



DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

# ARTIST CALL FOR APPLICATIONS

## Boise City Seeks Artists to Design Artwork to Be Placed on the Linen District Fence

**DEADLINE:** February 12<sup>th</sup>, 2020 at 1 pm Local Time

**ARTIST BUDGET:** \$4,000

### Opportunity

The City of Boise Department of Arts and History invites artists to apply for an opportunity to create artwork to be installed on the Linen District Fence. One artist may be selected and paid \$4,000 to create four 2' x 4' works.

The Department will provide the four wooden panels to the artist. The selected artist is welcome to choose their preferred medium but must ensure the materials can endure outdoor conditions for a year. The site is located on the black fence, west of the Linen Building, on Grove Street between 14<sup>th</sup> and 15<sup>th</sup> Streets. There are four 2' x 4' frameworks where the completed artworks will be installed. The artworks will be displayed in this location for one year, after which the artwork may be incorporated into the City of Boise's Portable Works Collection. The Portable Works collection consists of framed artworks that are exhibited throughout Boise's public facilities.

### Anticipated Project Timeline

Description	Date
Call to Artist Released	December 2020
Questions / Clarifications due via email by	February 10 <sup>th</sup> , 2020 at 1:00 pm Local Time
Application Deadline	February 12 <sup>th</sup> , 2020 at 1:00 pm Local Time
Artists Selected	March 2020
Artists Create Artwork	April – June 2020
Artists Deliver Finished Work	July 2020
Installation	August 2020

### Questions & Clarifications

Any questions or clarifications must be submitted by or before **Wednesday, February 10<sup>th</sup>, 2020 at 1:00 pm** to: Catina Crum, [cecrum@cityofboise.org](mailto:cecrum@cityofboise.org)

## 2020 Linen District Fence Artwork



Philomena by Jerusha Lauren

### Statement on Diversity, Equity and Inclusion

In 2017, the Arts & History Commission endorsed a statement on cultural equity. In recognition of the initiative, the Department of Arts & History will strive to accession works into the collections which serve to reflect the rich and diverse past, present, and future of the Boise community.

“To support a full creative life for all, we commit to championing policies and practices of cultural equity that empower a just, inclusive, and equitable nation.” Cultural equity embodies the values, policies, and practices that ensure that all people—including, but not limited to, those who have been historically underrepresented based on race or ethnicity, age, disability, sexual orientation, gender, gender identity, socioeconomic status, geography, citizenship status, or religion—are represented. Cultural equity is critical to the long-term viability of the arts sector. The prominent presence of artists challenges inequities and encourages alternatives.

## 2020 Linen District Fence Artwork

### Application Instructions and Information

- **Via mail or hand delivery** to the Boise City Department of Arts & History 150 N. Capitol Blvd., Boise, Idaho, 83702. The submission package or envelope **SHOULD BE SEALED** and **PLAINLY MARKED** with the following:

**Department of Arts & History  
150 N. Capitol Blvd.  
Boise, ID 83702  
Linen District Fence Artwork**

**OR**

- **Via E-mail** to [publicartsapps@cityofboise.org](mailto:publicartsapps@cityofboise.org). The subject line **MUST READ: Linen District Fence Artwork**. File names (JPEGs, Proposals, Resume, etc.) shall be named LINEN and Artist name (example: LINEN-102Smith). All application materials must be submitted in one email with all images and documents included as attachments, not embedded in the email message. PDFs will not be accepted.

**ALL APPLICATIONS MUST BE SIGNED.** The Owner of the application, once submitted, is the City of Boise.

**Questions & Clarifications** must be submitted to Catina Crum, [cecrum@cityofboise.org](mailto:cecrum@cityofboise.org) before **Wednesday, February 10<sup>th</sup>, 2020 at 1:00 pm.**

Boise City Department of Arts and History does not discriminate in its programs and activities on the basis of race, religion, national origin, sex, age, sexual orientation, gender identity and/or disability.

We encourage persons with disabilities and those who require language assistance to participate in its programs and activities. If you anticipate needing an accommodation, please contact Jennifer Yribar, 208-608-751 or email [jyribar@cityofboise.org](mailto:jyribar@cityofboise.org), as soon as possible, but no later than 72 hours before the application is due. To request assistance, you may also dial TTY 1-800-377-3529.



## 2020 Linen District Fence Artwork

### Evaluation Process

Applications shall be submitted in a format that allows uniform review and easy access to information by the Evaluation Panel, which is made up of funding stakeholders, an Arts & History Commissioner, and other artists. The Applications are to be clear and concise. The Application package shall contain the following information:

**1. Application Form (Pass/Fail)**

Fill out / sign the **Application Form/Signature Page** and submit as your first document.

**2. Letter of Interest (Pass/Fail)**

Include a one-page letter addressing why you're interested in this opportunity and your related experience or qualifications. Describe how you're able to provide artwork for the Linen District Fence, meeting the needs of the City of Boise for this project.

**3. Artist Resume (Pass/Fail)**

Include a resume and / or brief summary of the Artist or Artist Team's qualifications and / or past experience

**4. JPEG Images of current and past work (100 pts.)**

**Images are to be in JPEG Format, 300 dpi, not larger than 10" on the longest side.**

Provide up to ten images of your past work and/or current work as separate files in JPEG format attachments in the application email, or on a Thumb Drive, which demonstrate your ability to meet the defined project opportunity. Images that appear within the body of the email will not be accepted. Each JPEG may include only one image of a single work. Applications with more than 10 images or work samples will be disqualified.

**5. Image List (Pass/Fail)**

Please use the provided form to list the information for the submitted images: title, type of work (painting, sculpture, installation), material(s), date and any comments.



## 2020 Linen District Fence Artwork

### APPLICATION FORM:

Name: \_\_\_\_\_

Artistic Medium(s): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*IMPORTANT: Sign and date this form or risk disqualification!*

The above signed acknowledges the rights reserved by the City to accept or reject any or all Applications as may appear to be in the best interest of the City.

- 1. INCLUDE/ATTACH LETTER OF INTEREST**
- 2. INCLUDE/ATTACH RESUME**

Please let us know how you found out about this opportunity: \_\_\_\_\_

Would you like to receive direct email about other Call for Entries from the Boise City Department of Arts & History? \_\_\_\_\_



## 2020 Linen District Fence Artwork

### IMAGE LIST FOR UP TO TEN IMAGES

<b>#1</b>	Title:	
Type of work		
Materials Used		
Date Finished		
Additional Information or Comments		

<b>#2</b>	Title:	
Type of work		
Materials Used		
Date Finished		
Additional Information or Comments		

<b>#3</b>	Title:	
Type of work		
Materials Used		
Date Finished		
Additional Information or Comments		

<b>#4</b>	Title:	
Type of work		
Materials Used		
Date Finished		
Additional Information or Comments		



## 2020 Linen District Fence Artwork

<b>#5</b>	Title:	
Type of work		
Materials Used		
Date Finished		
Additional Information or Comments		

<b>#6</b>	Title:	
Type of work		
Materials Used		
Date Finished		
Additional Information or Comments		

<b>#7</b>	Title:	
Type of work		
Materials Used		
Date Finished		
Additional Information or Comments		

<b>#8</b>	Title:	
Type of work		
Materials Used		
Date Finished		
Additional Information or Comments		



## 2020 Linen District Fence Artwork

<b>#9</b>	Title:
Type of work	
Materials Used	
Date Finished	
Additional Information or Comments	

<b>#10</b>	Title:
Type of work	
Materials Used	
Date Finished	
Additional Information or Comments	

### APPLICATION CHECKLIST

1. **Application Form/Signature Page (Pass/ Fail)** Yes\_\_No\_\_

Please fill out the Application Form/Signature Page and submit it as your first document.

2. **Letter of Interest/Ability to Provide (Pass/ Fail)** Yes\_\_No\_\_

Include a one-page letter addressing why you are interested in this opportunity and your related experience or qualifications.

3. **Resume/Prior Experience (Pass/ Fail)** Yes\_\_No\_\_

Include a resume and/or brief summary of the Artist’s qualifications and/or past experience.

4. **JPEG \*Images of current and past work (100 Points)** Yes\_\_No\_\_

Provide up to ten images of your past work and/or current work as separate files in JPEG format on a disc or thumb drive, which demonstrate your ability to meet the defined project opportunity.

**\*Images must not exceed 300 dpi and 10” on the longest side**

5. **Image List (Pass/ Fail)** Yes\_\_No\_\_

Please use the provided form to list the information for the submitted images.

