

GRANT INFO & TRAINING FY2022

Boise City Department of Arts & History



AGENDA

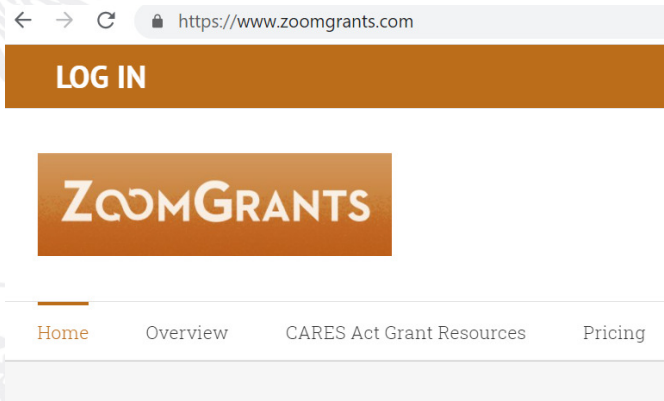
- Resources
- Basics & NEW This Year
- Suggestions
- ZoomGrants – Log in
- Questions



RESOURCES

- Arts & History website: BoiseArtsandHistory.org

- ZoomGrants



THE BASICS



THE BASICS

- The City of Boise's Arts & History Grants fund quality arts, history, or cultural projects in both established and emerging cultural fields that benefit people living within [Boise City Limits](#). (Venue also BCL.)
- Individuals, nonprofits, and businesses may all apply.
- Grants are between \$1,000 - \$5,000 in \$500 increments
- If awarded funding:
 - Must sign an Agreement with the City
 - Must submit a W9



THE BASICS

- Proposals must meet Americans with Disability Act (ADA) standards regarding physical accessibility to project venues.
- If have additional means to accommodate those with special needs, include as part of the narrative of your proposal.



THE BASICS

Applicants must comply with the Department of Arts & History Equal Opportunity Statement:

The Boise City Department of Arts & History does not discriminate in its programs and activities on the basis of race, religion, national origin, sex, age, sexual orientation, gender identity and/or disability.



THE BASICS

COVID-19 - Refer to the [City of Boise Orders and Community Information](#), [CDC Health Form](#), and [Special Event](#) info for latest updates.

Orders and Community Information

City of Boise Information

Public Health Emergency Order 20-16 (Effective 11:59 p.m., Wednesday, April 28, 2021)

Public Health Emergency Order 20-16 includes:

- Face masks are no longer required in outdoor spaces.
- Face masks are still required in indoor public spaces.
- Face masks and physical distancing are recommended (but not required) when gathering or interacting with people outside your household.
- Limits on gatherings of 50 or more people without a signed [COVID-19 Safety Planning for Events of Greater than 50 People form](#) from Central District Health (Please note: special event and other permits may also be necessary for large events and gatherings. Event managers are encouraged to plan ahead to ensure ample time for plan approval and permit processing.)
- Restrictions for Boise Airport access and other unique city businesses
- Creates consequences for individuals and businesses who knowingly violate orders

[VIEW PUBLIC HEALTH EMERGENCY ORDER NO. 20-16 >](#)

State of Idaho

For the latest information on COVID-19 and the State of Idaho, visit the State of Idaho coronavirus website.

[STATE WEBSITE >](#)

Central District Health

For the latest information on COVID-19 and Ada County, please visit Central District Health's website.





THE BASICS

NEED EXTRA ASSISTANCE? Request as soon as possible.

- Translation
- Physical Limitations
- Other

THE BASICS

NEW THIS YEAR:

- Can add video Attachments to supplement written answers to Questions.
- Budget – Excel form only (no separate tab).

EMPHASIS:

\$20 and less per person



SUGGESTIONS



SUGGESTIONS: AMOUNTS TO REQUEST

- Request amount needed
 - Not extra – expect to get a percentage of the request
 - Make sure amount requested matches the scope
- Try to fund full amount
 - Exceptions – generally when close to or at the cut-off point based on score
 - Component that review team is not clear about
- Never received an A&H Grant: Request between \$1,000 - \$3,000



SUGGESTIONS: INDIVIDUALS – SMALL / EMERGING ORGANIZATIONS

- Remember must fill out a W-9
- Can use in-kind toward the total budget expenses (volunteer time; donated materials, space, services, etc.)
- Make sure partnerships are confirmed (so reviewers have confidence will follow through)



SUGGESTIONS: APPLICATION QUESTIONS

- Answer the questions asked – clear and concise.
- Connect the dots throughout the application – make sure the information you state is consistent. Okay to repeat.
- Stay in scope – keep parameters clear.
- State what WILL do; not “might” or “maybe” or “could.” Read through the application after it’s completed - Make sure it reads well; writing is clear (get help if needed)



SUGGESTIONS: ATTACHMENTS

- Use an opportunity to add to application
- Illustrate your project, idea, similar work, and quality
- Accepts many types of file formats and links
- NEW: Video links as a way to supplement answers to written questions



SUGGESTIONS: FEEDBACK

- Discuss proposal with me prior to submitting grant application.
- Request a draft review prior to June 4, 2021 (first come, first served).
 - Email – afackler@cityofboise.org
 - Phone – (208) 608-7049

Do NOT select “submit” from the application! Create a pdf and email.



SUGGESTIONS: IF YOU GET THE GRANT

- Follow the checklist (Sign the Agreement; submit W9, and submit a first invoice [for 80% of award] starting around October 1, 2021 (takes 3 to 4 weeks to process)).
- Continually refer back to your application – keep focused on what you proposed.



ZOOMGRANTS

- Creating / Logging into account
- Application Questions
- Application Budget
- Attachments



CONTACT INFORMATION

Amy Fackler


afackler@cityofboise.org

(208) 608-7049



BOISE CITY
DEPT OF ARTS
& HISTORY

OPENING SCREEN



Existing ZoomGrants™ Users: Email

Password

☐ Stay logged in? (Admins and Reviewers only) [Login](#)

[Forgot password?](#)

[HELP](#) [RESOURCES](#) [▲▲▼](#)

City of Boise

Open Programs [How do I do this?](#)

Open Programs

Arts & History Grant Program - FY2022

6/16/2021 - Organizations Only

You must be logged in to start a new application.

New ZoomGrants™ Account

Email

Password

First Name

Last Name

Account Type ☒ Organization


If you already have an account,

[Login Here](#) as an existing ZoomGrants user.

- Password must be 8-16 characters and contain at least 1 letter and 1 number.
- We do not sell or rent your personal information to anyone. Ever.

DEPT OF ARTS
& HISTORY

OPENING SCREEN – AFTER LOG IN



Welcome, Bernie Fackler Not Bernie Fackler?
HELP RESOURCES FULL SCREEN LOGOUT ▲▼

My Account Home / My Applications Account Profile

My Account Home > Applications >

Thank you. Your application has been created. You may get started now.
Gracias. Su aplicación ha sido creada. Puedes comenzar ahora.

City of Boise
Arts & History Grant Program - FY2022
Deadline 6/16/2021

|

Description [\[hide this\]](#)

OPEN TO INDIVIDUALS AND ORGANIZATIONS (disregard "Organizations Only" wording on application landing page). The City of Boise's Arts & History Grant Program funds quality arts, history, or cultural projects in both established and emerging cultural fields that benefit people living within Boise City Limits. Ultimately, A&H's goal for the grant program is to help build, evolve, and reinforce a strong and equitable cultural foundation. Please refer to the Resources section for more information and criteria. (Information is also available on the [Arts & History website](#).)