



AGENDA

Arts & History Commission

Wednesday, September 7, 2022
3:30 – 5:00 p.m.
Boise City Hall, Tablerock Room, 3rd Floor

Virtual attendance is available. Please visit:
<https://cityofboise.zoom.us/j/99194398085>

- I. Call to Order – John Hand, Chair
 - a. **Land Acknowledgment** – Commission Chair John Hand
 - b. Approve Minutes from August 3, 2022 (**Exhibit A**)
- II. **Commission and Staff Welcoming**
 - a. Acknowledging the new Voting Student Member, Sophie Squyres – John Hand, Chair
 - b. Introduction of new Arts & History Director, Jennifer A. Stevens – Doug Holloway, Interim Director of Arts & History
 - i. Self-introduction – Jennifer A. Stevens
 - ii. Commission Member Introductions – John Hand, Chair
 - iii. Commission and Liaison Roles and Procedures – Tyler Powers, Legal
 1. *Informational item only*
 2. Liaison Outline Working DRAFT (**Exhibit B**)
- III. **Presentations/Updates/Approvals** **Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.*
 - a. Vote to approve re-wording of Group One from “Funding” to “Publicly Funded Opportunities” for clarification – Tyler Powers, Legal
 - i. Liaison Outline Proposed Verbiage Update (**Exhibit C**)
 - b. Cultural Sites Updates – Kristen Hill, Interim Cultural Sites Manager
 - i. Erma Hayman House Update
 1. *Informational item only*
 - ii. James Castle House 2023 Resident Selection

1. *Informational item only*
- c. Public Art Update – Stephanie Johnson, Public Art Manager
 - i. 8th Street Tunnel Mural presentation
 - ii. *Informational item only*
- IV. Adjourn Meeting





MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Lisa Sánchez, Arts & History Commissioners

FROM: Travis Jeffres

CC: Doug Holloway

DATE: 8/25/2022

RE: History Program Update

Media Coverage

- Interim cultural sites program manager Kristen Hill and history programs manager Travis Jeffres appeared on Boise State Public Radio's Morning Edition with George Prentice on August 26, 2022. The Erma Hayman House cultural site, its opening, history, and programming were discussed. <https://www.boisestatepublicradio.org/news/2022-08-24/boise-hayman-house-erma-history-arts-river-street-ash-redlining-redlined-lovers-lane-pioneer-pathway>
- History programs manager Travis Jeffres was interviewed for "The History of the Boise River" by Marissa Lovell and Amanda Patchin of the newsletter *From Boise*. Digital assets from Boise City Archives were also featured, with the generous assistance of Arts and History Archivist Danielle Grundel. <https://fromboise.com/posts/the-history-of-the-boise-river>

Programming

- Fettuccine Forum 2022-2023. The lineup is set, with no changes from the previous update. We are assembling copy and digital assets for the creation of marketing materials.
- River Street neighborhood walking tours. We are in conversation with Preservation Idaho to collaborate on walking tours in the River Street district, which will help to promote, educate the public on, and drive traffic to the Erma Hayman House cultural site. The tours will take place in either late September or October 2022.
- Historical Field School. Planning continues for this new program. Anticipated launch: spring or summer 2023. More detailed updates to come.

Partnerships, Presentations & Projects

- History has been asked to contribute (research and programming) to the Spaulding Ranch project with Boise Parks and Recreation. We await further direction from BPR and look forward to collaborating.
- History has been asked to contribute to Planning and Development Services's multi-year Design of Boise project. History looks forward to learning more during the preliminary

meeting, scheduled for 8/31/2022, and determining how we can best support this exciting initiative.

- History was asked to contribute historical research and consultation on a proposed pedestrian/bike path near the Electric Light Switch Lateral. We await further details but understand that we will provide research and copy for interpretive signs adorning the path, lending additional historical interpretation to the city's recreational assets and travel corridors.
- The history programs manager was asked to give a presentation on water history in Boise and Lucky Peak Dam to a group of water engineers on behalf of the Idaho State Historian. The presentation will take place September 8, 2022.

Publications

- *Fighting Bob* children's books are receiving a final round of edits by graphic designer Stephanie Inman. After approval, a printer will be identified and the digital assets will go to print.
- History Timeline Brochures (series of 6 pamphlets replicating in print form the physical Boise History Timeline Wall exhibit on the 3rd floor of City Hall) are about to go back to graphic designer Byron Folwell for a final round of edits. After approval, the City will receive the final digital assets and History, in collaboration with the Communications and Outreach team, will determine a printing, marketing, and distribution strategy.





MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Lisa Sánchez, Arts & History Commissioners
FROM: Kristen Hill, Interim Cultural Sites Manager
CC: Doug Holloway, Parks and Recreation Director, Interim Arts & History Director
DATE: 8/25/2022
RE: Cultural Sites Program Update

SUMMARY

This quarter's work was concentrated at the James Castle House (JCH) and Erma Hayman House (EHH).

JAMES CASTLE HOUSE

The James Castle House Residency selection process is underway. Our panel made recommendations on who they would like to see move forward into the interview round. Makenzi Dunstan and Kristen Hill have completed interviews and will be moving forward with offers to selected applicants in the first part of September.

Our next resident arrives September 6th but will not host any public events until October to avoid conflict with the opening of the Erma Hayman House.

Current/Upcoming Artist Residencies:

- Antonius-Tin Bui, September 6 - November 16, 2022

Exhibition:

- Ways Of Knowing, February 3 – December 31, 2022

Events:

- Free Gallery Tours (daily)
- Historic Artist Homes and Studio Virtual Road Trip 2022 (April-September 2022)

ERMA HAYMAN HOUSE

- House is on track to open in September. Opening date September 22, 2022.
- Jennifer Yribar and Kristen Hill are working to finalize opening event details.
- Task Force has been updated and invited to participate in opening ceremony and media opportunities.
- Mural by Stephanie Inman is having corrections made and will be reprinted and installed in time for opening.
- Public art by Vinnie Bagwell slated for installation mid-September.
- Exterior additions of gates, storage, and shade sails in progress with Guho.

- EHH visual identity is in development with CE. Logo and color palette has been designed. Website is slated to go live mid-September.
- Special tours of EHH for various stakeholders continue.





MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Lisa Sánchez, Arts & History Commissioners
FROM: Stephanie Johnson, Public Art Program Manager
CC: Doug Holloway
DATE: 8/25/2022
RE: Public Art Program Update

PROJECT UPDATE HIGHLIGHTS:

- **Erma's Wall, Erma Hayman House:** \$120,000; Erma's Wall, Vinnie Bagwell, In Fabrication,
 - Install targeted for September 19th – 21st, 2022
- **Linen District Fence Public Art:** \$4,000; Rachael Mayor, textile artist, as the 2022 Linen Fence Artist! Fabrication in process, install in late September, early October
- **Traffic Box Art:** \$21,000 (NIP grants); 5 new boxes in the Collister NA and 1 in South Boise Village NA. The selected artists and locations for 2022 are:
 - Derrick Burton – W State St & W Bloom St
 - Eva Streicher – South Boise Village
 - Jess Wagner – Hill Rd & N 36th St
 - Laurel Macdonald – W State St & Ellens Ferry Dr
 - Taelyn Baiza – W State St & Marketplace Ln
 - Vina Domingo – W State St & Collister Dr
- **8th Street Greenbelt Tunnel Mural:** \$35,000; Selection committee will meet on 8/26 to review submitted proposals from the three invited artists and make a final selection to move forward with.
- **West Valley/Ustick NIP Public Art Project:** \$100,000; Redwood Park, Selection Committee has met twice, working on drafted RFP to release in the coming months.
- **Mural Artist Roster:** 36 applications received; developing roster and will be hosted on website as a resource for property owners and residents to find artists to work with on non-city funded murals
- **"ABC's of Public Art" Book:** \$9000; Malia Collins, Stephanie Inman, Arlie Sommer; Project Implementation – final layout & edits
- **Pioneer Cemetery Kiosko/Mexican Pioneers Plaza:** \$20,000; Friends of Jesus Urquides, Design Phase with design team – honing in on design/ visual concept
- **Airport Public Art Plan:** Airport Percent-for-Art; Amy Westover, had been through the editor and is now with the designer for final layout and graphic design
- **Central Bench Transit Shelters:** \$5,246 (NIP), Installation on hold, waiting for transit shelter to be constructed

- **Public Art Tours:** Restarting our Public Art Tours for the summer season. Ellen has done a wonderful job reviving the public art tours and being the point person to coordinate and lead special tour requests
 - Public Art Tours from City Hall Plaza at 10 a.m., every 3rd Saturday of the month, May through October, plus additional through special request
- **Public Art Project Coordinator – Lianna Hamby started on August 16th, yay!**





MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Lisa Sánchez, Arts & History Commissioners
FROM: Danielle Grundel
CC: Doug Holloway, Parks and Recreation Director, Interim Arts & History Director
DATE: 8/26/2022
RE: A&H Archives Program Report

SUMMARY

The Archives program is in the final push for the new website Quartex and the new catalog ArchivesSpace. This will increase access and promote research and discovery of Boise's historical record.

Quartex:

- Archives has digitized and created metadata records for 6 family collections related to the River Street Neighborhood. This also includes oral histories and a cookbook created by the River Street Community Center.
- Archives has digitized and created metadata records for a Boise City and surrounding geographical area glass plate photograph collection, dated 1902-1912
- Archives has digitized and created metadata records for a Boise Bench family and business, 1905-1938
- Archives has created a controlled vocabulary database for subject terms and names and will enlist the guidance of the Erma Hayman House Taskforce to finalize terms regarding the River Street Neighborhood.

ArchivesSpace

- Archives has created and updated records for collections into ArchivesSpace increasing intellectual control.
- Archives has created resource records in the public access side of ArchivesSpace for constituents to search collections, this includes subject names and topics, and expanded historical and biographical notes on collection subjects.

Reference Work

- Archives worked with internal and external researchers, sending 75 digital files, reformatting oral histories and photographs, and providing physical access to Boise business records.



MEMO

TO: Mayor Mclean, Courtney Washburn, Council Member Lisa Sánchez, Arts & History Commissioners
FROM: Amy Fackler, Grants Manager
CC: Doug Holloway, Parks & Recreation Director, Arts & History Interim Director
DATE: 8/25/2022
RE: Board Commission Report

SUMMARY

Tracking FY2022 recipients' events, projects, final reports, invoices and final budgets; continue managing a few modifications due to Covid-19; preparing for announcement of FY2023 recipient notifications and public announcements; closing out FY2022 budget; preparing grant program information for new leadership; other projects as assigned.

FY2023 GRANTS

- Finalized grant recipient awards
- Preparing notifications for all applicants
- Coordinating timelines and promotion strategies (press release, social media, etc.) with Outreach & Education Coordinator
- Developing and updating reports

FY2022 GRANTS

- Process Agreements and Invoices
- Track timelines and assist recipients as needed
- Communicate with recipients on upcoming projects and events
- Add information to A&H website

OTHER GRANTS & TASKS

- Continued tracking modifications and postponements due to Covid-19;
- Promoted grant recipient events/projects (coordinating with outreach and education communications team for social media)
- Tracking and closing out FY2022 Budget



MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Lisa Sánchez, Arts & History Commissioners

FROM: Alaggio Laurino, Cultural Asset Program Assistant

CC: Doug Holloway, Parks and Recreation Director, Interim Arts & History Director

DATE: 08/25/2022

RE: Public Art Maintenance and Conservation

Preventative and Corrective Maintenance:

Inspections, cleaning, graffiti removal, and repairs are ongoing for many of the City's 900+ locations of public art and cultural collections. Downtown has seen a consistent surge of graffiti and vandalism as well as calls for permanent removal for development and renovation projects. Large-scale efforts to refabricate and reinstall sculptures in the downtown core are in process. A large portion of the collection is 20+ years old and showing heavy signs of wear, but new and exciting projects are being installed annually. All projects new and old require staff time and resources to help keep them well maintained for the public to enjoy. Summer 2022 has begun and is busy.

Current Project/ Updates:

- **“Water Chutes”, Simplot Park/ Whitewater Blvd.:** Heavy water stains and rust streaks on pedestal were removed
- **“Kith and Kin” located at James Castle House:** Sever damage to lowest portion of sculpture. Alaggio Laurino is working on restoration.
- **“Pipe Tree”, Boise Watershed:** 50+ bronze leaves were removed to find a long term solution to connection hardware malfunction.
- **Mosaic mural collection (various locations):** Repairs are completed to “Botanica,” “Catface Revival” (Foothills Learning Center), “Cassia Park Reading Circle” and the surface of the “River Sculpture.” Completed
- **“Party Animals” mosaic sculptures, Zoo Boise:** Repaired (see above), Installation will take place summer 2022.
- **“Gentle Breeze,” Cherie Buckner Webb Park:** There has been repeated and extensive vandalism damage to the east-facing swing apparatus. Awing Removal, hauling, reinstallation and repairs completed. Graffiti and slap tag removal is ongoing. East swing must be redesigned, fabricated, and installed for long term health. There is a top-to-bottom summer washing scheduled. Painting touch-up, fiberglass repairs, re-engineering of swing components, wood slat cleaning, and sanding are scheduled for August October 2022.
- **“Bike Trio,” Linen District:** *Bike Trio’s* removal, restoration, and new footing are being timed with the CCDC Master Plan for street improvements. The piece is slated for removal

to storage in October 2022. The plan for 2023 re-siting and restoration will require future discussion.

- **Ivy Wild Streetcar:** Extensive vandalism at Ivy Wild park's Historic Streetcar requires attention. Staff will re-shingle wood slate roof, and paint sculptural elements and siding. SRM Manufacturing LLC is on contract to weld damaged steel streetcar replica. Due date: August/ September.
- **"Gem Block" sculpture on Main St between 10th St and 11th St:** The deaccession of this art piece has been approved. The CCDC/ Hormaechea LLC. development team has notified me that removal of the seating area will commence immediately. A&H staff will provide oversight.
- **Boise Chinatown Historic Site:** The artist was notified that the third remaining viewfinder (one of three) was removed due to extreme and constant vandalism. Exposed electrical components, a damaged footing, and surface water required removal. The future of the artwork warrants further discussion. Electrical estimates and restoration costs are being calculated and weighed against the purchase price (value) of the art piece.
- **Bronze Sculpture Collection:** A shortlist of 7 sculptures requiring patina, cleaning, and stabilization will be underway in June/July 2022.
- **"Heliotrope," BODO sculpture:** Another of Public Works' eco-art projects, the site construction cleanup and BODO sculpture vine replanting for "Heliotrope" but has been completed torn out by vandals.
- **Boise Airport projects:** The "Reticulated Horizon" glass mural was removed and placed in storage. "Slip Stream" (the salmon glass mural) is slated for removal and storage. There are no reinstallation plans in the master document or discussions. This item is pending review.
- **"Vox Poplar" Sculptural Installation at Bown Crossing Library! Branch:** Relocation request, discussion ongoing.
- **"Boise Totems" at the corner of 8th St and Idaho St:** The portion of bronze sculptured bear heads requires relocation and complete conservation treatment. Repairs include welding cracks, foot replacement, patina overhaul, and possible relocation due to new easement concerns. This will be an item for FY2023 discussion and enactment.
- **"Litharacnium," BODO sculpture:** One of Public Works' eco-art projects was hit by a cement truck. The reconstruction process is underway.
- **"Historic South Boise Streetcar Station Plaza," Ivywild Park:** This work has required small welding repair, weeding, cedar shingle roofing, and heavy graffiti removal and painting. This piece warrants further discussion.
- **Collection documentation:** In discussion with Carrie Quiney Photography.
- **Traffic Boxes:** 250 traffic box cleanings and graffiti removals have been performed or ongoing. New signage will be installed for all current and future locations.
- **Collection signage:** In discussion with BVC/Advanced Signs.





DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | INTERIM DIRECTOR: Doug Holloway

MEMO

TO: Mayor McLean, Courtney Washburn, Council Member Lisa Sánchez, Arts & History Commissioners
FROM: Karen Bubb, Cultural Planner
CC: Doug Holloway, Parks and Recreation Director, Interim Arts & History Director
DATE: 8/25/2022
RE: Cultural Planner

August 2022

General Highlights:

Goal 1: Develop Cultural Policy

- **PhD Studies:** I am reading multiple books and writing about the intersection of cultural, economic, and urban policy as part of my studies. I am exploring how to transfer this information into useful applications for the City of Boise.

Goal 2: Enhance and Preserve Neighborhood Places

- **GIS Mapping:** I am learning GIS mapping so that I can apply it to identifying cultural assets in neighborhoods

Goal 3: Maintain and Develop Cultural Assets

- **Boise Airport Public Art Plan:** Melissa Osgood, designer, is preparing the designed version of the Boise Airport public art plan for the existing airport campus and new construction.
- **General Fund Public Art Plan:** Kirsten Furlong and I are initiating work on a public art plan for the general fund, which includes the parks, libraries, City Hall, police and fire facilities, and art on the streets.

Goal 4: Partner with Organizations

- **Cultural Research:** I am meeting with the Downtown Boise Association about how we might support their new strategic plan focusing on cultural initiatives.

Other Staff Activities:

- **Public Art Tours:** I am conducting public art tours for special interest groups and the general public



DEPARTMENT OF ARTS & HISTORY

MAYOR: Lauren McLean | INTERIM DIRECTOR: Doug Holloway

EXHIBIT A

Minutes

Arts & History Commission Meeting

Wednesday, August 3, 2022

3:30 – 5:00 p.m.

Boise City Hall, Belgravia Room, 2nd Floor

ZOOM link: <https://cityofboise.zoom.us/j/99194398085>

Commissioners Present: John Hand (Chair), Kris Clegg (Vice Chair), Amanda Ashley, Commissioner Saldaña, Melissa Thom, Sophie Squyres, Gabrielle Thomason, Lilly Wilson, and Catherine Seo

Commissioners Absent: Alan Heathcock

Council Liaison: Lisa Sánchez (present)

Staff Present: Doug Holloway, Amy Fackler, Kristen Hill, Travis Jeffres, Stephanie Johnson, Alaggio Laurino, Josh Olson, Jennifer Yribar, Makenzi Dunstan, Karen Bubb, and Tyler Powers

Public: None present

Note: Mayor Lauren McClean stopped by to offer some remarks before everyone arrived and the meeting was called to order.

- Mayor McLean wants to thank the staff. Appreciates all the work with Doug Holloway this summer during the transition. She is very excited about the Erma Hayman House; she was there last week, and it was beautiful. The mayor believes it will be a great educational facility for our staff.
- Mayor McLean met with a high school student at one of the meetings about traffic boxes; it's a reminder of how neat these opportunities for residents are.
- Mayor McLean is excited about the new director coming in September. While her background is in history, there's an understanding of the importance of art and sharing the City's history, the mayor stated. The mayor offered to answer any questions and shared that the interim director, Doug Holloway, has greatly enjoyed working with us.
- Commissioner Hand: I look forward to collaborating on Spaulding Ranch.
- Mayor McLean: There's a deep interest in getting connected with more City departments and creating more integrated work together. Spaulding Ranch will be a great opportunity to cross-collaborate.

I. **Call to Order** – Commission Chair John Hand called the meeting to order at 3:44 p.m.

a. **Land Acknowledgment** – Commission Chair John Hand

b. **Approve Minutes** from the most recent July 6, 2022, meeting (**Exhibit A**)

- i. Commissioner Clegg makes a motion to approve. Commissioner Thomason seconds.

ii. No comments, none opposed. Motion approved.

II. **Presentations/Updates/Approvals** **Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.*

a. **Public Art Project Highlights** – Stephanie Johnson, Public Art Manager (**Exhibit B**)

i. *Informational item only*

1. Commissioner Sánchez: The tunnel project can get very emotional. People have their strong opinions on that. Stephanie, you've been great at making sure everyone gets heard.

a. Commissioner Sánchez: I'd like to expand about the fabric piece getting dirty. Is that part of the piece?

2. Stephanie Johnson: She's creating a pillowcase, almost. The base will be displayed and then will wrap around a board. It can be removed for cleaning if need be.

3. Commissioner Thomason: The beauty and character of fabric is a great perspective.

4. Commissioner Ashley: There are so many great projects that utilize different senses and personally she's really pleased.

b. **Cultural Sites: Erma Hayman House Update** – Kristen Hill, Interim Cultural Sites Manager

i. *Informational item only.*

1. Kristen Hill: Many of you have seen the house.

2. Commission Chair Hand: Next week, on Wednesday, the rest of the group will attend. Most of you have already seen it. The Foundation folks will be there. If anyone can't make it, there will be many opportunities to see it again.

3. Kristen Hill: Better to see in person than on slides. This has been a very involved, department-wide project. We've decided on an opening date. September 22nd Thursday from 12:00 p.m. to 6:00 p.m., with the official ceremony from 12:00 p.m. to 1:00 p.m. There will be live performances, activities, and tours. There have been a couple of setbacks; we found out we weren't able to hire additional staff until the new fiscal year. We're postponing programming until that full-time person is hired.

4. Commission Chair Hand: If there's anything we can do to help you, let us know.
5. Kristen Hill: We'd love to have everyone there. It will be a very special moment.
6. Commissioner Ashley: Why can't we hire now?
7. Kristen Hill: Alignment with the fiscal year.

c. **Arts & History Grant Review Recommendations** – Amy Fackler, Grants Manager

i. ***This is a voting item.***

1. Commission Chair Hand asks her to explain the process behind the recommendations.
2. Commissioner Clegg: You can tell who put a lot of effort into it. I like to track who attended the extra training sessions.
3. Commissioner Sánchez: As some of you may be aware, we have a language access management coordinator for the City. In looking at ways for other departments to work together, is there another way to involve her to help make this opportunity more accessible?
4. Amy Fackler: Global Gardens visit, posters made in multiple languages.
5. Commissioner Thomason: If there ever are opportunities for Ulalia or interns to translate, there is a huge number of students who would be interested in volunteering.
6. Commissioner Sánchez: Expressercise sounds wonderful. It's important to both have access to physical and mental health. For those who say spending money on arts is wasteful, this has spelled out the tangible benefits arts can offer.
7. Commission Chair Hand: This is a new application, for a low dollar amount. Hopefully, the pilot is a success and she'll come back next year asking for more.
8. Commissioner Clegg: The students will learn how to compose pieces of music with almost sign language. They communicate to the orchestra with signage and the orchestra will play.
9. Commissioner Ashley/Commissioner Saldaña/Commissioner Thom/Commission Chair Hand: Kudos to Amy!

10. Commissioner Clegg: Every year you make it better.
- ii. Commissioner Ashley moves to approve all recommended projects at 4:44 p.m.
 1. Commissioner Clegg seconds. No comments. Unanimous approval.
- d. **Liaison Duties and Outlined Responsibilities** – Commission Chair John Hand
 - i. ***This is a voting item.***
 - ii. Description of Departmental Makeup (**Exhibit C**) and Discussion
 1. Commission Chair Hand reads descriptions from (**Exhibit C**).
 2. Tyler Powers: Any further questions or discussions needed?
 3. Commissioner Ashley: Funding and Fundraising needs a different name; outsiders may not understand.
 4. Tyler Powers: Point taken. Can do an amendment later to rename it.
 5. Commissioner Ashley: To clarify: it's three people total?
 6. Tyler Powers: Three people per section. Technically Lilly is leaving and won't volunteer.
 7. Commission Chair Hand: Can Catherine volunteer?
 8. Tyler Powers: No reason she can't be included if she likes.
 9. Commission Chair Hand: I'll work through the five and anyone can raise their hands.
 - iii. Appointments of New Liaisons
 1. Note: all positions are self-volunteered.
 - a. **Group One (Funding):** Commissioner Clegg, Commission Chair Hand
 - b. **Group Two (Stories/Collections):** Commissioner Thomason, Commissioner Thom, Student Commissioner Squyres
 - c. **Group Three (Cultural Infrastructure):** Commissioner Ashley, Commissioner Saldaña, Commissioner Clegg, Student Commissioner (Non-Voting) Seo
 - d. **Group Four (Programming):** Commissioner Thom, Commission Chair Hand, Student Commissioner (Non-Voting) Squyres

e. **Group Five (Fundraising and Strategic Planning):**

Commissioner Thomason, Commissioner Saldaña,
Commission Chair Hand

2. Commission Chair Hand re-read all self-nominations and verified their accuracy.

a. Tyler Powers: Just need a motion to approve the self-nominations.

3. Commissioner Saldaña moves to approve the self-volunteered positions at 5:01 p.m. Melissa seconds the motion at 5:02 p.m. No discussion. None opposed.

a. Commission Chair Hand: Really appreciate everyone's willingness to volunteer.

e. **Recognition of New Student Member and Graduating Student Member –**

Commission Chair Hand

i. Presentation of an award acknowledgment to Lilly Wilson, the outgoing Voting Student Commissioner

1. Commission Chair Hand: This poor student commissioner who's been through Covid and everything. We want to acknowledge Lilly and her contributions.

2. Student Commissioner (Voting) Wilson: I had a great time. I really had no expectations, but I had a lot of fun. I learned the most from working with the traffic box group. It's been a big motivator to be a student commissioner; I've been interested in politics since I was little, and it's really cool to see the inner workings. Going to Boise State College of Arts and Sciences next year.

3. Commission Chair Hand: Come back and visit!

a. Welcome, Sophie, as the new voting member.

III. **Adjourn meeting** – Commissioner Clegg motioned to adjourn the meeting; Commissioner Thom seconded. The motion passed unanimously at 5:08 p.m. and the meeting was adjourned. The next Arts & History Commission meeting will be held on September 7, 2022.

EXHIBIT B

DEPARTMENT OF ARTS & HISTORY LIAISON CATEGORIES

Overview

The Boise City Department of Arts & History is the city's authority when it comes to arts and history. We develop cultural policy, plan cultural investments, and collect, analyze, and share data to back these investments up.

We have a dual purpose: we celebrate and contribute to Boise's quality of life through the ARTS, while preserving Boise's character through our HISTORY division.

Our work is framed by the City of Boise's commitment to fostering and valuing diversity, equity, and inclusion.

****Please note:** *The areas of interest and descriptions of potential liaison roles and responsibilities listed below may be subject to change.*

FUNDING (e.g., grants, calls, opportunities, residencies, etc.)

We award funding annually through the Arts & History Grant program, public art calls and opportunities, residencies, and other cultural contracts to support people in established and emerging cultural fields with projects designed to benefit Boise residents.

Potential areas of liaison assistance:

- Grant review panel
- Attending grant-related events
- Attending events hosted by grant recipients
- Public Art selection panel
- Residency selection panel

STORIES & COLLECTIONS (e.g., art, archives, artifacts, oral histories, etc.)

We preserve and provide public access to original material and historical municipal and community records; commission public art and acquire and collect fine art; and collect stories, oral histories, and historic artifacts that together reflect or tell a story about Boise.

Potential areas of liaison assistance:

- Collection inventory
- Research support
- Leads on potential oral histories and community collections

CULTURAL INFRASTRUCTURE (e.g., public art, historic artifacts, cultural sites, etc.)

We are charged with contributing to and maintaining – sometimes saving – Boise's cultural infrastructure, whether it is through the care of public art or the preservation

and conservation of historically and/or culturally-significant sites, like the James Castle House and the Erma Hayman House.

Potential areas of liaison assistance:

- Program and event support
- Support, contributions, and projects based on specialty knowledge, training, and experience

PROGRAMMING

Because we are here to serve Boise residents, we must be inclusive, equitable, accessible, and transparent. To that end, we offer educational programming, exhibitions, and experiences that are free or low-cost. Our events are built around the intention of engaging everyone.

Potential areas of liaison assistance:

- Content input, marketing, and cross-promotion
- Program and event support
- Walking tours and site visits (training required)
- Resident and/or event host
- Attending events hosted by grant recipients
- Advocating for Arts & History at events
 - Attendance and participation are required (i.e.: showing up and being present)
- Cultural planning
 - Focus groups, interviews, public meetings, SME on what art exists and identifying potential future art opportunities
- Public Art Master Plan
 - Focus groups, interviews, public meetings specifically focused on the public art collection

FUNDRAISING AND STRATEGIC PLANNING

The Boise Arts & History Foundation, Inc., a 501-c-3 nonprofit organization, preserves, invests in, and shares Boise's cultural assets.

Potential areas of liaison assistance:

- Grow funding sources and identify potential development opportunities
- Support capital campaign efforts towards care and conservation, restoration, and acquisitions



EXHIBIT C

DEPARTMENT OF ARTS & HISTORY LIAISON CATEGORIES

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- Residency selection panel

STORIES & COLLECTIONS (e.g., art, archives, artifacts, oral histories, etc.)

We preserve and provide public access to original material and historical municipal and community records; commission public art and acquire and collect fine art; and collect stories, oral histories, and historic artifacts that together reflect or tell a story about Boise.

Potential areas of liaison assistance:

- Collection inventory
- Research support
- Leads on potential oral histories and community collections

CULTURAL INFRASTRUCTURE (e.g., public art, historic artifacts, cultural sites, etc.)

We are charged with contributing to and maintaining – sometimes saving – Boise's cultural infrastructure, whether it is through the care of public art or the preservation

and conservation of historically and/or culturally-significant sites, like the James Castle House and the Erma Hayman House.

Potential areas of liaison assistance:

- Program and event support
- Support, contributions, and projects based on specialty knowledge, training, and experience

PROGRAMMING

Because we are here to serve Boise residents, we must be inclusive, equitable, accessible, and transparent. To that end, we offer educational programming, exhibitions, and experiences that are free or low-cost. Our events are built around the intention of engaging everyone.

Potential areas of liaison assistance:

- Content input, marketing, and cross-promotion
- Program and event support
- Walking tours and site visits (training required)
- Resident and/or event host
- Attending events hosted by grant recipients
- Advocating for Arts & History at events
 - Attendance and participation are required (i.e.: showing up and being present)
- Cultural planning
 - Focus groups, interviews, public meetings, SME on what art exists and identifying potential future art opportunities
- Public Art Master Plan
 - Focus groups, interviews, public meetings specifically focused on the public art collection

FUNDRAISING AND STRATEGIC PLANNING

The Boise Arts & History Foundation, Inc., a 501-c-3 nonprofit organization, preserves, invests in, and shares Boise's cultural assets.

Potential areas of liaison assistance:

- Grow funding sources and identify potential development opportunities
- Support capital campaign efforts towards care and conservation, restoration, and acquisitions

