



## DEPARTMENT OF ARTS & HISTORY

MAYOR: David H. Bieter | DIRECTOR: Terri Schorzman

# Agenda

Arts & History Commission  
Boise Department of Arts & History

Wednesday, December 4, 2019

3:30 – 5:00 PM, James Castle House, 5015 Eugene Street

- I. Call to Order – Jody Ochoa, Chair
  - a. Review and Approve Minutes of October 3, 2019
- II. Demolition Review – guest, Cody Riddle (Planning and Development Services)
- III. Presentations/Updates/Approvals
  - a. Update: Findings from Communications/survey (Yribar)
  - b. Approve: Depot Bench artist recommendation; Treefort artist selection Westside; artist selection (LeClair)
  - c. Update: Central Addition input; Vista Median (LeClair)
- IV. New Business
- V. Adjourn meeting



Agenda  
Commission  
Boise Department of Arts & History  
Minutes-Wednesday, October 2, 2019

**Commissioners Present:** Jody Ochoa, Dede Ryan, Alecia Baker, Alan Heathcock, Rawaa Mahdi (student), Annoushka Anaidu (student)

**Staff Present:** Terri Schorzman, Jennifer Yribar, Jenessa Hansen-Evans, Karen Bubb, Karl LeClair, Brandi Burns, Alan Butcher, Josh Olson

3:30 – 5:00 PM, City Archives, 5377 W Kendall Street

- I. Tour Kendall Facility (Butcher)
- II. Call to Order – Jody Ochoa, Chair

Chairman Jody Ochoa called to order 3:45 pm.

- a. Review and Approve Minutes of June 5, 2019 and August 7, 2019

- III. Commissioner Dede Ryan made a motion to approve June 5, 2019 and August 7, 2019 meeting minutes. Commissioner Alecia Baker second. Motion unanimously approved.

- IV. Presentations/Updates/Approvals

- a. Approve: Deaccession (Olson)

Care and Conservation Manager, Josh Olson shares report with the A&H Commission. Two pieces are suggested for deaccession: Sydney Niche and Homage to the Pedestrian both have vandalism and decay. If Sydney Niche is approved to be deaccessioned, the piece will go back to the family. To reinstall Homage to the Pedestrian would be twice the cost of the original installment. If the piece is approved to be deaccessioned this would remove the piece from the books however there still would be the option to reinstall the piece. General discussion...

Commissioner Baker made a motion to deaccession Sydney Niche. Commissioner Ryan seconds. Brief discussion, motion unanimously approved.

Commissioner Ryan makes a motion to deaccession Homage to the Pedestrian with hopes of finding a new spot. Commissioner Baker seconds. Motion unanimously approved.

- b. Update: Communications/survey (Yribar)

Communications and Education Coordinator, Jennifer Yribar provided an update on the scientifically valid survey. Next steps will be focus groups and public outreach. This process will help Yribar strategically plan for 2020 communication projects. General discussion...

c. Update: Public Art projects (LeClair)

Public Art Manager, Karl LeClair updates the A&H Commission on projects. The Traffic Box celebration party is tomorrow, and everyone is invited to attend. General discussion...

Commissioner Baker leaves at 4:18pm.

Cultural Planner, Karen Bubb shares updates the work she has done on the Airport Public Art Plan. General discussion...

History Program Manager, Brandi Burns announces upcoming Fettucine Forum topics, speakers and dates. General discussion...

V. New Business

a. Review language for A&H policy (LeClair)

LeClair gives a brief history on the importance of a policy for the department. Staff and A&H Commissioners read the A&H Policy. General discussion....

Commissioner Alan Heathcock makes a motion to accept the A&H Policy as presented.

Commissioner Ryan seconds. Motion unanimously approved.

VI. Adjourn meeting

Commissioner Heathcock makes a motion to adjourn. Commissioner Ryan seconds. Motion unanimously approved. Meeting Adjourned 4:54 pm





December 4, 2019

**To:** Mayor Bieter, Jade Riley, Lisa Sanchez, Arts & History Commissioners

**From:** Terri Schorzman

**RE:** Activities: October – November 2019

*General highlights*

- **On-going and special meetings:** Attended special meeting of organizations involved with artist legacies (at the Kohler Art Center); attended several panel meetings for artist selection; planning/prep meetings for airport public art planning process; more work on Hayman House project; more work on 19<sup>th</sup> amendment anniversary; attended meeting of East End Neighborhood Association—along with Friends of Jesus Urquides—to get their interest in a new public art piece for the park adjacent to Pioneer Cemetery; attended retirement party for Chief Bones; met new director of the Morrison Center; prep for FY19 annual report; served on grant panel for the Idaho Heritage Trust....
- **Budget:** served with other department heads on selection of new financial manager (and met with him later about A&H)
- **Citywide:** Attended multiple city/team meetings on “workplan sharing”; met with economic development manager regarding real estate portfolio for A&H (Castle, Hayman, other possibilities); attended High Five dinner
- **Personnel:** on-going Connect Boise meetings; work on the “my story” project with communications team; informational meeting with new city strategic portfolio manager.



# MEMO

**TO:** Mayor Bieter, Jade Riley and Arts & History Commissioners

**FROM:** Karl LeClair, Public Art Program Manager

**DATE:** 11/27/2019

**RE:** Public Art Program

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## APPROVALS

- **Depot Bench Public Art:** \$70,000, NIP Funding, UrbanRock Design Selected
- **Treefort Music Fest Projects:** \$15,000, four artist teams selected
- **Westside Park:** \$200,000, CCDC/Parks & Rec, Matthew Mazzotta Selected

## NEW ACTIVITY

- **Pioneer Cemetery Kiosko:** \$20,000, Friends of Jesus Urquides, Pioneer Cemetery approval
- **Airport Public Art Plan:** Contract Negotiations
- **Hayman House:** \$100,000, Erma's Wall, Selection Panel December 12<sup>th</sup>
- **2020 Traffic Boxes:** NIP Funding, six boxes, Drafting call-to-artists
- **Central Bench NA Transit Shelters:** Application Deadline January 9, 2020
- **Police Downtown Station:** Call-to-artist development
- **5<sup>th</sup> & Front:** \$90,000, CCDC, Project Negotiations, call-to-artist development
- **Public Works Office Renovation/ Collection:** PW Enterprise Percent-for-Art, Project Development
- **Boise Visual Chronicle & Portable Works:** \$24,999, 19 new works by 13 artists, 9 artists new to BVC & Portable Works
- **Boise Valley People:** tracking on development of projects
- **CCDC Public Art/Participation Program:** Developing process, CIP Planning
- **Public Art Collections Management Policy and Roadmap Update:** Drafts in progress, planned release 2021, 20 year anniversary of percent-for-art ordinance
- **Selection Panel Pool:** Call is live

## WORKS IN CONTRACT PHASE/ACTIVE DESIGN/FABRICATION

- **Vista Median Public Art:** \$150,000, Partnership with Energize the Vista Neighborhood & Together Treasure Valley, Saori Ide & Jonathan Russell, Fabrication, Install March/April 2020
- **Central Addition Festival Block Public Art:** \$75,000, CCDC Funding, Design Development
- **Public Works Plan Update:** \$15,000 - \$20,000, Partnership with Public Works, Cultural Planning, update enterprise percent-for-art plan for Public Works Department, Final Draft Review



# MEMO

**TO:** Mayor Bieter, Jade Riley and Arts & History Commissioners

**FROM:** Josh Olson, Cultural Asset Program Manager

**DATE:** 11/27/2019

**RE:** Public Art Maintenance and Conservation

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**Summary of Recent Priorities:** September 23<sup>rd</sup> is the first day of Fall. It is always a busy season for public art maintenance and conservation staff. Special thanks to all City Departments for their valued team work and cooperative spirit.

**De-accession(s) Recommendations:**

De-accessions are common to public art collections and as Boise's collection gets older, we will be spending more time managing those expectations. Typically, an artworks life expectancy is determined by its condition/age and material choice. This year we have two artworks that are facing deaccession due to infrastructure expansion and growth.

**-*Sidney's Niche Mural:*** While reaching out to new property managers to discuss an MOU for maintenance, the new building owners responded with a mandate to permanently and immediately remove the mural. This is a site-specific mural and a suitable site for re-location could not be found. Capitol asset currently devalued at \$109.59.

**-*Homage to the Pedestrian:*** A sculptural street light and musical installation that was installed on the Grove Plaza in 2002 to encourage pedestrian traffic. The recent Grove Plaza renovations required a new fire egress. The sculpture was blocked with new street lights. This prompted the artist and A&H to find a new location. Artists bid to refurbish, and reinstall, plus additional electrical infrastructure was estimated to be around \$60,000. This exceeds the original 2002 costs by nearly \$15,000. An affordable rebuild and suitable location could not be found.

**Signage**

**-New signage and or replacement/ repair costs:** Public art, BVC and portable works \$13,500.00

**Downtown and Neighborhoods**

**-*The River Sculpture:*** A vehicle hit the sculpture on May 23<sup>rd</sup>, causing extensive damage. Stone and sub-straight hardware repairs have been completed. Simultaneously, electrical repairs to the green LED lighting have been completed. Combined costs of \$8500.00. Insurance claim pending.

**-*Boise Chinatown:*** The relocation of one of the three viewfinders is required but will be delayed until fiscal 2020. Costs will be in the range of \$9,000-\$12,000 utilizing PW contract.

**-*Great Blues:*** Grove plaza sculptural water feature has been turned on. (City staff time and materials).

**-*All 217 traffic boxes*** (\$497,000 investment) are being cleaned and inspected bi-annually. Costs are roughly \$23-\$25 a box per cleaning. Cleaning extends the lifespan of material and deters further vandalism which is on the rise.

**-Botanica:** Staff has repaired mosaic tiles on the retaining wall along River St. and 9<sup>th</sup>. Cleaned and reinstalled 8 skate stops along perimeter. Skate board enamel removed from edge. (Staff time/ materials)

**Parks and Rec.**

**-Ivy Wild Park:** South Boise Historic Streetcar Station shelter required *significant* repairs to roof and signage due to vandalism. A redesigned sign is being fabricated/ installed 2020. Cost estimated at \$7000.

**-Cancer Survivor Park:** In discussions with Parks managers to find a solution to the damaged kite sculptures at the Julia Davis Cancer Survivor Plaza by local artist Mark Baltes.

**-ZOO Boise:** *Mosaic sculpture repairs*

**-54 parks locations** have received preventative and corrective care on a routine basis by staff.

**Public Works:**

**-Headwaters sculpture:** 14-foot-tall stainless-steel sculpture cleaned and polished to mirror finish.

**-H2O sound installation:** Working on stretching replacement drum heads, in progress. (Staff time and materials).

**-Heliotrope sculpture in BoDo:** The plants are being replaced as vandalism is common. Plants require training and watering to aid in their success. This is being monitored bi-weekly. \$5500 seasonal contract

**-Virgo:** Staff has reinstalled twenty-two stainless-steel disks that dislodged caused by excessive standing moisture last winter and spring. (Staff time and materials).





# MEMO

**TO:** Mayor Bieter, Jade Riley and Arts & History Commissioners

**FROM:** Rachel Reichert, Cultural Sites Manager

**CC:** Terri Schorzman

**DATE:** 11/26/2020

**RE:** Cultural Sites Program

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## SUMMARY

This quarter's work has been concentrated on the James Castle House, and Erma Hayman House. The Cultural Sites division is drafting a Master Plan capturing the overall work and direction of the division.

### *JAMES CASTLE HOUSE (JCH)*

#### **Artist-in-Residence Program:**

- Planning for 2020 upcoming residencies

#### **Education Programs:**

- Private school tours (ongoing – offered Monday-Wednesday)
- Private adult tours are ongoing (ongoing – offered Monday-Wednesday)
- ASL Saturday Events begin in February (offered once a month on Saturdays)
- Summer Lawn Series (free activities/workshops on the JCH lawn)
- Open Draw (free monthly dedicated drawing time in the gallery and other JCH site locations)
- History Walking Tours (walking tours exploring the historic Castle property)
- JCH VR project with BSU GIMM lab capturing the historic shed (set to release early 2020)

#### **Exhibits:**

- Flip | Side exhibition opened September 12, 2019

#### **Communications:**

- Collaborating with A&H communications staff on all communication and outreach for the JCH
- Collaborating with A&H staff on the CMD:Live events hosted at the JCH
- JCH Fall program flyer completed
- JCH General Store Holiday Gift Guide design project completed
- JCH Youth Activity Guide started, completed
- JCH Public Art (Kith & Kin) signage design pending

#### **Planning:**

- JCH Master Plan: AiR contracts/studio handbook, Retail and cash/credit card policies, Facility policies, Visitor policies, Gallery/Exhibits policies, vision & mission statements, program scopes, program scope
- Shed Conservation Plan (CMP):



- Phase 1 (emergency stabilization) has completed
- Shed and Trailer Phase 2 planning started
  - Budget build and long-term strategizing
  - Conceptual designs for Phase 2 options
- National Trust for Historic Preservation's Historic Artist Home and Studios Program

*Erma Hayman House (EHH)*

- Task Force Kick off meeting held 9/25/2019
- Trout Architects hired for site improvements and construction
- Property is under the management of A&H
- Beginning general maintenance
- Planning for CUP and other construction preparation
- New roof completed
- Updating copy and drafted site/program plan





**TO:** Mayor Bieter, Jade Riley and Arts & History Commissioners  
**FROM:** Amy Fackler  
**CC:** Terri Schorzman  
**DATE:** December 4, 2019  
**RE:** Grants Update

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## **SUMMARY**

Administrative processing and details for FY2020 Grants are in progress; annual report in progress; began training for grant resources; workshop planning

## **FY2020 GRANTS**

- Met and consult with recent applicants (feedback from FY2020 Grant review)
- Add grant recipient event details on website
- Work with Communications & Outreach staff to promote grant recipient events on social media
- Track queries, Agreement, W9s, Invoices
- Respond to grant recipient questions
- Attend grant recipient events
- Planning for FY2021 grant cycle

## **ANNUAL REPORT**

- Obtain information from staff (and finance)
- Submit first draft to graphic designer (November 6)

## **WORKSHOPS / TRAINING**

- Internal training on grant funding software (online tutorials, plus training with consultant)
- Planning public workshop for learning about finding funding resources for cultural projects (date set for February 29, 2020)

## **OTHER PROJECTS & MISCELLANEOUS**

- Presented at BSU class related to art entrepreneurship projects on Saturday, November 16
- Editing – miscellaneous
- Attended Grantmakers in the Arts Conference in Denver, CO (October 13-16, 2019)
- Help coordinate assistance and promotion for Indigenous People's Day (October 14, 2019)
- Outreach to promote FY2021 grant program



November 26, 2019

**TO:** Mayor Bieter, Jade Riley and Arts & History Commissioners  
**FROM:** Brandi Burns  
**RE:** A&H History Report

#### **SUMMARY**

History Division is currently preparing for programming in the calendar year 2020. Join us for the first Fettuccine Forum of the year on February 6, 2020. More details forthcoming.

We continue to rehouse artifacts, as well as gather research about the items in our collection. Our oral history work continues. We are collecting oral histories with people that have been involved with the Greenbelt. One of our primary narrators is Gay Hammer Davis, a greenbelt pioneer who was not interviewed during the 1998 interviews.

#### **CURRENT & PAST PROJECTS**

- A variety of research requests from the public and internally
- Burns Studio artifacts completely cataloged; rehousing artifacts
- 3<sup>rd</sup> Floor Timeline Wall
- NIP projects and histories for current Neighborhood plans that PDS is working on
- Actively researching and planning events for the commemoration of the 19<sup>th</sup> Amendment in 2020
  - Educate and commemorate the role Boise women played in the work leading up to the passage of the 19<sup>th</sup> Amendment

#### **ONGOING AND FUTURE PROJECTS**

- Write a processing manual for A&H artifacts
- Research into Education collections for artifacts
- Research for the Erma Hayman House