



DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

Agenda Commission Boise Department of Arts & History

Wednesday, October 2, 2019

3:30 – 5:00 PM, City Archives, 5377 W Kendall Street

- I. Tour Kendall Facility (Butcher)
- II. Call to Order – Jody Ochoa, Chair
 - a. Review and Approve Minutes of June 5, 2019 and August 7, 2019
- III. Presentations/Updates/Approvals
 - a. Approve: Deaccession (Olson)
 - b. Update: Communications/survey (Yribar)
 - c. Update: Public Art projects (LeClair)
- IV. New Business
 - a. Review language for A&H policy (LeClair)
- V. Adjourn meeting



A&H Department Commission Meeting

Minutes -- Wednesday, June 5, 2019 -- 3:30 pm to 5:00 p.m. -- Greenbelt Room -- City Hall

Commissioners Present: Jody Ochoa, Dede Ryan, Jessica Flynn, Alecia Baker, Alan Heathcock, John Hand, Sia Chauhan (student), Nicole Pantiledes (student)

Council liaison: Lisa Sánchez; **Legal liaison:** Rob Lockward

Staff Present: Terri Schorzman, Jennifer Yribar, Catina Crum, Jenessa Hansen-Evans, Kristen Hill, Shawn Wilson (Public Works), Rachel Reichert, Karen Bubb, Amy Fackler, Brandi Burns, Stephanie Milne-Lane, Catie Young

I. Call to Order – Jody Ochoa, Chair

Chairman Jody Ochoa called to order 3:31 pm

Commissioner Dede Ryan made a motion to approve the April 3, 2019 meeting minutes with the said changes. Commissioner John Hand second. Motion unanimously approved.

Commissioner Alecia Baker made a motion to approve the May 1, 2019 meeting minutes. Commissioner Ryan second. Motion unanimously approved.

II. Director's Report (Schorzman)

Director, Terri Schorzman thanked the student commissioners Sia Chauhan and Nicole Pantiledes for their services as A&H Commissioners. Both students are moving forward pursuing other opportunities. Schorzman also thanked Archives Manager Stephanie Milne-Lane for her service as she leaves to take a position out of state. General discussion...

III. Presentations and Approvals

a. Center for Arts & History (Wilson)

Assistant Facility Program Manager for the Public Works Department, Shawn Wilson introduces the topic. Wilson shares with A&H Commissioners updates on the project. General discussion...

b. History Programs (Burns)

History Program's Manager Brandi Burns shares upcoming events with the A&H Commissioners. Burns is in the works of starting a Citizen Historian program and is looking for volunteers to help beta test the program. Burns is also working on a yearlong event for 2020, 100th Year of Women's Suffrage. General discussion...

c. Report on Resolutions (Bubb)

Cultural Planner, Karen Bubb shares that the resolution for Boise Valley People was approved by City Council and Quarry Park will be renamed. There will be a welcoming ceremony on June 14th that is open to the public with a cultural presentation. General discussion.

d. Archives Programs (Milne-Lane)

Archives Manager, Stephanie Milne-Lane updates the A&H Commission on the Burns Studio Collection. Items are getting digitalized and projects are getting buttoned up for the next Archive Manager who will be replacing Milne-Lane. General discussion...

- e. Public Art (Crum)
Public Art Assistant Catina Crum updates the A&H Commission on Festival Block Public Art Project. The artist is coming into town to meet stakeholders. Crum updates on the Vista St. median project's. Lastly Crum shares that the traffic box installations have begun. General discussions....
- f. Cultural Sites (Reichert)
Cultural Sites Manager, Rachel Reichert shares a report on the first year of the James Castle House. There have been over 7,000 visitors, held over 90 events, hosted 8 residencies, hosted 2 exhibits and brought in over \$30,000 in revenue. General discussion...
- g. Grants Programs & Mayor's Awards (Yribar & Fackler)
Grants Manager, Amy Fackler updates A&H Commission on the Cultural Ambassador and the Mayor Awards. Grant applications are close to closing for 2020 and the applicants will be brought forward to the A&H Commission at the August meeting. General discussion...
- h. Student Commission Program (Chauhan & Pantiledes)
Sia Chauhan and Nicole Pantiledes update the A&H Commission and Staff on the student refugee program. Chauhan will be graduating and moving onto college. Pantiledes has been accepted in the YES Abroad program where she will be studying abroad in Indonesia. General discussion...

IV. Adjourn meeting

Commissioner Ryan moved to adjourns. Commissioner Hand seconded. Motion unanimously approved.
Meeting Adjourn 4:34 pm.





DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

A&H Department Commission Meeting

Minutes -- Wednesday, August 7, 2019 - 3:30 pm to 5:00 p.m. - Tablerock Room - City Hall

Quorum was not met, no official motions or business was conducted. Staff gave reports and the A&H Commission was happy to see the grant recipients for 2020.



October 2, 2019

To: Mayor Bieter, Jade Riley, Lisa Sanchez, Arts & History Commissioners

From: Terri Schorzman

RE: Activities: August - September 2019

General administration highlights

- On-going and special meetings: public art strategic projects/next steps and requests; JCH special groups/Creators Makers Doers; airport public art planning process/strategy; BVC selection panel; Westside Park selection panel; Depot Bench selection panel; Hayman House architect selection; care and conservation strategic review; other advisory meetings
- Budget: meetings regarding FY20 budget build, FY19 updates and strategies—year-end analysis
- Citywide: work on defining success with Innovation Team (and beginning new document preparation process/enterprise portfolio review); attended city picnic at zoo
- Personnel: “on-boarded” new archivist; on-going Connect Boise meetings

Special Projects

- Produced Mayor’s Awards, September 5; attended Greenbelt 50th anniversary event
- Attended first meeting of BSU’s new Working History Center advisory team
- Attended presented at meeting of region’s Contribution Managers (hosted by our grants manager)
- Attended special meeting with new recipients of grant funds for Fy20
- Attendance at grant-funded cultural events



MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Josh Olson, Cultural Asset Program Manager
DATE: 9/25/2019
RE: Public Art Maintenance and Conservation

Summary of Recent Priorities: September 23rd is the first day of Fall. It is always a busy season for public art maintenance and conservation staff. Special thanks to all City Departments for their valued team work and cooperative spirit.

De-accession(s) Recommendations:

De-accessions are common to public art collections and as Boise's collection gets older, we will be spending more time managing those expectations. Typically, an artworks life expectancy is determined by its condition/age and material choice. This year we have two artworks that are facing deaccession due to infrastructure expansion and growth.

-*Sidney's Niche Mural:* While reaching out to new property managers to discuss an MOU for maintenance, the new building owners responded with a mandate to permanently and immediately remove the mural. This is a site-specific mural and a suitable site for re-location could not be found. Capitol asset currently devalued at \$109.59.

-*Homage to the Pedestrian:* A sculptural street light and musical installation that was installed on the Grove Plaza in 2002 to encourage pedestrian traffic. The recent Grove Plaza renovations required a new fire egress. The sculpture was blocked with new street lights. This prompted the artist and A&H to find a new location. Artists bid to refurbish, and reinstall, plus additional electrical infrastructure was estimated to be around \$60,000. This exceeds the original 2002 costs by nearly \$15,000. An affordable rebuild and suitable location could not be found.

Signage

-New signage and or replacement/ repair costs: Public art, BVC and portable works \$13,500.00

Downtown and Neighborhoods

-*The River Sculpture:* A vehicle hit the sculpture on May 23rd, causing extensive damage. Stone and sub-straight hardware repairs have been completed. Simultaneously, electrical repairs to the green LED lighting have been completed. Combined costs of \$8500.00. Insurance claim pending.

-Boise Chinatown: The relocation of one of the three viewfinders is required but will be delayed until fiscal 2020. Costs will be in the range of \$9,000-\$12,000 utilizing PW contract.

-*Great Blues:* Grove plaza sculptural water feature has been turned on. (City staff time and materials).

-All 217 traffic boxes (\$497,000 investment) are being cleaned and inspected bi-annually. Costs are roughly \$23-\$25 a box per cleaning. Cleaning extends the lifespan of material and deters further vandalism which is on the rise.

-Botanica: Staff has repaired mosaic tiles on the retaining wall along River St. and 9th. Cleaned and reinstalled 8 skate stops along perimeter. Skate board enamel removed from edge. (Staff time/ materials)

Parks and Rec.

-Ivy Wild Park: South Boise Historic Streetcar Station shelter required *significant* repairs to roof and signage due to vandalism. A redesigned sign is being fabricated/ installed 2020. Cost estimated at \$7000.

-Cancer Survivor Park: In discussions with Parks managers to find a solution to the damaged kite sculptures at the Julia Davis Cancer Survivor Plaza by local artist Mark Baltes.

-ZOO Boise: *Mosaic sculpture repairs*

-54 parks locations have received preventative and corrective care on a routine basis by staff.

Public Works:

-Headwaters sculpture: 14-foot-tall stainless-steel sculpture cleaned and polished to mirror finish.

-H2O sound installation: Working on stretching replacement drum heads, in progress. (Staff time and materials).

-Heliotrope sculpture in BoDo: The plants are being replaced as vandalism is common. Plants require training and watering to aid in their success. This is being monitored bi-weekly. \$5500 seasonal contract

-Virgo: Staff has reinstalled twenty-two stainless-steel disks that dislodged caused by excessive standing moisture last winter and spring. (Staff time and materials).





MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Karl LeClair, Public Art Program Manager
DATE: 9/25/2019
RE: Public Art Program

NEW ACTIVITY

- **2019 Traffic Boxes:** 31 boxes, Artist Celebration 10/3, Beside Bardenay, 5:30 – 7pm
- **Boise Greenbelt 50th Anniversary Mural:** Complete!
- **James Castle House Public Art:** \$75,000, Kith & Kin by Troy Passey, Complete!
- **Neighborhood Block Party Trailer:** \$5,000, Energize Funding, Complete!
- **Public Works Boise Watershed:** \$20,000, Michael Anderson, Complete!

- **Transit Shelters for Vista Neighborhood/VRT Partnership:** Complete!
- **Boise Visual Chronicle & Portable Works:** \$24,999, 19 new works by 13 artists, 9 artists new to BVC & Portable Works
- **Depot Bench Public Art:** \$70,000, NIP Funding, Finalist Artist Selection
- **Hayman House:** \$100,000, Erma's Wall, Call-to-Artist development, Application Deadline October 2nd
- **Westside Park:** \$200,000, CCDC/Parks & Rec, Finalist Artist Interviews
- **Airport Public Art Plan:** Working with Amy Westover for master planning process
- **Police Downtown Micro District:** Call-to-artist development
- **Treefort Music Fest Projects:** \$15,000, Call-to-Artists Open
- **Central Bench NA Transit Shelters:** Call-to-Artist Development
- **Boise Valley People:** tracking on development of projects
- **CCDC Public Art/Participation Program:** Developing process, CIP Planning
- **Public Works Office Renovation/ Collection:** PW Enterprise Percent-for-Art, Project Development
- **Pioneer Cemetery Kiosko:** Hispanic/Latino collaboration project, Friends of Jesus Urquides, project development
- **Public Art Collections Management Policy and Roadmap Update:** Drafts in progress, planned release 2021, 20 year anniversary of percent-for-art ordinance
- **Selection Panel Pool:** Call is live

WORKS IN CONTRACT PHASE/ACTIVE DESIGN/FABRICATION

- **Vista Median Public Art:** \$150,000, Partnership with Energize the Vista Neighborhood & Together Treasure Valley, Saori Ide & Jonathan Russell, Fabrication, Install March/April 2020
- **Central Addition Festival Block Public Art:** \$75,000, CCDC Funding, Contract Negotiations, Design Phase Planning, Submit Public Comments on A&H Blog through 10/6
- **Public Works Plan Update:** \$15,000 - \$20,000, Partnership with Public Works, Cultural Planning, update enterprise percent-for-art plan for Public Works Department, Final Draft Review



August/September 2019

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Karen Bubb, Cultural Planner

RE: Cultural Plan Implementation

Below are the key initiatives I've worked on in the past two months

Goal 2: Enhance and Preserve Neighborhood Places

- **Energize Tours:** Participated in planning meetings for neighborhood cultural plans and Energize programming; participated in a bike tour of Central Bench on 9/14
- **Public Works Public Art Plan:** Partnering with Dwaine Carver to develop Public Works Public Art Plan (interviews, focus groups, national research)
- **Indigenous People Initiative:** Funding has been secured from Arts & History and Mayor's office to provide \$2,300 to the 2020 Return of the Boise Valley People event (June 2020), Indigenous People's Day event (October 14, 2019), and the Kessler/Keener Native American conference (March 2020).

Goal 4: Partner with Organizations

- **Cultural Research:** Bubb is working on a paper with Dr. Amanda Ashley and Dr. Leslie Durham examining cultural plans nationally looking for diversity, inclusiveness, and social equity language

Other Staff Activities:

- Department strategic planning, enterprise portfolio planning
- Bubb presented to Leadership Boise Class of 2019 about the Department of Arts & History



TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Amy Fackler
CC: Terri Schorzman
DATE: October 2, 2019
RE: Grants Update

SUMMARY

Closing out the last of FY2019 Grants; FY2020 Grants are in progress; hosted Mayor's Awards; other projects underway

FY2019 GRANTS

- Send reminders about and track final reports, invoices
- Track & update budget
- Attend grant recipient events
- Gather data from final reports for final analysis
- Finalized FY19 contract with Videographer for two additional video profiles of grant recipients

FY2020 GRANTS

- Hosted Contribution Managers Meeting (September 20, 2019)
- Hosted FY2020 Grant Recipient Meeting (September 26, 2019)
- Prepared and distributed training documents for FY2020 grant recipients
- Met and consult with recent applicants (feedback from FY2020 Grant review)
- Ongoing planning for outreach and promotion
- Track queries, Agreement, W9s, Invoices
- Planning for FY2021 grant cycle

OTHER PROJECTS & MISCELLANEOUS

- Begin work on FY2019 Department of A&H Annual Report
- Mayor's Awards – held on City Hall Plaza, September 5, 2019
- In discussion with contractor for FY2020 trainings/workshops
- Editing – miscellaneous
- Attended grant recipient events – Japan Day (Sept. 2); Campfire Theatre Festival (Sept. 7); Idaho Youth Chorus (grant recipient, The Boise Chordsmen, Sept. 25)



September 24, 2019

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners
FROM: Brandi Burns
RE: A&H History Report

SUMMARY

History Division is currently planning the 2019-2020 Fettuccine Forum season. Join us for two lectures this fall, October 3 and November 7. More details forthcoming.

We continue to rehouse artifacts, as well as gather research about the items in our collection. Our oral history work continues. We are developing an oral history project to collect stories about topics related to the 50th Anniversary of the Greenbelt. One of our primary narrators is Gay Hammer Davis, a greenbelt pioneer who was not interviewed during the 1998 interviews.

CURRENT & PAST PROJECTS

- A variety of research requests from the public and internally
- Burns Studio artifacts completely cataloged; rehousing artifacts
- 3rd Floor Timeline Wall: timeline content is in design, history narrative complete, some items ordered for fabrication
- NIP projects and histories for current Neighborhood plans that PDS is working on
- Series of publications about Boise's history
- Preparing plan for commemorating the 19th Amendment in 2020
 - Educate and commemorate the role Boise women played in the work leading up to the passage of the 19th Amendment
- Preparing Citizen Historian program plan and seeking volunteers for the program

ONGOING AND FUTURE PROJECTS

- Write a processing manual for A&H artifacts
- Research into Education collections for artifacts



MEMO

TO: Mayor Bieter, Jade Riley and Arts & History Commissioners

FROM: Rachel Reichert, Cultural Sites Manager

CC: Terri Schorzman

DATE: October 2, 2019

RE: Cultural Sites Program

SUMMARY

This quarter's work has been concentrated on the James Castle House, and Erma Hayman House. The Cultural Sites division is drafting a Master Plan capturing the overall work and direction of the division.

JAMES CASTLE HOUSE (JCH)

Artist-in-Residence Program:

- Planning for 2020 upcoming residencies

Education Programs:

- Private school tours (ongoing – offered Monday-Wednesday)
- Private adult tours are ongoing (ongoing – offered Monday-Wednesday)
- ASL Saturday Events begin in February (offered once a month on Saturdays)
- Summer Lawn Series (free activities/workshops on the JCH lawn)
- Open Draw (free monthly dedicated drawing time in the gallery and other JCH site locations)
- History Walking Tours (walking tours exploring the historic Castle property)
- JCH VR project with BSU GIMM lab capturing the historic shed (set to release November 2019)

Exhibits:

- Viewshed: Impressions of Place (May 15 – Aug 31) closed
- Flip | Side exhibition opened September 12, 2019

JCH General Store:

- 1-year survey closed
- 20% off sale for the month of October
- Annual inventory scheduled September 30

Communications:

- Collaborating with A&H communications staff on all communication and outreach for the JCH
- Collaborating with A&H staff on the CMD:Live events hosted at the JCH
- JCH Fall program flyer completed
- JCH General Store Holiday Gift Guide design project started
- JCH Youth Activity Guide started, waiting for printing
- JCH Public Art (Kith & Kin) signage design pending

- 1-year survey launched, closes August 16

Planning:

- JCH Master Plan: AiR contracts/studio handbook, Retail and cash/credit card policies, Facility policies, Visitor policies, Gallery/Exhibits policies, vision & mission statements, program scopes, program scope
- Shed Conservation Plan (CMP):
 - Phase 1 (emergency stabilization) has completed
 - Shed and Trailer Phase 2 planning started
 - Budget build and long-term strategizing
 - Conceptual designs for Phase 2 options
- National Trust for Historic Preservation's Historic Artist Home and Studios Program

Erma Hayman House (EHH)

- Task Force Kick off meeting held 9/25/2019
- Trout Architects hired for site improvements and construction
- Property is under the management of A&H
- Beginning general maintenance
- Planning for CUP and other construction preparation
- New roof completed
- Updating copy and drafted site/program plan

