



DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

Agenda

Arts & History Commission

Wednesday, June 5, 2019

3:30 – 5:00 PM, Tablerock Room, City Hall

- I. Call to Order – Jody Ochoa, Chair
 - a. Approve Minutes of May 1 and April 3 meetings
- II. Director's Report (Schorzman)
- III. Presentations and Approvals
 - a. Center for Arts & History (Wilson)
 - b. History Programs (Burns)
 - c. Report on Resolutions (Bubb)
 - d. Other reports as requested (staff)
- IV. Adjourn meeting



A&H Department Commission Meeting
Wednesday, May 1, 2019 – 3:30 pm to 5:00 p.m.
Greenbelt Room – City Hall

Wednesday, May 1, 2019
3:30 – 5:00 PM, Greenbelt Room, City Hall

Commissioners Present: Jody Ochoa, Dede Ryan, Jessica Flynn, Alecia Baker, Alan Heathcock, John Hand, Sia Chauhan (student), Nicole Pantiledes (student)

Council liaison: Lisa Sánchez

Staff Present: Terri Schorzman, Jennifer Yribar, Karl LeClair, Jenessa Hansen-Evans, Rob Lockward (Legal), Ted Isbell (Architect Principal & Board of Directors, CSHQA)

I. Call to Order – Jody Ochoa, Chair

Chairman Jody Ochoa called to order 3:30 pm

Commissioner Alecia Baker made a motion to add the Neighborhood Block Party trailer project to the agenda as the item was included in the packet and was inadvertently left off the agenda. Commissioner Jessica Flynn seconded. Motion unanimously approved

II. Public Art – Karl LeClair

a. Review and approve Traffic Box artists

Public Art Manager, Karl LeClair introduced the item. LeClair showed A&H commission the location of the traffic boxes. He presented the artist that the selection committee chose as finalists. He shared that the department received 220 applications and awarded 31 artists. General discussion...

Commissioner Dede Ryan moved to approve the presented artists as submitted. Commissioner Baker seconds. Motion unanimously approved.

b. Review and Approve Broad Street Festival Block artist

Broad Street Festival Block project was introduced by LeClair. Sharing with the A&H Commissioners on the location, project and the process. The selection committee suggests a team from Chicago. This approval would allow the City to enter into a contract allowing the art team to work and present a concept to the public. The public would then be able to vote on the concept. General discussion...

Commissioner Flynn moves to approve the artist festival block to enter into a contract with the Chicago artists. Commissioner Dede seconds. Unanimously approved.

c. Review and Approve Neighborhood Block Party Trailer

LeClair explained the Neighborhood Block Party Trailer. This trailer would allow for neighborhood associations to rent out for special events for their neighborhood. General discussion...

Commissioner Baker moved to go forward with trailer block artist. Commissioner Ryan seconded. Motion unanimously approved.

III. Center for Arts & History project update – Shawn Wilson, Public Works

Assistant Facility Program Manager for the Public Works Department, Shawn Wilson introduced topic. Wilson describes the process of schematic design. General discussion...

IV. Adjourn meeting

Commissioner Baker moved to adjourns. Commissioner Ryan seconded. Motion unanimously approved.



DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

A&H Department Commission Meeting
Wednesday, April 3, 2019 – 3:30 pm to 5:00 p.m.
Tablerock Room – City Hall

Wednesday, April 3, 2019

3.30 – 5.00. Boise City Hall – Tablerock Room (3rd floor)

Commissioners Present: Jody Ochoa, Dede Ryan, Jessica Flynn, Alecia Baker, Alan Heathcock, John Hand, Sia Chauhan (student), Nicole Pantiledes (student)

Council liaison: Lisa Sánchez

Staff Present: Terri Schorzman, Jennifer Yribar, Karen Bubb, Josh Olsen, Amy Fackler Rachel Reichert, Brandi Burns, Karl LeClair, Annie Thiffault, Jenessa Hansen-Evans, Catie Young, Catina Crum, Rob Lockward (Legal)

I. Call to Order – Jody Ochoa, Chair

Chairman Jody Ochoa called to order 3:32 pm

II. Approve Minutes – 1) February 6, 2019; 2) March 6, 2019

Commissioner Jessica Flynn made a motion to approve the February 6th, 2019 meeting minutes. Commissioner Alan Heathcock second. Motion unanimously approved.

Commissioner Jessica Flynn made a motion to approve the March 6th, 2019 meeting minutes. Commissioner Alan Heathcock second. Motion unanimously approved.

III. Reports and Conversation

Facility (S. Wilson)

Asst. Facility Program Manager, Shawn Wilson was unable to attend the meeting and Director Terri Schorzman updated the commission on the Library Campus project. The project is in the schematic design phase. They will be holding workshop meetings with a bike organization and a birding organization to gather input. General discussion...

Cultural Leadership: 2019 Mayors Awards and FY20-21 Cultural Ambassador (A. Fackler and J. Yribar)

Grants Manager, Amy Fackler updates the commission on this year's Mayor's Award. Fackler shares the dates of when the nominations are accepted. This year the team and her are simplifying the awards and making them open to the public.

Grant Program for FY20 (A. Fackler)

Fackler updates the commission on the grant program for FY20. She shares the date for grant applications. Fackler updates the commission on the upcoming events for this year's FY19 grant recipients. General discussion...

Communications:

Review, discuss, and approve statement on facility project (J. Yribar)

Outreach & Education Coordinator, Jennifer Yribar introduces the draft statement. Commissioners exchange their comments on what to keep and what to change. Attorney III Civil, Rob Lockward shares the proper avenue for the commission to give their input. Commissioners talk about the timeline for the statement.

Commissioner Flynn makes a motion to revise the current staff statement to add more specifics around the campus to include a sense of urgency around why and why now. To give exacting language of purpose, role & programs. Commissioner Baker seconds. Motion unanimously passed

Update on audience research and development project (J. Yribar)

Yribar updates the commission on the audience and development project. Selection Committee decided to not go ahead with the RFP's that were submitted and are reevaluating the project. General discussion...

Public art:

Review and approve Linen District public art (K. LeClaire)

Public Art Manager, Karl LeClair shares with the commission that the Linen District Fence project received 17 applicants. The applicant chosen by the committee created bright whimsical pieces. He is looking for approval of the applicant chosen by the committee.

Motion made by Commissioner Baker to approve artist Jerusha Maury if needed to proceed with the 2nd highest artist Jacob Diaz. Second by Commissioner Hand. Motion unanimously approved.

Commissioner Flynn commended the art that was presented at this year's Treefort Music Fest. The wheat material murals were her favorite. Council Member Lisa Sánchez said she really enjoyed the light projection. Commissioner Baker requested that public art pieces have a dedication event. General discussion...

Other project status Q&A (A&H program managers)

Update on Indigenous Peoples initiative (K. Bubb)

Cultural Planner, Karen Bubb updates the commission on her work with the Indigenous Tribes. She has drafted a resolution and it is under review of the Tribes. Bubb hopes to bring the draft resolution to City Council in May. There is a memo going forward to the renaming of Quarry View Park to Eagle Rock Park and Castle Rock Reserve to Chief Eagle Eye Reserve. Bubb updates the commission on anti-bias training. General discussion...

Boise High Student Commissioner Project

Student Commissioner Sai Chauhan updates the commission on their student project. The commissioners took refugee children to the Boise Art Museum. The project continues to be a success and the commissioners will share photos from their event. General discussion...

Cultural Sites

Cultural Sites Manager Rachel Reichert shares the FY2020 call for residencies at the James Castle House. Reichert updates the commission on upcoming events at the James Castle House that includes a new exhibition focusing on the shed that James Castle once lived. General discussion...

Cultural Assets

Cultural Asset Programs Manager, Josh Olson updates the commission on their upcoming projects. Olson shares on the maintenance of the Bike Trio in the Linen District. General discussion...



Archives

Archivist Stephanie Milne-Lane's current focus is on the Burns Studio glass plate negatives. Milne-Lane goes into detail of how to preserve the negatives. General discussion...

History

History Programs Manager, Brandi Burns talks about the last Fettuccine Forum, the attendance reached 150. Staff is focusing on processing oral history documents. Burns is likewise processing Burns Studio artifacts. The staff is also tasked with helping the Parks and Rec Department with the 50th Greenbelt celebration. General discussion...

IV. New Business

No new business

V. Adjourn meeting

Commissioner Hand makes a motion to adjourn the meeting. Flynn seconds. Motion unanimously approved. Meeting adjourned 3:53 pm

Meeting schedule for 2019 (first Wednesday): May 1, June 5, July 3, August 7, September 4, October 2, November 6, and December 4





June 5, 2019

To: Mayor Bieter, Jade Riley, Lisa Sanchez, Arts & History Commissioners

From: Terri Schorzman

RE: Activities: April - May 2019

General administration highlights

- On-going meetings: Library Campus/Center for Arts & History project; CCDC meetings on Westside park public art potential investment; various selection panels; Indigenous People's resolutions; public art strategic projects/next steps and requests; JCH special groups/Creators Makers Doers/year anniversary and new exhibit; public art conservation strategies and update with new council liaison.
- Budget: meetings regarding FY20 budget build, FY19 updates and strategies; fee increase analysis; Heritage Fund approval
- Citywide: EMT/CAO meetings; policy review for A&H into city manual; PBB costing; contract management
- Personnel: launched search for new city archivist

Special Projects/meetings

- Mayor's Awards for Excellence in Arts & History; Cultural Ambassador
- AHAT training on A&H communications (held twice)
- Continued training in equity and inclusion/anti-bias
- Attendance at grant-funded cultural events

Note: Vacation for two weeks in April



May 24, 2019

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Brandi Burns
RE: A&H History Report

SUMMARY

History Division is currently planning the 2019-2020 Fettuccine Forum season. Join us for the last lecture of the Spring quarter:

- June 6, 2019—**The Second Nez Perce War: Treaty Rights, Fishing and the Rapid River Conflict**, Professor Amy Canfield of Lewis-Clark State College

We continue to catalog and rehouse artifacts, as well as gather research about the items in our collection. Our oral history work continues. We are developing an oral history project to collect stories about topics related to the 50th Anniversary of the Greenbelt.

CURRENT & PAST PROJECTS

- A variety of research requests from the public and internally
- 3rd Floor Timeline Wall: timeline content is in design, history narrative complete
- NIP projects and histories for current Neighborhood plans that PDS is working on
- Series of publications about Boise's history
- Preparing plan for commemorating the 19th Amendment in 2020
 - Educate and commemorate the role Boise women played in the work leading up to the passage of the 19th Amendment
- Preparing Citizen Historian program plan and seeking volunteers for the program

ONGOING AND FUTURE PROJECTS

- Write a processing manual for A&H artifacts
- Research into Education collections for artifacts
- Fall 2019 Fettuccine Forum dates:
 - September 5 or 12, 2019
 - October 3, 2019
 - November 7, 2019
- Prepping for remaining FY19 presentations and lectures
 - Brown Bag series on Wednesdays for the summer 2019
 - Citizen Historians and/or History-a-thons for Fall 2019



June 2019

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Karen Bubb, Cultural Planner

RE: Cultural Plan Implementation

Below are the initiatives I've worked on in the past two months

Goal 1: Develop Cultural Policy

- **Indigenous People Initiative:** City Council passed the resolution regarding relationship building with the Indigenous People of the Boise Valley
- **Diversity & Inclusion Training:** KB organized, and all staff is participated in as series of three diversity and inclusivity leadership training workshops with Angela Taylor of Digitas.

Goal 2: Enhance and Preserve Neighborhood Places

- **Energize Tours:** Participated in planning meetings for neighborhood cultural plans and Energize programming
- **Public Works Public Art Plan:** Partnering with Dwaine Carver to develop Public Works Public Art Plan (interviews, focus groups, national research)
- **Indigenous People Initiative:** City Council passed the resolution to change name of Quarry View Park to Eagle Rock Park and Castle Rock Reserve to Chief Eagle Eye Reserve. The ceremony to rededicate the park and reserve is June 14th at 9:30am.

Goal 4: Partner with Organizations

- **Regional Cultural Development:** The SW Idaho Regional Cultural Conference will be held September 11th. A call for proposers was released in May for people to do presentations for the conference.

Other Staff Activities:

- Bubb and Reichert attended a National Trust for Historic Preservation Training in Portland March 28 & 29th to prepare for the Erma Hayman House project.
- Bubb attended a symposium on New frontiers in Arts Research in Bloomington, Indiana May 8 and 9th
- Bubb submitted nominations for award applications for the James Castle House to:
 - the Robert E. Gard Award for Art and Community Life with Americans for the Arts (we did not get it)
 - Esto Perpetua Award with the Idaho State Historical Society (we did not get it)
 - Orchids & Onions with Preservation Idaho (we got it!)
 - Association of Idaho Cities (have not heard yet)
 - Grow Smart Award from Smart Growth (have not heard yet)
- Bubb also submitted a nomination for Rachel Reichert for Emerging Leader Award with Americans for the Arts (have not heard yet)
- Bubb is working on a paper with Dr. Amanda Ashley and Dr. Leslie Durham examining cultural plans nationally looking for diversity, inclusiveness, and social equity language



TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Amy Fackler
CC: Terri Schorzman
DATE: 5/29/2019
RE: Grants Update

SUMMARY

Manage current FY2019 grant cycle and plan for and begin FY2020 grant cycle; research and network related to other cultural funding opportunities.

FY2019 GRANTS

- Track and submit recipient paper work – Agreement, W9, invoices
- Follow up with grant recipients for project updates and event dates; post on A&H website; attend related events when possible (<https://www.boiseartsandhistory.org/events/#/>)
- Track & update budget
- Attend grant recipient events

FY2020 GRANTS

- Hosted three grant workshops and components related to review process (panel training, panel review, commission approval, etc.)
- Meet and consult with potential applicants
- Ongoing planning for outreach and promotion
- Track queries, applications, and status
- Plan and prepare grant review training
- Plan grant review

OTHER PROJECTS & MISCELLANEOUS

- Planning Mayor's Awards – 2019
- Research future trainings/workshops
- Editing – miscellaneous
- Attended i-48 Film Festival; Idaho Dance Theatre performance; Erik Wesselo's new work Exhibit / Film Screening (MING Studios); Traveling Trolley Time Capsule.
- Contribution Managers Meeting (April 19, 2019 at Boise Cascade)



MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Karl LeClair
DATE: 5/29/2019
RE: Public Art Program

NEW ACTIVITY

- **Depot Bench Public Art:** \$70,000, NIP Funding, Call-to-artists feedback, Call Deadline June 29th
- **Boise Greenbelt 50th Anniversary Mural:** Parks & Community Engagement Collaboration, \$15,000, Selection Panel scheduled June 24th
- **A&H/Library Facility:** Project/Budget/Process Recommendation, Call pending design process
- **Hayman House:** \$100,000, Erma's Wall, Call-to-Artist development, Release June/July 2019
- **Central Addition Alley Mural:** \$10,000, Project Negotiations
- **Boise Visual Chronicle & Portable Works:** \$24,999, Call-to-artist release June 2019
- **Public Works Office Renovation/ Collection:** PW Enterprise Percent-for-Art, Project Development
- **Westside Park:** CCDC, Parks & Rec, Call-to-Artist Development
- **Police Downtown Micro District:** Project Development

- **Collister Neighborhood Public Art:** \$30,000, Project development through neighborhood meetings
- **Selection Panel Pool:** Call out
- **Foothills Learning Center:** Water node project development, call-to-artists feedback
- **CCDC Public Art/Participation Program:** Developing process, 3rd & Myrtle Development Opportunity
- **Public Art Collections Management Policy and Roadmap Update:** Drafts in progress, planned release 2021, 20 year anniversary of percent-for-art ordinance
- **Airport Public Art Plan:** Planning and negotiations for future airport expansions
- **Pioneer Cemetery Kiosko:** Hispanic/Latino collaboration project, Friends of Jesus Urquides, project development
- **Boise Valley People:** tracking on development of projects



TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Stephanie Milne-Lane
CC: Terri Schorzman
DATE: 5/29/2019
RE: Archives Program Update

SUMMARY

This quarter's work concentrated on processing collections and facilitating research appointments.

PROJECTS

- Communicated with donors;
- Provided reference assistance for members of the public and City employees;
- Cleaned Kendall facility and continued to maintain integrated pest monitoring system;
- Processed collections;
- Collaborated with IT on needed services;
- Participated in Center for Arts & History/Library Campus planning;
- Communicated with AHAT members regarding vertical file project;
- Planning for future collecting and acquisitions;
- Work on A&H Policy Review;
- Participated in BSU's Working History Showcase on 4/8/2019;
- Completed order for processing materials from vendor;
- Initiated digitization project;
- Assisted with Suffrage 2020 planning;

OTHER PROJECTS & MISCELLANEOUS

- Greenbelt 50th Anniversary assistance;
- Diversity and Inclusion Training, April 30, 2017;
- Hayman House Workshop, May 7, 2019;
- Presented at the Northwest Archivists Conference in Bozeman, Montana, May 15-17.



MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Josh Olson, Cultural Asset Program Manager
DATE: 5/29/2019
RE: Public Art Maintenance and Conservation

Summary

Currently the City of Boise has an estimated 681 public art assets/ locations in the city collection(s). Preventative and corrective maintenance schedules are increasing significantly with the spring season. Special thanks to Council, Airport, Public Works, IT, Parks and Recreation and Government Buildings for their efforts to assist in the care and conservation of these one-of-a-kind city assets.

Current Priorities

Downtown

- The River Sculpture: The installation was hit by a vehicle on May 23rd, causing extensive damage. Clean up, insurance, and repairs are in process. Simultaneously, electrical repairs are being completed to replace multiple corroded connections and burnt out light strips.
 - Boise Chinatown: The Grove Hotel requested an artwork be removed from their property to make room for a patio. The artists agreed to relocate his artwork, but we are working on solutions to find affordable power source. Special thanks to Karen Bubb who has begun discussions with PW leadership to find long term solutions to future cultural infrastructure that requires lighting.
 - Great Blues: Grove plaza sculptural water feature has been turned on.
 - Heliotrope: Sculpture in BoDo is ready for spring. The climbing vines have been reinstalled, trained and the soil has been prepped to aid in their success. They are being monitored weekly.
 - Virgo: The stainless-steel disks embedding in the sidewalk to create the large constellation installation are separating due to excessive moisture. Repairs are underway and should be completed by July
- All 200+ traffic boxes are being cleaned and repaired

Parks and Rec.

Preventative inspections, cleaning and repairs ongoing of nearly 52 locations. Currently we are seeing the signs of material failure in three large mosaic commissions. Repairs will commence once materials are location.

City Hall

Cottonwoods sculptures on the front plaza steps is made of Corten steel and rust is dripping and staining the sidewalk. Cleaning tests have shown promising results and will continue once the weather remains warm.



MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Rachel Reichert, Cultural Sites Manager

CC: Terri Schorzman

DATE: 5/29/2019

RE: Cultural Sites Program

SUMMARY

This quarter's work has been concentrated on the James Castle House, and Erma Hayman House.

JAMES CASTLE HOUSE (JCH)

Artist-in-Residence Program:

- 2020 Residency Program applications closed
- Cindy Stiler, Resident Artist (May 13 – August 14) Moved into the JCH. She will be offering the following public programs:
 - Open Studios (June 1, June 8, June 15, June 29)
 - Adult Cyanotype Photobooth (June 22)
 - Kids Cyanotype Photobooth (July 13)
 - Flash Show (July 26-27)

Education Programs:

- Private school tours (ongoing – offered Monday-Wednesday)
- Private adult tours are ongoing (ongoing – offered Monday-Wednesday)
- ASL Saturday Events begin in February (offered once a month on Saturdays)
- Summer Lawn Series (free activities/workshops on the JCH lawn)
- Open Draw (free monthly dedicated drawing time in the gallery and other JCH site locations)
- History Walking Tours (walking tours exploring the historic Castle property)

Exhibits:

- Viewshed: Impressions of Place (May 15 – Aug 31) opened to the public. A special thanks to the James Castle Collection and Archive for loaning works for this special exhibition.

JCH General Store:

- 20% off sale during the month of May in celebration of our 1 year

Communications:

- Collaborating with A&H communications staff on all communication and outreach for the JCH
- Collaborating with A&H staff on the CMD:Live events hosted at the JCH

Planning:

- JCH Master Plan: AiR contracts/studio handbook, Retail and cash/credit card policies, Facility policies, Visitor policies, Gallery/Exhibits policies, vision & mission statements, program scopes, program scope
- Shed Conservation Plan (CMP):
 - Phase 1 (emergency stabilization) is underway, with a completion date set for late Spring.
 - Budget build and long-term strategizing
- National Trust for Historic Preservation's Historic Artist Home and Studios Program

Erma Hayman House (EHH)

- Property is under the management of A&H
- Beginning general maintenance
- Planning for CUP and other construction preparation
- Program development and interior plans to begin in later summer 2019
- New roof forthcoming
- RFP for construction opens

