing (ongoing – offered Monday-Wednesday)
 - ASL Saturday Events begin in February (offered once a month on Saturdays)
 - Rolling out new summer programs, see website for details
- Drafting master policy documents
 - AiR contracts/studio handbook, Retail and cash/credit card policies, Facility policies, Visitor policies, Gallery/Exhibits policies, vision & mission statements, program scopes
- Exhibit planning, scheduling exhibits for the next two years
 - New exhibit install begins May 2019
- JCH General Store is fully operational
- Shed Conservation: Phase 1 (emergency stabilization) is underway, with a completion date set for late Spring.
- Offering ongoing daily tours and additional tours to city-staff, neighbors, press, and other organizations.
- Accepted into the National Trust for Historic Preservation's Historic Artist Home and Studios Program

Erma Hayman House (EHH)

- Property is under the management of A&H
- Beginning general maintenance
- Planning for CUP and other construction preparation

- Program development and interior plans to begin in later summer 2019
- New roof forthcoming





MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Brandi Burns
CC:
DATE: 3/26/2019
RE: A&H History Report

SUMMARY

History Division is currently planning the 2019-2020 Fettuccine Forum season. Be sure to join us for the Spring quarter of the 2018-2019 season, outlined below.

- April 4, 2019 – *Rethinking the Chicano Movement: Mexican Americans, Latinos, and the Meaning of Citizenship*, Professor Marc Rodriguez of Portland State University and Organization of American Historians
- May 9, 2019—*Walls to WeChat: The Blue Notes of Asian American Activism*, Professor Robert Hayashi of Amherst College
- June 6, 2019—*The Second Nez Perce War: Treaty Rights, Fishing and the Rapid River Conflict*, Professor Amy Canfield of Lewis-Clark State College

We continue to catalog and rehouse artifacts, as well as gather research about the items in our collection. Our oral history work continues. We are developing an oral history project to collect stories about topics related to the 50th Anniversary of the Greenbelt.

CURRENT & PAST PROJECTS

- A variety of research requests from the public and internally
- 3rd Floor Timeline Wall: timeline content is in design, history narrative complete
- Meeting with neighborhood associations about NIP projects
- Series of publications about Boise's history

ONGOING AND FUTURE PROJECTS

- Write a processing manual for A&H artifacts
- Research into Education collections for artifacts
- Planning for FY19 presentations and lectures