



## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

### AGENDA Arts & History Commission

Wednesday, December 1, 2021

3:30 – 5:00 p.m.

Boise City Hall, Greenbelt Room, 3<sup>rd</sup> Floor

Virtual attendance is strongly encouraged. Please visit:

<https://www.cityofboise.org/virtualmeetings>

- I. Call to Order – John Hand, Chair
  - a. Introductions (Schorzman)
    - i. Introduce new Public Art Program Manager, Stephanie Johnson
    - ii. Update on hiring: History Programs Manager, Public Art Coordinator, Administrative Assistant
    - iii. Commissioner recruitment update
  - b. Farewells – John Hand, Chair
    - i. Dede Ryan and Jessica Flynn, commissioners
    - ii. Terri Schorzman, director
  - c. Review and Approve Minutes August 6, 2021 (Hand)
  - d. Review FY21 presentation (Schorzman and Yribar)
- II. Presentations/Updates/Approvals *\*Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.*
  - a. Communications Plan, FY22 (Yribar)
  - b. Planning (Bubb) --
    - a. Information: Public Art Plan – Airport
  - c. Care and Conservation (Olson)
    - a. Approve: Deaccession *Untitled*, Michael Pilla
  - d. Public Art – (Schorzman or Bubb)
    - a. Update: Depot Bench; Central Addition
- III. Adjourn meeting



## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

### Minutes A&H Commission Meeting Wednesday, August 4, 2021 3:30 – 5:00 p.m.

Greenbelt Room, 3rd Floor, City Hall

ZOOM link: <https://cityofboise.zoom.us/j/93482223685>

Commission Present: John Hand (Chair), Amanda Ashley, Jessica Flynn, Alan Heathcock, Dede Ryan, Melissa Thom

Council Liaison: Holli Woodings

Staff Present: Danielle Grundel, Tyler Powers, Terri Schorzman, Jennifer Yribar

Public: none present (on ZOOM)

- I. Call to Order – John Hand, Chair, 3:41 p.m.
  - a. Land Acknowledgement
  - b. Reviews and approves June 2, 2021 Minutes (Hand)

Commissioner Dede Ryan motions to approve. Commissioner Melissa Thom seconds.  
Unanimously carried.

- II. Presentations/Updates/Approvals – *\*Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.*
  - a. Introduction to new City Archivist, Danielle Grundel – (Schorzman, Grundel)
    - In information science fields for eight years and with the State Archives for the last five. In charge of the digital collection and collection management system. Vision for the City Archives to be a leader. Hope to increase knowledge in the community about the existence and purpose of a municipal archive through communications and education, facilitate access to and discovery of municipal records through digital asset management system, and build a strong internship program.
    - General discussion...
  - b. Public Art – (LeClair)
    - i. *Transitions* by Ride Art Studio (Jonathan Russell and Saori Ide)
      - Successfully installed and completed. Dedicated on July 13, 2021 with Mayor and members of City Council present, along with approximately 40 community members. Care and Conservation Team closing out conservation report. Lighting system not set up yet. Convening with Together Treasure Valley, Vista

Neighborhood Association, and community members to identify options and determine next steps.

ii. *Gentle Breeze* by Matthew Mazzotta

- Successfully installed and completed. Lighting works. Dedication slated for August 5, 2021 with artist present. Overall positive community reception. Most frequently asked questions are about choice of color (*flamingo rot*) and why a non-local artist.

iii. Central Addition public art by Krivanek & Breaux

- Installation scheduled for the week of August 23, 2021. However, delayed due to supply chain issues. Onsite contractor has agreed to extend timeline.

iv. Linen District Fence panels by Miguel Angel Almeida

- Current panels *Re: Incarnate* by Bruce Maurey coming down. Miguel Angel Almeida's panels *Essential Yet Invisible* slated to be installed in August.

v. Traffic Boxes

- Four boxes with installations slated for end of August. Three funded by CCDC with works by Boise artists Erin Cunningham, Ben Konkol, and Jessica Shuey, and one funded privately with work by Boise artist Kate Maulik located in the Cherie Buckner-Webb Park.

vi. *A Slice of Life* by UrbanRock Design (Jeanine Centuori and Russell Rock) in the Depot Bench Neighborhood

- With Boise City Council's approval, moving into design development and engineering. Work slated to be delivered by September. Onsite contractor to prepare site. Installation slated for spring 2022 (late March, early April).
- General discussion...

### III. Adjourn meeting

Commissioner Ryan motions to approve. Commissioner Flynn seconds. Unanimously carried.

Meeting adjourns at 4:15 p.m.





December 1, 2021

**To:** Mayor McLean, Courtney Washburn, Council member Holli Woodings,  
Arts & History Commissioners

**From:** Terri Schorzman

**RE:** Activities: October – November 2021

This is my last report and last meeting as department director.

Summary Accomplishments list attached.



## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

### *Overview of Arts & History Accomplishments 2008-2021*

December 2021

#### **Background**

The City of Boise established the Department of Arts & History in March 2008. The formalization of the department solidified the City of Boise's commitment to provide services related to local art and local history as a core service to the citizens of Boise. The new structure merged the Boise City Arts Commission, a group that initiated public arts programs and produced art-related projects and events in Boise for 30 years, with the Office of the City Historian, a program created initially in partnership with Boise State University in 2004 to build understanding of local history for elected officials.

As a full city department, staff matured engagement strategies with residents to encourage curiosity and provide contextual understanding of contemporary issues. These efforts fostered a means for Boise residents and visitors to feel connected to the city and with each other. This connection and sense of belonging are essential in a time when many people want an informed framework to understand the present through narrative history. And—as proven repeatedly in respected studies—arts, history, and cultural engagement play vital roles in strengthening the economy and making communities inviting, interesting, and ultimately places where people—and businesses—want to be.

Staff is proud that our programs are essential to ensuring service to Boise residents and are committed to our profound sense of cultural sustainability, i.e., taking care of what we have. These services range from public art, grants, professional development workshops, lecture series, research and oral history interviews, publications, the cultural sites program, robust communications and outreach strategies, and cultural planning and ongoing programs like the Mayor's Awards for Excellence in Arts & History and the Cultural Ambassador. The summary below covers both divisions in the department – Art (public art and conservation) and History (programs) and all core programmatic functions – Administration (including communications/education and planning), the City Archives, A&H grants, and Cultural Sites. Also, the special and highly successful initiative, BOISE 150.

*See department recognition/awards received at the end of the document.*

## **Administration, Communications/Education, Planning –**

*Team: Terri Schorzman (Director), Karen Bubb (Cultural Planner), Jennifer Yribar (Education and Outreach Program Manager), Makenzie Dunstan (Education and Outreach Assistant); Executive Assistant position to be filled in early 2022; former administrative assistants were Jenessa Hansen-Evans, Jeanette O'Dell, and Janelle Wilson; former education/outreach support Catie Young.*

*Core achievement: creation of department structure and alignment with city operations, raising the bar on engagement strategies for the City, and integrating cultural planning within services*

- Transitioned administrative function from a support unit in the Office of the Mayor to a full-fledged City department. New director joined EMT.
- Secured support for a permanent administrative assistant (still part-time, need full-time soon), which resulted in a more stable operating structure regarding budget, purchasing, City administrative procedures, and office management.
- Identified new roles and responsibilities for existing mayoral-appointed commissioners and revised the ordinance to reflect changes. Transitioned existing Visual Arts Advisory Committee and History Committee to integrated volunteer support team – the Arts & History Advisory Team (AHAT). AHAT members are trained on all aspects of the department and serve on a variety of arts selection panels, grant panels, offer tours, and more.
- Developed and received approval for policy and some procedures for the Master Operations Manual (and Business Operations Manual). Still more to do here.
- Enhanced department-wide procedures and protocols for access to electronic files, developed and launched two new department-wide websites and one specialty website, encouraged City to use social media.
- Developed annual reports beginning in FY2009, documenting all aspects of the department year over year. A full series of reports are held in the City Archives.
- Secured two positions responsible for education and outreach to support department programs ranging from public art and grants to history and public art. The result has been enhanced connection and engagement with constituents and robust public programming through a variety of delivery channels – in person to on-line.
- Continue to produce the biennial *Mayor's Awards for Excellence in Arts & History* (in 2021 re-envisioned as the *Mayor's Appreciation Day for Arts, History, & Culture* in response to context of Covid-19)
- Launched the Cultural Ambassador program in 2010 to share Boise's cultural and creative community with other cities across the globe and foster connection to global audiences. The Cultural Ambassador engages with national and international audiences through the public expression of culture that helps develop, document, research, share, or reflect upon Boise's cultural life. The Ambassadorship is awarded every two odd-numbered years.
- Completed the City's first-ever Cultural Masterplan (2017, award-winning), several neighborhood arts plans, and two plans for the Airport and Public Works departments for their forthcoming significant expenditures in enterprise funds.



## Archives

*Team: Danielle Grundel (City Archivist); former City Archivists were Stephanie Milne-Lane and Alan Butcher*

*Core achievement: re-established the City Archives, which had been disbanded in 2000.*

- Completed *Taking Care of Boise's Art and Cultural Heritage: A Plan for Boise's Art, Artifacts, Archives* (May 2015)
- Received support to reinstitute the role of the city archivist to preserve municipal and community historic documents and photos. This included hiring the first City Archivist since 2000 in 2016.
- Secured rental facility on Kendall Street that had been used temporarily by DFA's Records Center and prior to that the Idaho State Archives (to house Boise records).
- Conducted survey of internal city departments with contractor as a first step to identify potential additions to the archives
- Working on ordinance that supports/aligns City with State of Idaho regulations for historic records
- Working with the Clerk and City's Records Center:
  - Rehoused historic materials held at the City's Record Center (rented space) with contractor (this work should be expanded)
  - Digitization of City Council Minutes
- Select collections accessioned, preserved, and made available for research:
  - 68 cubic feet of historic Boise Fire Department records
  - River St. Neighborhood
  - Foothills Levy & Hulls Gulch Collection
  - Burn's Studio Business Collection
  - COVID Community Art Collection
  - Mayoral and Councilmember papers
  - Neighborhood Association Collections
- Implemented Quartex, to serve as the online access point to collections.

## Care and Conservation/Public and Fine Art Collection

*Team: Joshua Olson (Cultural Assets Manager), Alaggio Laurino (Cultural Assets Program Assistant); Annie Murphy Tiffault (former Cultural Assets Assistant)*

*Core Achievement: Focus on best practices for caring for public art.*

The Care and Conservation team manages and cares for over 935 works of art, with the total value of the collection at over \$6.5 million. Care and conservation program was established to address growing concerns for an aging public art collection

- Installed professional collections management system resulting in a digital archive inventory of all 900+ artworks and data-mined missing public art project files
- Addressed missing easements of public artwork located on or near private property or artworks utilizing county right of ways and private/ public infrastructure/ utility
- Prepared working plans for short/medium/long-term care of aging collection





- Identified specific standards of care to conscientiously preserved the aesthetic vision of all 933+ artworks and began professional photography and interpretive signs for all 900+ artworks -- Established framing, signage, and collection standards
- Worked with hundreds of local trade workers in all manners of fabrication, installation and customization, rebuilding aging or damaged art pieces and provided complete overhaul/rebuild of other well-loved pieces such as the River Sculpture (Grove Hotel)
- Completion of numerous necessary deaccessions of well-loved public art pieces, acting in the best interest of the artists, community, city employees/ leadership
- Reviewed hundreds of artists proposals and as-built drawings to help make Boise's public art safe, affordable, and long lasting
- Worked with city departments to cooperatively integrate public art maintenance within their standard operations

## Cultural Sites

*Team: Rachel Reichert (Cultural Sites Manager), Kristen Hill (Cultural Sites Program Coordinator), Makenzie Dunstan (Cultural Sites Program Assistant); Sam Paden (James Castle House Customer Service)*

*Core Achievement: restoration of the James Castle House and launch of dynamic public programs and artist residency program.*

- Completed restoration of James Castle House in 2018
- Opened the site with a three-day symposium attended by over 100 people, plus one public presentation at the Egyptian for a sold-out audience (700)
- Launched dynamic public programs for James Castle House, including the Artist-in Residence program, tours (in person and on-line), variety of public educational series/lectures/presentations
- Invited to become part of the Historic Artists Homes and Studios (HAHS) program (of the National Trust for Historic Preservation) in 2019
- Included in Guidebook to the HAHS sites around the country (the only one in the pacific northwest)
- With approval from Mayor and City Council leadership, CCDC gave the Erma Hayman House to the City of Boise in 2018, for Arts & History vision, program implementation, and management; prepared planning documents and worked with architect to complete site constructions documents
- Collaborated with City of Boise Public Works Department to complete restoration of the EHH in late 2021.





## Grants

*Team: Amy Fackler (Grants Manager)*

*Core achievement: Increasing the amount of funding available the program and enhancing training on grant preparation and overall professionalization of program*

- Remade program to fund broadly and competitively, rather than the previous structure of predominantly funding “anchor orgs” over creative initiatives and smaller organizations
- Increased funding for grants from \$40,000 to \$150,000 annually in part by retiring previously committed events (Fall for Boise, Musicians at the Market, A&H Booth at the Market, Arts for Kids) and reallocating funding to enable more public access to create grass-roots cultural projects and events
- Transitioned successfully to (City’s first-ever) on-line application form, developed in concert with IT; eventually transitioned to Zoom Grants system
- Initiated public calls for panelists to expand community involvement, which nurtures a more dynamic screening and selection process
- Integrated compelling outreach/communications for recipients
- Initiated and launched incubation/training programs for cultural workers, ranging from A&H Grant application workshops to managing insurance needs, business planning, marketing, promotional opportunities, and copyright issues.
- Began collaboration with other grant funding agencies and foundations to bring information together for applicants
- Procured access to the Foundation Center to support applicants looking for funding from foundations and other regional/national funders
- Joined national Grantmakers in the Arts organization and profiled on webpage; continue to develop and expand network
- Worked with Cultural Planner to help support Boise Valley Tribes’ work

## History

*Team: History Programs Manager TBD as of 11/26/21, Caitlin Hocklander (History Programs Assistant); previously Brandi Burns (History Programs Manager)*

*Core achievement: Implemented history programs for the City of Boise, including rigorous oral history program, extensive historical research and publications, installation of Boise history timeline wall*

- Developed first-ever plan for History Programs (2010), updated regularly
- Completed exhibits on the 3rd floor of City Hall, including the permanent Mayor Wall, the Timeline Wall, and numerous temporary thematic exhibits
- Incubated the city's first permanent collection, which eventually became the City Archive
- Enabled City of Boise to be designated an Idaho Heritage City
- Improved the long-standing Fettuccine Forum program
- Created "Remnants of Boise," a virtual tour of twenty-five historic places in Boise that features over 360 historic images
- Produced and assisted in the writing of numerous publications, including a history of the Central Bench and the Broadway Bridge



- Led the 2020 commemoration of the 19th Amendment, which resulted in: 1) an exhibit from the National Women's Party, 2) the *Little Book of Boise Suffrage*, 3) Notes from the City Historian that unveiled "new" history of Boise suffragists, and 3) the Western Suffrage History Summit. The commemoration received the City Achievement Award from the Association of Idaho Cities in 2021
- Integral to BOISE 150, the commemoration of Boise's 150th anniversary as a city
- Extensive work with neighborhoods through the Neighborhood Reinvestment Program Led completion of a thorough history of the Vista neighborhood, several interpretive signs throughout the city, and historical research reports
- Led the *Urban Trails initiative*, which resulted in a thorough inventory of interpretive signs throughout the city, and a proposal for future management
- Provide collections care for A&H's Permanent Collection of museum objects. Items range from twentieth-century cameras to an extensive repertoire of Boise Fire Department objects (uniforms, axes, and breathing apparatus)
- Created innovative website offerings of Boise history, including a history hub on the A&H website (will debut in FY22) and StoryMaps
- Developed and nurtured community partnerships with local institutions and businesses, including a long-standing one with Boise State University

## Public Art

*Team: Stephanie Johnson (Public Art Manager), Ellen Wilson (Public Art Coordinator), , and previously Karl LeClair and Karen Bubb as Public Art Managers, and Catina Crum as Public Art Assistant*

*Core achievements: enhancing community involvement in the selection process, installation of major work*

The Public Art Program and collection has grown significantly since the founding of the Department of Arts & History in 2008.

**Change to Percent:** The change to the Percent-for-Public-Art Ordinance in 2008 allows for the pooling of funds year to year and allows for greater curatorial freedom for the Public Art team to determine how to best develop project opportunities, without being strictly tied to the capital projects generating the funds. This change has allowed for projects to develop incorporating more history focused content and for project to align with priorities and goals of the Department.

The scope and vision of the growth of the collection has been positively affected by the creation of the Department with new division and programs:

- Projects developed collaboratively with History, Archives, Cultural Sites, and Cultural Planning
- Projects developed to expand the diversity of representation within the collection.
- Scope of Boise Visual Chronicle and Portable Works collections expanded to collect a broader diversity of types of works.
- Temporary projects initiated as acceptable use of Percent for Art funds
- Collection still serves to represent a majority of local artists infused with perspectives of regional and national artists



- The vision for projects has expanded to focus on all areas of the City and to focus on larger scale projects
- Planning efforts including the Cultural Arts Master Plan and plans for Boise Public Works and Boise Airport increase transparency and provide framework for investing Percent-for-Public-Art funds; site and neighborhood plans developed for Linen District, Whitewater Blvd area

Strengthened collaborations with other City departments:

- A&H Policy & Regulations approved as part of City Code.
- Mural Permitting process established with Planning and Development Services
- Public Art master plan documents developed for Boise Public Works & Boise Airport
- Collections specifically developed for Information Technologies & Human Resources
- More robust support and collaboration with Legal to update and approve Public Art Program contract templates
- Public Art procurement services have been updated through DFA to ensure City process compliance
- Public Art has been integrated throughout city-owned facilities and properties including parks, libraries, police and fire stations, the Boise Airport, and Public Works facilities
- Multiple projects initiated and completed through Energize and Neighborhood Investment Program collaboration and funding.

Initiated and strengthened formal partnerships with municipal partners and community organizations:

- Capital City Development Corporation provides annual funding for public art projects as part of their capital improvement planning process. Public Art was added to the list of reimbursable items through CCDC participation program with private developers.
- Master license agreement established with Ada County Highway District to expedite the process to place cultural objects in the county-owned right-of-way.
- ACHD support of the Traffic Box Program, established in 2009.
- Formal partnership with Valley Regional Transit to implement and maintain artworks throughout VRT-owned facilities and infrastructure.
- VRT-managed artist roster was developed to provide artist designs in lieu of advertising throughout VRT facilities and infrastructure.
- Partnership with Treefort Music Fest established to provide funding for temporary public art projects during the festival to all members of the community. This initial effort resulted in Treefort establishing a permanent Artfort.



## SPECIAL INITIATIVE -- BOISE 150 (2013)

*Team: Amy Fackler, Rachel Reichert, Brandi Burns, Ricardo Osuna, Anthony Parry, Karen Bubb, Josh Olson, April Raine, Liz Edrich, Margaret Marti, Karl LeClair, A&H History Committee, hundreds of community partner organizations and individuals, city departments, and many more!*

BOISE 150 commemorated the 150<sup>th</sup> anniversary of the Boise, with goals that encouraged conversations about our collective history and vision for the future, created lasting legacies, encouraged collection and documentation of local history, and encouraged cultural tourism and economic development opportunities. BOISE 150 kicked off in December 2012 and ran through the end of December 2013. The program was guided by the broad themes of Community, Environment, and Enterprise and supported the following principles:

- **Quality** – Smart, depth, layered
- **Inclusive** – Reach as many people as possible and affirm they are part of our community
- **Integrity** – Respect varying perspectives; recognize not all of history is celebratory
- **Authentic** – A true reflection of our city's past and people who live / have lived here; identify what distinguishes us from other places as well as the common themes that thread throughout Boise's development.

Program initiatives were broad and varied and included A&H projects, A&H grant-funded projects, other city department projects, and partnerships and projects with the from the community.

The investment in BOISE 150 neared \$1,000,000 over four fiscal years, with funding from General Fund, the Dept. of Arts & History, the Percent for Art, the Neighborhood Reinvestment Grant program, other City of Boise Departments, and external partners (such as ACHD, Boise State, Osher Institute and more).

The results were:

- Sesqui-Shop (1010 Main St -- exhibition and engagement space)  
Total Visitors: 18,855
  - Total Number of Events: 134
  - Collaborative Partnerships: 239
- Grants - \$239,594 (including Economic Development Grants) dispersed to 42 recipients
  - Leveraged total of \$5,698,668 for total project costs (not including NRG)
  - Involved 1,142 artists, historians, cultural specialists
  - Reached 122,292 people
  - 227 Events, Projects, & Programs
- Merchant Program
  - 25 Business Participants
  - \$55,412 in sales invested back into businesses

Anniversary Weekend

- Plat Tours – 1,000 people over two days



- Sesqui-Party – Approximately 19,000 attended
- Sesqui-Speaks (special presentation series)
  - Total Number of Programs: 30 (and presenters)
  - Total Attendance: 1428
- Fettuccine Forum (department presentation series)
  - Total Number of Programs: 6 (10 presenters)
  - Total Estimated Attendance: 1000

Total engagement estimate:

- 164,717 individuals
- 65 businesses & professionals
- 391 Events and projects
- \$5,754,080 in further community investment

## **AWARDS**

### *International Awards*

#### **Summit Creative Awards**

- 2013, Silver Award in public relations for the BOISE 150 campaign
- 2013, Silver Award in public relations for the THINKING 150 campaign

### *National Awards*

#### **American Association for State and Local History: Award of Merit**

- 2014, Award of Merit for Leadership in History: Terri Schorzman
- 2014, Award of Merit for project: Historic South Boise Streetcar Station, for the renovation of an original trolley stop and incorporation of historic interpretation and public art

#### **Harvard University Innovations in American Government Award**

- 2015, Top 25 Programs Acknowledged by Harvard University's Innovations in American Government Award
- 2013, Top 25 Programs Acknowledged by Harvard University's Innovations in American Government Award



## *State Awards*

### **Association of Idaho Cities: City Achievement Award**

- 2021 City Achievement Award in Community Engagement Award for So We Did – campaign for the 100<sup>th</sup> anniversary of women’s suffrage
- 2019 City Achievement Award in Economic & Community Development: James Castle House

### **American Planning Association-Idaho Chapter: Gem Award**

- 2017, Cultural Master Plan for comprehensive, city-wide cultural plan—the first in Boise’s history—laid the groundwork for the next five to ten years of development and is a legacy document for future generations to measure against and build upon.

### **Idaho State Historical Society: *Esto Perpetua* Award**

- 2014, *Esto Perpetua* Award to BOISE 150 for its significant contributions to Idaho history

### **Idaho Press Club**

- 2011, 1st Place Public Relations
- 2010, 1st. Place, Public Relations
- 2009, 1st Place, Online Media/ Web Design, 1st. Place, Public Relations

### **Preservation Idaho: Orchid Award**

- 2019 Cultural Heritage Preservation Award: James Castle House
- 2014, Excellence in Historic Preservation: Oregon Trail Memorial Bridge Rehabilitation. Public investment in an iconic example of Boise’s infrastructure will allow this historic structure to continue its reign as the queen of Boise River bridges. City partners will receive award certificates: Public Works, Planning and Development, and Parks & Rec
- 2014, Excellence in Cultural Heritage Preservation: Boise 150 - Boise Sesquicentennial Celebration. This year-long celebration sparked an incredible public interest in local history and resulted in events and activities which promoted awareness of the historic richness and diversity

### **State of Idaho Governor's Awards in the Arts**

- 2014, Excellence in Arts Administration: Terri Schorzman
- 2012, Excellence in Arts Administration: Karen Bubb

### **Idaho Smart Growth**

- 2014, Grow Smart Awards: Community Excellence, 30th Street Cultural Arts Plan



### *City Awards*

- 2013, City of Boise, Department Director of The Year: Terri Schorzman
- 2010, City of Boise, Employee of the Year: Josh Olson
- 2009, City of Boise, Employee of the Year: Karen Bubb

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## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

# MEMO

**TO:** Mayor McLean, Courtney Washburn, Council Member Holli Woodings, Arts & History Commissioners  
**FROM:** Amy Fackler, Grants Manager  
**DATE:** 11/24/2021  
**RE:** Program Update

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### SUMMARY

Tracking FY2020, FY2021, and FY2022 recipients; continue managing modifications due to Covid-19; managing FY2022 awards; assisting with hiring processes; FY2021 Department Annual Report; City Hold Music; other projects as assigned

### **FY2022 GRANTS**

- Process Agreements and Invoices
- Track timelines and assist recipients as needed
- Communicate with recipients on upcoming projects and events
- Add information to A&H website
- Coordinating timelines (press release, social media, etc.) with the communications team

### **FY2021 GRANTS**

- Continued tracking modifications and postponements due to Covid-19;
- Promoted grant recipient events/projects (coordinating with outreach and education communications team for social media)

### **OTHER**

- Coordinating update of City Hold music (includes contracts, call to artists, panel coordination, working with CE to include overall input as well as planning promotion)
- Umbraco Training
- Manage A&H Annual Report FY2021
- Assist with hiring process and training for new staff members
- Attended virtual Grantmakers in the Arts Annual Conference
- Planning for A&H Director's Retirement
- Analysis of data related to grant outcomes
- Complete miscellaneous administrative tasks



## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

November 22, 2021

**TO:** Mayor McLean, Courtney Washburn and Arts & History Commissioners  
**FROM:** Brandi Burns  
**RE:** A&H History Report

### SUMMARY

Big changes this month in the History Division! After twelve years with the department, Brandi Burns is leaving Boise to take the executive director role at the Yellowstone Historic Center in West Yellowstone, Montana. The department will always hold a special place in her heart as this was the training ground that made her into a public historian. She loves this area's history and plans to continue researching and writing about this remarkable place.

With this staff change, Brandi has focused on making a smooth transition for the next manager, summarizing current projects and outlining next steps. Caitlin Hocklander will be a tremendous resource for the next manager and plans on assisting as much as she can. Efforts over the last quarter focused on content creation for the website, participating in Quartex training, and preparing for the next Fettuccine Forum season.

### CURRENT & PAST PROJECTS

- Website: The framework for the website is in place and content is ready for publishing.
  - Brandi will work with GIS team to transfer the Storymaps she created to A&H's profile.
  - The History Division's first three episodes of the podcast, *Boise Abridged*, was published at the beginning of November.
- Remnants of Boise:
  - The second reprogramming project is almost complete; thanks to Jennifer Yribar for working with the contractor to complete the project.
- Fettuccine Forum:
  - Planning is underway for the 2022 Fettuccine Forum season. We have a great lineup that will focus on climate change.
  - February 3: Jen Pierce, <https://www.boisestate.edu/earth/staff-members/jen-pierce/jpierce-research/>
  - March 3: Brad Snow, <https://www.montana.edu/doig/speakers/snow.html>
  - April 7: Sara Dant, <https://www.weber.edu/History/saradant.html>
- Foothills Levy, 20<sup>th</sup> Anniversary
  - Exhibit on 3<sup>rd</sup> floor of city hall is available for viewing but will come down soon. The online component will remain available:  
<https://storymaps.arcgis.com/stories/fe2deb40a95046c08d6d26f4ff7078e2>

### ONGOING AND FUTURE PROJECTS

- Oral histories with former residents of River Street—will need to continue
- Assist P&R with online cemetery tours

- Partnership with PDS to research restrictive CC&Rs in neighborhoods, ongoing
- Collection of COVID-19 stories—volunteers needed; if interested in conducting virtual interviews please contact Brandi





## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

November 19, 2021

**TO:** Mayor McLean, Courtney Washburn and Arts & History Commissioners  
**FROM:** Danielle Grundel  
**RE:** A&H Archives Report

### SUMMARY

Archives program is focused on auditing collections, preparing the backlog, prioritize processing projects and preservation concerns; working towards uploading first online collection of the River St. Neighborhood to promote education and access; participated in the National Archives Month, a month dedicated to education and advocacy for archives.

### CURRENT & PAST PROJECTS

- Kendall:
  - Lined new shelves and applied new locations to collections
- Collections:
  - Surveyed performing arts studio collection in preparation of donation to archives
  - Accessioned Anne Hausrath's campaign material
  - Continued processing work on Burn's Studio Collection
  - Continued processing Congregation Avahath Beth Israel collection
  - Removed materials in cold storage and repatriated with collection
- Digitization:
  - Purchased new equipment to speed up process of reformatting Boise City Council tapes
- Software:
  - Quartex – working on first online collection

### ONGOING AND FUTURE PROJECTS

- Participated in Archives Month through social media post, educating the community on the Boise City Archives and the work archivists do
- Worked with Office of Community Engagement to provide map for ambassador's desk
- Continued work with contractor to process digital images of the Burn's Photo Collection
- Continued work on digitization manual to ensure consistency on digitization projects
- Continued development of donor strategy plan to identify gaps and potential opportunities for future collections



## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

# MEMO

TO: Mayor McLean and Arts & History Commissioners

FROM: Josh Olson, Cultural Asset Program Manager

DATE: 12/1/2021

RE: Public Art Maintenance and Conservation

### **Agenda Item:**

#### **Approval request to deaccession the untiled stained glass by Michael Pilla:**

The City of Boise received this artwork as a gift from CCDC in early 2003. It was located at 225 N 9<sup>th</sup> street at the 9<sup>th</sup> and Idaho Center. Initial easement agreements/ MOU's were never put in place to establish a long term installation despite being there for 20 years. The buildings new owner requested the immediate and permanent removal and the 12 foot tall, 9 foot wide stained glass artwork is in temporary storage. Both our legal team and the original artist has agreed to deaccession. This is currently an unbudgeted and unplanned for expense with no cost estimates or new location possibilities. Placing it within the airports future construction efforts has been discussed but no solid plan or timeline exists. Staff has reached out to the artists to explore this option but he has not replied.

### **Current Projects in Focus:**

**-Preventative and Corrective Maintenance:** Inspections, cleaning, graffiti removal and repairs are ongoing for the City of Boise's 940 locations of public art and cultural collections. Downtown has a seen a consistent surge of graffiti and vandalism as well as calls for permanent removal for development and damage from construction. A large portion of the collection is 20+ years old and showing signs of wear.

**-Litharacnium:** The 15 foot tall steel sculpture located in BODO on 8<sup>th</sup> street was severely damaged by a cement truck. The sculpture required immediate removal and needs extensive repairs. Project pending repair and installation estimates

**-Bronze Sculptures:** Two bronze sculptures are in need of repair, conservation and possible relocation.

Boise Totems will require a complete conservation treatment. Repairs include welding cracks, foot replacement, patina overhaul, and possible relocation due to easement concerns

Cecil D. Andrus Memorial located in the Andrus Park is requiring foundation repairs. This memorial may have been forcefully dislocated. A new base is being considered.

**-Gem Block Circles:** Ward Hooper worked directly with CCDC to develop a decorative component to a seating area on Main St between 11<sup>th</sup> and 12<sup>th</sup>. The seating area was gifted to the City in March 2021, with a prompt request by the developers of the Avery Hotel (a.k.a. Blues Bouquet) to have it removed for valet parking service space. A status update on the developer's application to PDS is pending. Deaccession will likely be an agenda item during the next commission meeting.





## DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | DIRECTOR: Terri Schorzman

# MEMO

**TO:** Mayor McLean, Courtney Washburn, City Council Member Holli Woodings and Arts & History Commissioners

**FROM:** Stephanie Johnson, Public Art Program Manager

**DATE:** December 1, 2021

**RE:** Public Art Program

### PROJECT UPDATES

- **Pioneer Cemetery Kiosko:** \$20,000, Friends of Jesus Urquides
- **Hayman House:** \$100,000, Erma's Wall, Vinnie Bagwell, Fabrication
- **Public Art Division Overview Document & Percent-for-Art Ordinance 20 Year Anniversary:** Drafts in progress, planned release 2021, 20 year anniversary event planning
- **Central Addition Public Art:** \$75,000 CCDC Funding, Krivanek + Breaux, Installation expected December
- **Airport Public Art Plan:** Airport Percent-for-Art, Amy Westover, Artist on Contract, Final edits and review
- **Public Works Plan:** \$20,000, Partnership with Public Works, Cultural Planning, approved through Boise City Council, planning for roll-out to City and community
- **Boise City Council Chambers Dais Artwork:** \$15,000, Mayor & Council Funding, Completed
- **Central Bench Transit Shelters:** \$5,246, NIP, Installation on hold
- **City Hall West Art on Glass:** \$4,765, City Hall West, Fire, Jessica Shuey, contract executed





December 2021

**TO:** Mayor McLean, Courtney Washburn, Council Member Holli Woodings,  
and Arts & History Commissioners

**FROM:** Karen Bubb, Cultural Planner

**RE:** Cultural Planning Activities

***General Highlights:***

**Goal 1: Develop Cultural Policy**

- **PhD Studies:** I am reading multiple books and writing about the intersection of cultural, economic, and urban policy as part of my studies. I am exploring how to transfer this information into useful applications for the City of Boise.

**Goal 2: Enhance and Preserve Neighborhood Places**

- **GIS Mapping:** I am learning GIS mapping so that I can apply it to identifying cultural assets in neighborhoods

**Goal 3: Maintain and Develop Cultural Assets**

- **Public Works Public Art Master Plan:** With the completion of the plan, meetings have commenced to inform staff about the plan and begin initiation of project opportunity identification.
- **Boise Airport Public Art Plan:** Amy Westover and I are in the final stages of a Boise Airport public art plan for the existing airport campus and new construction.
- **James Castle House Accreditation:** We received approval for our core documents for museum accreditation for the James Castle House. We are completing the next steps on this process.

**Goal 4: Partner with Organizations**

- **Cultural Research:** I met with the Downtown Boise Association about how we might support their new strategic plan focusing on cultural initiatives.

**Other Staff Activities:**

- I am heading up the Enterprise Portfolio and Capabilities Mapping projects for our department. Supporting team review of Competencies working with David Randle.
- I am assisting Terri with transition documents including Visioning and FY22 Project lists.