



## DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

### Agenda

#### Boise Department of Arts & History Commission

Wednesday, August 7, 2019

3:30 – 5:00 PM, Tablerock Room, City Hall

- I. Call to Order – Jody Ochoa, Chair
  - a. Review and Approve Minutes of June 5
  - b. Introduce new City Archivist, Alan Butchert
- II. Presentations and Approvals
  - a. Review and Approve: Arts & History Grant Program recommendations (Fackler)
  - b. Update: Communications/survey (Yribar)
  - c. Update: Public Art projects (LeClair)
    - i. Greenbelt Mural, Depot Bench, JCH--Passey installation/dedication, Vista Median, Central Addition
  - d. Other reports as requested (A&H Staff)
- III. New Business
  - a. Review language for A&H policy (LeClair)
- IV. Adjourn meeting



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### A&H Department Commission Meeting

Minutes -- Wednesday, June 5, 2019 – 3:30 pm to 5:00 p.m. -- Greenbelt Room – City Hall

**Commissioners Present:** Jody Ochoa, Dede Ryan, Jessica Flynn, Alecia Baker, Alan Heathcock, John Hand, Sia Chauhan (student), Nicole Pantiledes (student)

**Council liaison:** Lisa Sánchez; **Legal liaison:** Rob Lockward

**Staff Present:** Terri Schorzman, Jennifer Yribar, Catina Crum, Jenessa Hansen-Evans, Kristen Hill, Shawn Wilson (Public Works), Rachel Reichert, Karen Bubb, Amy Fackler, Brandi Burns, Stephanie Milne-Lane, Catie Young

#### I. Call to Order – Jody Ochoa, Chair

Chairman Jody Ochoa called to order 3:31 pm

Commissioner Dede Ryan made a motion to approve the April 3, 2019 meeting minutes with the said changes. Commissioner John Hand second. Motion unanimously approved.

Commissioner Alecia Baker made a motion to approve the May 1, 2019 meeting minutes. Commissioner Ryan second. Motion unanimously approved.

#### II. Director's Report (Schorzman)

Director, Terri Schorzman thanked the student commissioners Sia Chauhan and Nicole Pantiledes for their services as A&H Commissioners. Both students are moving forward pursuing other opportunities.

Schorzman also thanked Archives Manager Stephanie Milne-Lane for her service as she leaves to take a position out of state. General discussion...

#### III. Presentations and Approvals

##### a. Center for Arts & History (Wilson)

Assistant Facility Program Manager for the Public Works Department, Shawn Wilson introduces the topic. Wilson shares with A&H Commissioners updates on the project. General discussion...

##### b. History Programs (Burns)

History Program's Manager Brandi Burns shares upcoming events with the A&H Commissioners. Burns is in the works of starting a Citizen Historian program and is looking for volunteers to help beta test the program. Burns is also working on a yearlong event for 2020, 100<sup>th</sup> Year of Women's Suffrage. General discussion...

##### c. Report on Resolutions (Bubb)

Cultural Planner, Karen Bubb shares that the resolution for Boise Valley People was approved by City Council and Quarry Park will be renamed. There will be a welcoming ceremony on June 14<sup>th</sup> that is open to the public with a cultural presentation. General discussion.

##### d. Archives Programs (Milne-Lane)

Archives Manager, Stephanie Milne-Lane updates the A&H Commission on the Burns Studio Collection. Items are getting digitalized and projects are getting buttoned up for the next Archive Manager who will be replacing Milne-Lane. General discussion...

- e. Public Art (Crum)  
Public Art Assistant Catina Crum updates the A&H Commission on Festival Block Public Art Project. The artist is coming into town to meet stakeholders. Crum updates on the Vista St. median project's. Lastly Crum shares that the traffic box installations have begun. General discussions....
- f. Cultural Sites (Reichert)  
Cultural Sites Manager, Rachel Reichert shares a report on the first year of the James Castle House. There have been over 7,000 visitors, held over 90 events, hosted 8 residencies, hosted 2 exhibits and brought in over \$30,000 in revenue. General discussion...
- g. Grants Programs & Mayor's Awards (Yribar & Fackler)  
Grants Manager, Amy Fackler updates A&H Commission on the Cultural Ambassador and the Mayor Awards. Grant applications are close to closing for 2020 and the applicants will be brought forward to the A&H Commission at the August meeting. General discussion...
- h. Student Commission Program (Chauhan & Pantiledes)  
Sia Chauhan and Nicole Pantiledes update the A&H Commission and Staff on the student refugee program. Chauhan will be graduating and moving onto college. Pantiledes has been accepted in the YES Abroad program where she will be studying abroad in Indonesia. General discussion...

#### IV. Adjourn meeting

Commissioner Ryan moved to adjourns. Commissioner Hand seconded. Motion unanimously approved.  
Meeting Adjourn 4:34 pm.





August 7, 2019

**To:** Mayor Bieter, Jade Riley, Lisa Sanchez, Arts & History Commissioners

**From:** Terri Schorzman

**RE:** Activities: June – August 2019

*General administration highlights*

- On-going meetings: Library Campus/Center for Arts & History project; CCDC meetings on Westside park public art potential investment; various selection panels; Indigenous People's resolutions; public art strategic projects/next steps and requests; JCH special groups/Creators Makers Doers/one-year anniversary and new exhibit; public art conservation strategies and update with new council liaison.
- Budget: meetings regarding FY20 budget build, FY19 updates and strategies; fee increase analysis;
- Citywide: EMT/CAO meetings; policy review for A&H into city manual; contract management
- Personnel: application screening, three rounds of interviews, and completed search for new City Archivist

*Special Projects/meetings*

- Finalized selection of Mayor's Awards for Excellence in Arts & History; Cultural Ambassador
- Completed training in equity and inclusion/anti-bias
- Attendance at grant-funded cultural events



**TO:** Mayor Bieter, Jade Riley and Arts & History Commissioners  
**FROM:** Amy Fackler  
**CC:** Terri Schorzman  
**DATE:** August 7, 2019  
**RE:** Grants Update

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## **SUMMARY**

FY2019 Grants are still in progress and FY2020 Grants are underway; planning for Mayor's Awards (September 5)

### **FY2019 GRANTS**

- Send reminders about and track final reports, invoices
- Communicate with grant recipients regarding project updates and event dates; post on A&H website; attend related events when possible (<https://www.boiseartsandhistory.org/events/#/>)
- Track & update budget
- Attend grant recipient events
- Gather data from final reports for final analysis (when all reports completed at the end of the current fiscal year).
- Managing contract with Videographer for two additional video profiles of grant recipients.

### **FY2020 GRANTS**

- Hosted three grant workshops and components related to review process (panel training, panel review, commission approval, etc.)
- Meet and consult with potential applicants
- Ongoing planning for outreach and promotion
- Track queries, applications, and status
- Plan and prepare grant review training
- Plan and hold grant review

### **OTHER PROJECTS & MISCELLANEOUS**

- Planning Mayor's Awards – 2019
- Research future trainings/workshops
- Editing – miscellaneous
- Attended grant recipient events (Men's & Women's Choruses, June 8; World Refugee Day June, 15; World Village Festival, June 21-23; Traveling Trolley Time Capsule – May/June)



## DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

# MEMO

**TO:** Mayor Bieter, Jade Riley and Arts & History Commissioners  
**FROM:** Karl LeClair  
**DATE:** 7/31/2019  
**RE:** Public Art Program

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### APPROVALS

- **Boise Greenbelt 50<sup>th</sup> Anniversary Mural:** Parks & Community Engagement Collaboration, \$15,000, Artist Design Proposal

### NEW ACTIVITY

- **Depot Bench Public Art:** \$70,000, NIP Funding, Selection Panel Review
- **Hayman House:** \$100,000, Erma's Wall, Call-to-Artist development, Application Deadline September 18, 2019
- **Boise Visual Chronicle & Portable Works:** \$24,999, 55 Applications received
- **Westside Park:** CCDC, Parks & Rec, Selection Panel September 2019
- **Airport Public Art Plan:** Planning and negotiations for future airport expansions
- **Pioneer Cemetery Kiosko:** Hispanic/Latino collaboration project, Friends of Jesus Urquides, project development
- **Boise Valley People:** tracking on development of projects
- **Public Art Collections Management Policy and Roadmap Update:** Drafts in progress, planned release 2021, 20 year anniversary of percent-for-art ordinance
- **CCDC Public Art/Participation Program:** Developing process, CIP Planning
- **Selection Panel Pool:** Draft Rolling Call
- **Police Downtown Micro District:** Project Development
- **Public Works Office Renovation/ Collection:** PW Enterprise Percent-for-Art, Project Development
- **Collister Neighborhood Public Art:** \$30,000, Project development through neighborhood meetings
- **Central Addition Alley Mural:** \$10,000, Project Negotiations
- **Foothills Learning Center:** Water node project development, call-to-artists feedback
- **A&H/Library Facility:** Project/Budget/Process Recommendation, Call pending design process

## **WORKS IN CONTRACT PHASE/ACTIVE DESIGN/FABRICATION**

- **Vista Median Public Art:** \$150,000, Partnership with Energize the Vista Neighborhood & Together Treasure Valley, Saori Ide & Jonathan Russell, Fabrication, Install March/April 2020
- **James Castle House Public Art:** \$75,000, Kith & Kin by Troy Passey, Installation In Progress, Dedication 8/24/2019
- **Zoo Boise Gorongosa Exhibit Public Art:** \$15,000, Complete
- **2019 Traffic Boxes:** 31 boxes, Fabrication and Installation
- **Central Addition Festival Block Public Art:** \$75,000, CCDC Funding, Contract Negotiations, Design Phase Planning, Artist visit 8/8 – 8/9, Public Presentation 8/9 at 6:00 pm
- **Neighborhood Block Party Trailer:** \$5,000, Energize Funding, Fabrication
- **2019 Linen District Fence:** \$4,000, Complete
  
- **Transit Shelters for Vista Neighborhood/VRT Partnership:** 5 Shelters Constructed, 3 Artworks Installed, Installation
- **Public Works Boise Watershed:** \$20,000, Michael Anderson On Contract for Ceramic Treatment on Shade Structure, 2 works installed in September, fabrication in process, install August 2019
- **Public Works Plan Update:** \$15,000 - \$20,000, Partnership with Public Works, Cultural Planning, update enterprise percent-for-art plan for Public Works Department, Final Draft Review





## DEPARTMENT OF ARTS & HISTORY

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# MEMO

**TO:** Mayor Bieter, Jade Riley and Arts & History Commissioners  
**FROM:** Josh Olson, Cultural Asset Program Manager  
**DATE:** 7/31/2019  
**RE:** Public Art Maintenance and Conservation

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**Summary of Recent Priorities:** Summertime is always a busy season for public art maintenance and conservation staff. Positive and negative human interaction play an enormous role in our collection needs. Unanticipated costs require holding back a bit on budget while still taking care of the large list of routine anticipated costs.

### De-accession(s):

De-accessions are common to public art collections, and as Boise's collection gets older we will be spending more time managing those expectations. Typically, an artwork's life expectancy is determined by its condition/age. This year we have two artworks that are facing deaccession due to infrastructure expansion and growth.

**-Homage to the Pedestrian:** Staff approval, see report. Is a large sound installation that was installed on the Grove Plaza in 2002. The Grove Plaza renovations created a new fire egress requirement that negatively impacted the artist's original vision/ location. The artist agreed to A&H removing the artwork to see if we could find solutions to a new location. An affordable rebuild and suitable location could not be located. Artist's bid to refurbish and reinstall was estimated at \$60,000.

**-Sidney's Niche Mural:** Staff approval, see report. While reaching out to property managers to discuss an easement agreement, the new building owners responded with a mandate to immediately remove the mural. Failing to do so would have resulted in their contractors removing it and delivering it to City offices. This is a site-specific mural and a suitable re-location could not be found.

### Signage

**-New signage and or replacement/ repair costs:** Public art, BVC and portable works \$13,500.00

### Downtown and Neighborhoods

**-The River Sculpture:** A vehicle hit the sculpture on May 23<sup>rd</sup>, causing extensive damage. Stone and sub-straight hardware repairs have been completed. Simultaneously, electrical repairs to the green LED lighting have been completed. Combined costs of \$8500.00. Insurance claim pending.

**-Boise Chinatown:** The relocation of one of the three viewfinders is required but will be delayed until fiscal 2020. Costs will be in the range of \$9,000-\$12,000 utilizing PW contract.

**-Great Blues:** Grove plaza sculptural water feature has been turned on. (City staff time and materials).

**-All 185 traffic boxes** (\$438,000 investment) are being cleaned and inspected biannually. Costs are roughly \$23-\$25 a box per cleaning. Cleaning extends the lifespan of material and deters further vandalism which is on the rise. **-Botanica:** Staff has repaired mosaic tiles on the retaining wall along



River St. and 9<sup>th</sup>. Cleaned and reinstalled 8 skate stops along perimeter. Skate board enamel removed from edge. (Staff time/ materials)

### **Parks and Rec.**

**-Ivy Wild Park:** South Boise Historic Streetcar Station shelter required significant repairs to roof and signage due to vandalism. A redesigned sign is being fabricated/ installed 2020. Cost estimated at \$7000.

**-Cancer Survivor Park:** In discussions with Parks managers to find a solution to the damaged kite sculptures at the Julia Davis Cancer Survivor Plaza by local artist Mark Baltes.

**-54 parks locations** have received preventative and corrective care on a routine basis.

### **Public Works:**

**-Headwaters sculpture:** 14-foot-tall stainless-steel sculpture cleaned and polished to mirror finish.

**-H2O sound installation:** Working on stretching replacement drum heads. (Staff time and materials).

**-Heliotrope sculpture in BoDo:** The plants are being replaced as vandalism is common. Plants require training and watering to aid in their success. This is being monitored bi-weekly. \$5500 seasonal contract

**-Virgo:** Staff has reinstalled twenty-two stainless-steel disks that dislodged caused by excessive standing moisture last winter and spring. (Staff time and materials).





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# MEMO

**TO:** Mayor Bieter, Jade Riley and Arts & History Commissioners

**FROM:** Rachel Reichert, Cultural Sites Manager

**CC:** Terri Schorzman

**DATE:** 7/31/2019

**RE:** Cultural Sites Program

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### SUMMARY

This quarter's work has been concentrated on the James Castle House, and Erma Hayman House.

#### JAMES CASTLE HOUSE (JCH)

##### Artist-in-Residence Program:

- 2020 Residency Program: Selected artists announced for 10 Week and Short Stay Residencies
- Cindy Stiler, Resident Artist (May 13 – August 14) is about to complete her residency. She offered the following public programs:
  - Open Studios (June 1, June 8, June 15, June 29)
  - Adult Cyanotype Photobooth (June 22)
  - Kids Cyanotype Photobooth (July 13)
  - Flash Show (July 26-27)

##### Education Programs:

- Private school tours (ongoing – offered Monday-Wednesday)
- Private adult tours are ongoing (ongoing – offered Monday-Wednesday)
- ASL Saturday Events begin in February (offered once a month on Saturdays)
- Summer Lawn Series (free activities/workshops on the JCH lawn)
- Open Draw (free monthly dedicated drawing time in the gallery and other JCH site locations)
- History Walking Tours (walking tours exploring the historic Castle property)

##### Exhibits:

- Viewshed: Impressions of Place (May 15 – Aug 31) opened to the public. A special thanks to the James Castle Collection and Archive for loaning works for this special exhibition.
- In the final planning and build-out phase for the next exhibition (*Recto Verso*, working title) opening September 12, 2019.

##### JCH General Store:

- Offering 10% off for all visitors who take 1-year survey

**Communications:**

- Collaborating with A&H communications staff on all communication and outreach for the JCH
- Collaborating with A&H staff on the CMD:Live events hosted at the JCH
- JCH Summer program flyer completed
- JCH Fall program flyer started
- JCH Resident flash show promotions completed
- JCH Youth Activity Guide started
- 1-year survey launched, closes August 16
- 10 Week Residency artists announced (for 2020):
  - Eric Follett, Writer, Boise, Idaho
  - Nat Meade, Painter, Brooklyn, New York
  - Kailey Barthel, Painter/Printmaker, Baltimore, Maryland
- Short Stay Residency

**Planning:**

- JCH Master Plan: AiR contracts/studio handbook, Retail and cash/credit card policies, Facility policies, Visitor policies, Gallery/Exhibits policies, vision & mission statements, program scopes, program scope
- Shed Conservation Plan (CMP):
  - Phase 1 (emergency stabilization) is underway, with a completion date set for late Spring.
  - Budget build and long-term strategizing
- National Trust for Historic Preservation's Historic Artist Home and Studios Program

*Erma Hayman House (EHH)*

- Property is under the management of A&H
- Beginning general maintenance
- Planning for CUP and other construction preparation
- New roof forthcoming
- RFP for construction closed
- Updated copy and drafted site/program plan





June/July 2019

**TO:** Mayor Bieter, Jade Riley and Arts & History Commissioners

**FROM:** Karen Bubb, Cultural Planner

**RE:** Cultural Plan Implementation

Below are the initiatives I've worked on in the past two months

**Goal 1: Develop Cultural Policy**

- **Diversity & Inclusion Training:** KB organized, and all staff participated in a series of three diversity and inclusivity leadership training workshops with Angela Taylor of Digitas.

**Goal 2: Enhance and Preserve Neighborhood Places**

- **Energize Tours:** Participated in planning meetings for neighborhood cultural plans and Energize programming
- **Public Works Public Art Plan:** Partnering with Dwaine Carver to develop Public Works Public Art Plan (interviews, focus groups, national research)
- **Indigenous People Initiative:** The ceremony to rededicate Quarry View Park to Eagle Rock Park and Castle Rock Reserve to Chief Eagle Eye Reserve was celebrated June 14<sup>th</sup>.

**Goal 4: Partner with Organizations**

- **Regional Cultural Development:** The SW Idaho Regional Cultural Conference has been canceled. We will look at organizing it in 2020.

**Other Staff Activities:**

- Department strategic planning
- Participated in the selection process for the next James Castle artists in residence
- Bubb submitted nominations for award applications for the James Castle House to:
  - Orchids & Onions with Preservation Idaho (*we got it!*)
  - Association of Idaho Cities (*we got it!*)
  - Grow Smart Award from Smart Growth (have not heard yet)
- Bubb is working on a paper with Dr. Amanda Ashley and Dr. Leslie Durham examining cultural plans nationally looking for diversity, inclusiveness, and social equity language



July 30, 2019

**TO:** Mayor Bieter, Jade Riley and Arts & History Commissioners  
**FROM:** Brandi Burns  
**RE:** A&H History Report

## **SUMMARY**

History Division is currently planning the 2019-2020 Fettuccine Forum season. Join us for two lectures this fall, October 3 and November 7. More details forthcoming.

We continue to catalog and rehouse artifacts, as well as gather research about the items in our collection. Our oral history work continues. We are developing an oral history project to collect stories about topics related to the 50<sup>th</sup> Anniversary of the Greenbelt.

## **CURRENT & PAST PROJECTS**

- A variety of research requests from the public and internally
- Burns Studio artifacts completely cataloged; began rehousing artifacts
- 3<sup>rd</sup> Floor Timeline Wall: timeline content is in design, history narrative complete, some items ordered for fabrication
- NIP projects and histories for current Neighborhood plans that PDS is working on
- Series of publications about Boise's history
- Preparing plan for commemorating the 19<sup>th</sup> Amendment in 2020
  - Educate and commemorate the role Boise women played in the work leading up to the passage of the 19<sup>th</sup> Amendment
- Preparing Citizen Historian program plan and seeking volunteers for the program

## **ONGOING AND FUTURE PROJECTS**

- Write a processing manual for A&H artifacts
- Research into Education collections for artifacts
- Prepping for remaining FY19 presentations and lectures
  - Summer Lecture series final date: August 21, 2019 (Boise's Lost Chinatown)
  - Citizen Historians and/or History-a-thons for Fall 2019