Fonda Portales  
University Art Curator and Collections Manager  
Boise State University  
fondaportales@boisestate.edu

RE: New Commission of Donor Portrait

The Boise State University Department of Chemistry is commissioning a painted portrait of Dr. Bob Hibbs to accompany the naming of the Bob Hibbs Conference Room in the Science Building. The portrait will become an acquisition of the University Permanent Art Collection. The convening Hibbs Portrait Committee seeks a traditional portrait artist who can realistically capture Dr. Hibbs’ likeness and charisma. The Committee is open to a variety of paint media.

If you are interested, please review the attached Call for Artist Qualifications and submit a digital portfolio of previous work and an email of interest to fondaportales@boisestate.edu.

Qualifications must be received by March 22, 2021.

Thank you for your time and consideration.

Sincerely,
Fonda Portales  
University Art Curator and Collections Manager
Call for Artist Qualifications
Boise State University Donor Portrait Commission

Project Description
Boise State University's Department of Chemistry is commissioning an approximately 18” x 24”, painted portrait of Dr. Bob Hibbs, to be unveiled in Late Spring 2021. All two-dimensional painting media will be considered. Artist will be expected to work from photographs rather than a live sitting.

Objective
Commissioned portrait will capture the realistic likeness of Dr. Bob Hibbs as presented in photographs capturing his joyful spirit, smile, and his connection to his service at Boise State and as a WWII veteran, with the subject including his awarded medals.

Location
This commission is not a site-specific work. Currently, the portrait is slated to be exhibited in the Bob Hibbs Conference Room in the Science Building. The portrait will become an acquisition of the University Permanent Art Collection.

Budget
The commission allows for a budget of $1,500.00 to cover the artists’ fees, costs of materials, and delivery to campus. Please note that this budget is not meant to cover framing costs; framing and glazing costs will be covered by the University Art Collection Committee. $750.00 will be awarded to the artist at the awarding of the commission to help allay the costs of materials; the remaining $750.00 will be awarded to the artist upon the safe delivery of the artwork to campus.

Artist Eligibility
The call is open to all artists.

The Office of Institutional Compliance and Ethics (EO/AA) works closely with all members of the Boise State University community to ensure that our employment policies, procedures, practices and initiatives are in compliance with equal employment and affirmative action, and support the University’s commitment to diversity and inclusion. Boise State University is an equal opportunity employer. The university is committed to providing equal employment opportunities to all employees and qualified applicants for employment as provided for by federal, state, and local law. Boise State prohibits, to the extent permitted by applicable law, discrimination against any individual on the basis of race, color, religion, gender, age, national origin, physical or mental disability, veteran status, genetic information, or sexual orientation.
Application Requirements
Please send the following items to Fonda Portales at fondaportales@boisestate.edu.

1. Email of interest.
2. Hi-res Digital Portfolio of 5-7 pieces that demonstrate your approach to representing the human figure.
   a. Images must be at least 300dpi.
   b. Images may be accompanied by an annotated list describing materials, locations, budgets, clients or commissioning organizations, and any other relevant project information for each artifact.
  C. Images may be sent via Google Docs, Dropbox, or other cloud platform.

Deadline
Please submit all materials by March 22, 2021, 11:59 PM MST to Fonda Portales at fondaportales@boisestate.edu.

Selection Process
All submissions received by the deadline will be presented for consideration. The Hibbs Portrait Committee is made up of art professionals, campus stakeholders, and community partners. The Committee will award one artist from submitted responses to the call for qualifications and announce the commission.

Selection Criteria
● Artistic excellence
● Ability to meet the objectives and deadline of the commission

Project Timeline

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
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<tbody>
<tr>
<td>Deadline for Submitting Materials</td>
<td>March 22, 2021, 11:59 PM MST</td>
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<tr>
<td>Panel Review of Applications</td>
<td>Week of March 23, 2021</td>
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<tr>
<td>Commission Announced</td>
<td>By March 25, 2021</td>
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<tr>
<td>Time for Completion of Commission</td>
<td>April 2021 (can be negotiated based on drying time of media)</td>
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<tr>
<td>Installation and Unveiling of Portrait</td>
<td>TBD, before Graduation Spring 2021</td>
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Questions
Please contact Fonda Portales, University Art Curator and Collections Manager, at fondaportales@boisestate.edu.